VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
MARCH 9, 2021
REGULAR COUNCIL MEETING
HELD VIA TELECONFERENCE/VIDEO CONFERENCE
AT 7:30 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councillors:	Bonnie Hall Adam MacCormack John Roznicki
Chief Administrative Officer:	Emily House
Administrative Assistant:	Janet Zaplotinsky
Public Works Supervisor:	Randy Denby

There were two members of the public who attended via teleconference/video conference.

1. CALL TO ORDER

Mayor Shewchuk called the March 9, 2021 Regular Council meeting to order at 7:30 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Council Meeting Agenda – March 9, 2021

Motion 2021-030 MOVED BY Councillor Roznicki that Village Council adopt the March 9, 2021 Regular Council Meeting Agenda as presented.

CARRIED

3. ADOPTION OF COUNCIL MINUTES

3.1 Regular Council Meeting Minutes – February 9, 2021

Motion 2021-031 MOVED BY Councillor MacCormack that Village Council adopt the February 9, 2021 Regular Council Meeting Minutes as presented.

CARRIED

3.2 Special Council Meeting Minutes – February 18, 2021

Motion 2021-032 MOVED BY Deputy Mayor Sera that Village Council adopt the February 18, 2021 Special Council Meeting Minutes as presented.

CARRIED

4. PRESENTATIONS

4.1 Village of Spring Lake, Re: Administrative Service Contract

Mayor Shewchuk, gave on behalf of Council, a presentation regarding the Village of Spring Lake entering into a contract with Milestone Municipal Services Inc. to provide Administrative Services to the Village. There were no questions or comments from the Public.

5. DELEGATIONS

None

6. CORRESPONDENCE

6.1 Information Correspondence

- March 2021 Financial Reports including:
  - Bank Reconciliation January 2021
  - Bank Statement – Servus Credit Union – January 2021
  - Payment of Accounts – February 2021
  - Revenue and Expense Summary – as of February 28, 2021
- February 5, 2021, Parkland County, Re: January 2021 Enforcement Services Activity Report
- February 2021 Traffic Speed Sign Statistics
- January 27, 2021, Alberta Municipal Affairs, Re: Municipal Accountability Program Compliance
- February 25, 2021, Alberta Municipal Affairs, Re: Budget 2021

Motion 2021-033 MOVED BY Councillor MacCormack to accept and file the above correspondence for information purposes.

CARRIED

6.2 Other Correspondence

- February 18, 2021, R. and C. Gurney, Re: Better Signage of Off-Road Vehicles, Re: Budget 2021

Motion 2021-034 MOVED BY Councillor Roznicki to direct Administration to have Public Works research signage options and procure quotes to produce and install additional signage for consideration in the 2021 Municipal Budget.

CARRIED

7. REPORTS

7.1 Assessment – Councillor Roznicki

7.2 Yellowhead Regional Library – Mayor Shewchuk

7.3 Environmental Advisory Committee – Councillor Hall

7.4 Art Advisory Committee – Deputy Mayor Sera

7.5 Website Advisory Committee – Councillor MacCormack

7.6 Event Planning Committee – Deputy Mayor Sera

7.7 Administration/Public Works – Emily House/Randy Denby

Motion 2021-035 MOVED BY Councillor Hall that the reports, as verbally presented, be accepted as information.

CARRIED

8. NEW BUSINESS ITEMS

8.1 Request for Decision – Sale of Land – Plan 382MC;OTot 61, Block 5, Plan 0826964

Motion 2021-036 MOVED BY Councillor Hall that Council approve the sale of land described as Plan 382MC;OT at the price of $95,994.74 plus GST and to approve the signing of the Sales Agreement.

CARRIED

Motion 2021-037 MOVED BY Councillor MacCormack that Council approve the signing of the Lease Agreement for the leasing of the land described in Schedule B of the Lease Agreement.

CARRIED

8.2 Assessment Review Board Panelists

Motion 2021-038 MOVED By Councillor Roznicki that Council appoint the following to the Assessment Review Board:
Certified ARB Chairman – Raymond Ralph
Certified ARB Clerk – Richard Barham
Certified Panelists – Darlene Chartrand, Tina Groszko, Steward Hennig, Richard Knowles, and Raymond Ralph

CARRIED

9. BYLAWS AND POLICIES

9.1 Policy No. 2021-01 – Idle Free Policy

Motion 2021-039 MOVED By Councillor Hall that Council table to the April 2021 Regular Council Meeting and direct Administration to include contractors hired by the Village of Spring Lake to Policy No. 2021-01.

CARRIED

10. UNFINISHED BUSINESS

10.1 Office Upgrade

Motion 2021-040 MOVED By Councillor Hall that Council table to the April 2021 Regular Council Meeting.

CARRIED

11. ADDITIONS

None

12. PUBLIC QUESTION AND ANSWER

There were questions and comments from members of the public regarding the administrative services contract.

13. CLOSED SESSION

Motion 2021-041 MOVED BY Councillor MacCormack that Council close the meeting to the public for Agenda Item No. 13.1 Legal – Land Lease as per FOIP Section 24 and 27 and Agenda Item No. 13.2 Legal/Development- Retaining Wall as per FOIP Section 24, and Agenda Item No. 13.3 Human Resources –Contract as per FOIP Section 23 and 24 at 9:08pm.

CARRIED

Attendance of Closed Session: Mayor Shewchuk, Deputy Mayor Sera, Councillor Hall, Councillor MacCormack, Councillor Roznicki, Emily House, Randy Denby and Janet Zaplotinsky.

13.1 **Legal – Land Lease**
FOIP Section 24 and 27

13.2 **Legal/Development – Retaining Wall**
FOIP Section 24

13.3 **Human Resources – Contract**
FOIP Section 23 and 24

Motion 2021-042 MOVED BY Councillor Roznicki that Council open the meeting to the public at 9:27pm.

CARRIED

Motion 2021-043 MOVED BY Councillor Hall that Council enter into an agreement with Milestone Municipal Services Inc. to provide Administrative Services to the Village of Spring Lake based upon the terms and conditions set out within the agreement.

CARRIED

14. ADJOURNMENT

Motion 2021-044 MOVED BY Deputy Mayor Sera that the March 9, 2021 Regular Council Meeting be adjourned at 9:29pm.

CARRIED

Jason Shewchuk
Mayor

Emily House
Administrator