VILLAGE OF SPRING LAKE
BYLAW NO. 375

BEING A BYLAW OF THE VILLAGE OF SPRING LAKE IN THE PROVINCE OF ALBERTA TO PROVIDE FOR A PRE-AUTHORIZED TAX INSTALLMENT PAYMENT PLAN.

WHEREAS pursuant to the authority conferred on Council by Sections 340 of the Municipal Government Act, being Chapter M-26.1 of the Revised Statutes of Alberta, 2000, and amendments thereto, whereby a Council, by bylaw, may provide for the payment of taxes by installments;

NOW THEREFORE the Council of the Village of Spring lake, in the Province of Alberta, duly assembled enacts as follows:

SECTION 1 – SHORT TITLE

1(1) This Bylaw may be cited as the "Village of Spring Lake Tax Installment Payment Plan Bylaw".

SECTION 2 – DEFINITIONS

2(1) For the purposes of this Bylaw the following definitions shall apply:

a) "Council" means the Council of the Village of Spring Lake
b) "Plan" means Pre-Authorized Tax Installment Payment Plan
c) "Taxes" means all taxes levied by the Village and without in any way restricting the generality of the foregoing, shall include property taxes, frontage taxes and local improvement taxes
d) "Taxpayer" means a person liable to pay taxes to the County
e) "Village" means the Village of Spring Lake

SECTION 3 – PAYMENT OF TAXES ON A MONTHLY BASIS

3(1) A taxpayer may elect to pay their property taxes in monthly installments by pre-authorized transfer of funds from their bank account, rather than one single tax payment. An application for Pre-Authorized Tax Payment Plan is attached to this Bylaw as Schedule A.

3(2) The Plan shall include monthly installments and shall not be subject to any tax penalties or discounts except as otherwise stated in this Bylaw. The monthly installments will be accepted by way of electronic funds transfer only.

3(3) All previous years' taxes and penalties, if any, shall be paid in full prior to entering into the Plan.

3(4) The taxpayer may enter into the Plan prior to July 1st for payment of the current years' tax levy.

3(5) Application made after July 1st, will be for the following tax year and monthly installments will begin the following January.

3(6) Monthly installments will be calculated as follows:

i) If the current year's Tax Notices have not been mailed at the time of application, the monthly installment amount will be calculated by dividing the previous years' tax levy by the remaining months until the current tax notices are mailed;

ii) After the Tax Notices have been mailed, the remaining monthly installment amounts shall be calculated by taking the actual current years' tax levy, subtracting the prior monthly installments that have been received to date (if any), and dividing by the remaining months in the calendar year.

3(7) If a monthly installment payment is defaulted by the Taxpayer, the Taxpayer will be responsible for making alternate payment arrangements on the defaulted payment; including any fees or administrative charges in accordance with the current Fees for Services Bylaw.

3(8) If two (2) monthly installment payments are defaulted by the Taxpayer within any six (6) month period, the Village shall cancel the Plan and all taxes shall become due and payable in accordance with the Village's Tax Penalties Bylaw.

3(9) Taxpayers may cancel the Plan at any time upon fifteen (15) days written notice. All taxes shall then become due and payable in accordance with the Village's Tax Penalties Bylaw.

3(10) It is the taxpayer's responsibility to notify the Village, in writing, if they sell the property, change banks or bank accounts, or make any other changes that would affect the Plan.

SECTION 4 -SEVERABILITY

4(1) If any provision of this Bylaw is held to be invalid by a decision of a court of competent jurisdiction, that decision will not affect the validity of the remaining portions.

SECTION 5 -TRANSITION

5(1) Schedule "A" forms part of this Bylaw.

5(2) This Bylaw shall come into force and effect upon the final passing and signing thereof.

READ a first time this 14th day of May, 2019.

READ a second time this 14th day of May, 2019.

READ a third time and finally passed this 14th day of May, 2019.

Mayor

Chief Administrative Officer

BEING A BYLAW OF THE VILLAGE OF SPRING LAKE IN THE PROVINCE OF ALBERTA TO PROVIDE FOR A PRE-AUTHORIZED TAX INSTALLMENT PAYMENT PLAN.

SCHEDULE"A"

Village of Spring Lake

APPLICATION FOR PRE-AUTHORIZED TAX INSTALMENT PAYMENT PLAN

LAST NAME:	**FIRST NAME:**
ADDRESS:	**PHONE: ( )**
	CELL: ( )
	EMAIL:

ROLL NO	**LEGAL LAND DESCRIPTION**

**Please attach summary for additional Tax Roll Accounts.*

VOID CHEQUE WITH BANKING INFORMATION MUST BE ATTACHED.

1. I/We hereby authorize the Village of Spring Lake to withdraw the monthly tax installment from my/out bank account and further that this authorization will remain in place from year to year unless cancellation by giving fifteen (15) days written notice by either myself/us or cancelled by the Village of Spring Lake for default of payment as outlined in Part 4 herein. The monthly installment will be taken by electronic transfer on the last day of each month (or the next available business day).
2. Taxpayers wishing to enter into the TIPPs Plan for the current year's taxes must do so before July 1st of the current year. Any application received after July 1st, payment of the TIPP's Plan will commence the following year.
3. I/We acknowledge that there may be a difference between the amount paid by installments and the actual tax levy and that adjustment may be necessary. The monthly installment amount for the period January 1st to June 30th is calculated by dividing the previous year's tax levy by twelve (12). The monthly installment amount from July 1st to December 31st will be calculated by the actual current year's tax levy, subtracting the prior monthly installments that have be received to date (if any), and dividing by six (6).
4. I/We acknowledge the right of the Village of Spring Lake to cancel my/our participation in the Pre-Authorized Tax Payment Plan if any installments are in default. Unpaid taxes as the date of termination of participation in the Plan will be subject to the Village of Spring Lake's Tax Penalty Bylaw.
5. It is the taxpayer's responsibility to notify the Village of Spring Lake, in writing, if they sell the property, change banks or bank accounts or may any other changes that would affect the Plan.

Applicants Signature Date

Applicants Signature Date

The personal information requested is being collected under the authority of the Freedom of Information and Protection of Privacy (FOIPP) Act and is protected by the FOIPP Act. If you have any questions about the collection, contact the Freedom of Information Privacy Coordinator at (780) 963-4211.

FOR OFFICE USE ONLY:

DATE RECEIVED	INFORMATION ENTERED BY
PLAN START DATE	PAYMENTS CONFIRMED WITH APPLICATE

TAX LEVY:	NUMBER OF MONTHS:	MONTHLY PAYMENT:

990 BAUER AVE, SPRING LAKE, AB T7Z 2S9 PHONE: (780) 963-4211 FAX: (780) 963-4260 EMAIL: villageoffice@springlakealberta.com