VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
APRIL 13, 2021
REGULAR COUNCIL MEETING
HELD VIA TELECONFERENCE/VIDEO CONFERENCE
AT 7:30 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councillors:	Bonnie Hall Adam MacCormack John Roznicki
Chief Administrative Officer:	Emily House
Administrative Assistant:	Janet Zaplotinsky
Public Works Supervisor:	Randy Denby
Others in Attendance:	Laura Marcato, Seniuk & Company

There were three members of the public who attended via teleconference/video conference.

1. CALL TO ORDER

Mayor Shewchuk called the April 13, 2021 Regular Council meeting to order at 7:34 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Council Meeting Agenda – April 13, 2021

Motion 2021-045 MOVED BY Deputy Mayor Sera that Village Council adopt the April 13, 2021 Regular Council Meeting Agenda as presented.

CARRIED

3. ADOPTION OF COUNCIL MINUTES

3.1 Regular Council Meeting Minutes – March 9, 2021

Motion 2021-046 MOVED BY Councillor Roznicki that Village Council adopt the March 9, 2021 Regular Council Meeting Minutes with the following amendments:

8.1 Resolution No.2021-037 – Change lad to land
13.3 Resolution No. 2021-042 – Change Rozniki to Roznicki

CARRIED

4. PRESENTATIONS

4.1 Laura Marcato, Seniuk & Company Re: 2020 Audited Financial Statements

Motion 2021-047 MOVED BY Councillor MacCormack that Village Council accept the 2020 Audited Financial Statements for the Summer Village of Spring Lake with amendments to the headers on Page 4 of the Audited Financial Statements.

CARRIED

5. DELEGATIONS

None

6. CORRESPONDENCE

6.1 Information Correspondence

- March 2021 Financial Reports including:
  - Bank Reconciliation February 2021
  - Bank Statement – Servus Credit Union – February 2021
  - Payment of Accounts – March 2021
  - Revenue and Expense Summary – as of March 31, 2021
- March 8, 2021, Parkland County, Re: February 2021 Enforcement Services Activity Report
- March 2021 Traffic Speed Sign Statistics
- April 9, 2021, Alberta Municipal Affairs, Re: Municipal Governance Update
- April 9, 2021, Alberta Municipal Affairs, Re: Land and Property Rights Tribunal

6.2 Other Correspondence

None

Motion 2021-048 MOVED BY Councillor Hall to accept and file the above correspondence for information purposes.

CARRIED

7. REPORTS

7.1 Assessment – Councillor Roznicki

7.2 Yellowhead Regional Library – Mayor Shewchuk

7.3 Environmental Advisory Committee – Councillor Hall

7.4 Art Advisory Committee – Deputy Mayor Sera

7.5 Website Advisory Committee – Councillor MacCormack

7.6 Event Planning Committee – Deputy Mayor Sera

7.7 Administration/Public Works – Emily House/Randy Denby

Motion 2021-049 MOVED BY Councillor MacCormack that the reports, as verbally presented, be accepted as information.

CARRIED

8. NEW BUSINESS ITEMS

8.1 Request for Decision – Fortis LED Program

Motion 2021-050 MOVED BY Councillor Roznicki to table Agenda Item No. 8.1 to the May 2021 Regular Council Meeting.

CARRIED

8.2 Request for Decision – Tax Penalty Analysis

Motion 2021-051 MOVED By Deputy Mayor Sera to direct Administration to draft a tax penalty bylaw to amend the tax penalty schedule to apply a 6% penalty on current taxes the day after the tax due date, apply a 12% penalty on current taxes 60 days after the tax due date and apply an 18% penalty on all outstanding amounts on January 1st and to direct Administration to mail notices to all landowners with outstanding taxes before the 12% and 18% penalties are incurred.

CARRIED

8.3 Request for Decision – Senate Election and Referendum Vote

Motion 2021-052 MOVED By Councillor Roznicki to approve entering into agreements with Alberta Municipal Affairs to conduct the Senate Election and Referenda Vote on their behalf for the Village of Spring Lake, Summer Village of Kapasiwin, Summer Village of Betula Beach and Summer Village of Lakeview.

CARRIED

8.4 Request for Decision – Large Item Drop Off – Spring 2021

Motion 2021-053 MOVED By Councillor Hall to approve scheduling a Large Item Drop Off for May or June 2021.

CARRIED

8.5 Integrated Community Sustainability Plan Schedule

Motion 2021-054 MOVED By Deputy Mayor Sera to table updating the Integrated Community Sustainability Plan until the next sitting council due to the general municipal election in October 2021.

CARRIED

8.6 Bylaw Enforcement

Motion 2021-055 MOVED By Councillor MacCormack to accept the report on ongoing bylaw enforcement activities as information and to table Agenda Item No. 8.6 to the May 2021 Regular Council Meeting.

CARRIED

8.7 Wildrose Park Playground Plans

Motion 2021-056 MOVED By Deputy Mayor Sera to accept the information presented regarding the Wildrose Park Playground Plans as information and to direct Administration to research more affordable options to make the playground more inclusive.

CARRIED

8.8 COVID 19 Protocol Extension

Motion 2021-057 MOVED By Councillor Hall to extend the Village of Spring Lake's COVID-19 Protocol and to continue to follow the AHS work from home order until September 30, 2021.

CARRIED

8.9 2021 Municipal Budget Meeting Schedule

Motion 2021-058 MOVED By Councillor Roznicki to schedule a Special Council Meeting for May 5, 2021 at 7:00pm.

CARRIED

8.10 2021 Rain Barrel Sale

Motion 2021-059 MOVED By Councillor MacCormack to support the 2021 Tri-Region Rain Barrel Sale and to provide three volunteers to work at the sale on behalf of the Village of Spring Lake.

CARRIED

9. *BYLAWS AND POLICIES*

9.1 Policy No. 2021-01 – Idle Free Policy

Motion 2021-060 MOVED By Councillor Hall that Council adopt Policy No. 2021-01 Idle Free Policy.

CARRIED

10. *UNFINISHED BUSINESS*

10.1 Office Upgrade

Motion 2021-061 MOVED By Councillor MacCormack that Council table to the June 2021 Regular Council Meeting.

CARRIED

11. *ADDITIONS*

None

12. *PUBLIC QUESTION AND ANSWER*

There were no questions or comments from the public.

13. CLOSED SESSION

Motion 2021-062 MOVED BY Councillor MacCormack that Council close the meeting to the public for Agenda Item No. 13.1 Legal/Development- Retaining Wall as per FOIP Section 24, Agenda Item No. 13.2 Land-Easement/Access as per FOIP Section 24 and Agenda Item No. 13.3 Human Resources –Administration as per FOIP Section 23 and 24 at 9:33pm.

CARRIED

Attendance of Closed Session: Mayor Shewchuk, Deputy Mayor Sera, Councillor Hall, Councillor MacCormack, Councillor Roznicki, Emily House, Randy Denby and Janet Zaplotinsky.

13.1 **Legal/Development – Retaining Wall**
FOIP Section 24

13.2 **Land – Easement/Access**
FOIP Section 24

Randy Denby and Janet Zaplotinsky left the meeting at 9:50pm and did not return.

13.3 **Human Resources – Administration**
FOIP Section 23 and 24

Motion 2021-063 MOVED BY Councillor Hall that Council open the meeting to the public at 9:54pm.

CARRIED

No motions arose from the Closed Session.

14. ADJOUNMENT

Motion 2021-064 MOVED BY Deputy Mayor Sera that the April 13, 2021 Regular Council Meeting be adjourned at 9:55pm.

CARRIED

Jason Shewchuk
Mayor

Emily House
Administrator