VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
NOVEMBER 9, 2021
REGULAR COUNCIL MEETING
HELD VIA TELE/VIDEO CONFERENCE
AT 7:30 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Adam MacCormack
Councillors:	Kasey Quinn Melanie Sera Chris Zaplotinsky
Chief Administrative Officer:	Emily House
Administrative Assistant:	Janet Zaplotinsky
Public Works Supervisor:	Randy Denby

There were four members of the public present.

1. *CALL TO ORDER*

Mayor Shewchuk called the November 9, 2021 Regular Council Meeting to order at 7:33 p.m.

2. *ADOPTION OF AGENDA*

2.1 Regular Council Meeting Agenda – November 9, 2021

Motion 2021-196 MOVED BY Councillor Quinn that Village Council adopt the November 9, 2021 Regular Council Meeting Agenda with the following additions:

11.1 Composting
11.2 Vehicle Removal
11.3 Dead Trees – Fire Safety

CARRIED

3. *ADOPTION OF COUNCIL MINUTES*

3.1 Regular Council Meeting Minutes – October 12, 2021

Motion 2021-197 MOVED BY Deputy Mayor MacCormack that Village Council adopt the October 12, 2021 Regular Council Meeting Minutes as presented.

CARRIED

3.2 Organizational Meeting Minutes – October 26, 2021

Motion 2021-198 MOVED BY Councillor Zaplotinsky that Village Council adopt the October 26, 2021 Special Council Meeting Minutes with the following amendments:

2 – Change Shewchuck to Shewchuk

CARRIED

4. *PRESENTATIONS*

4.1 B. Backstrom, Parkland County Enforcement Services, Re: Dog Enforcement

Cst. Backstrom discussed the enforcement of the Village's Responsible Pet Ownership Bylaw and to hear concerns regarding dogs within the Village.

5. *DELEGATIONS*

5.1 G. Mason, Resident, Re: Off-Leash Park Concerns

Mr. Mason address Council regarding his concerns with the Off-Leash Park. Council and Administration spoke about how these concerns were being addressed.

6. *CORRESPONDENCE*

6.1 Information Correspondence

- Financial Reports including:
  - Bank Reconciliation September 2021
  - Bank Statement – Servus Credit Union – September 2021
  - Payment of Accounts – October 2021
  - Revenue and Expense Summary – as of October 30, 2021
- October 13, 2021, Parkland County, Re: September 2021 Enforcement Services Activity Report
- November 2021, Traffic Speed Sign Statistics – October 2021
- October 27, 2021, Alberta Municipal Affairs, Re: 2022 and 2023 Projected MSI Allocations
- November 2, 2021, AUMA, Re: Overview of AUMA

6.2 Other Correspondence

None

Motion 2021-199 MOVED BY Councillor Sera to accept and file the above correspondence for information purposes.

CARRIED

7. *REPORTS*

7.1 Assessment – Councillor Roznicki

7.2 Yellowhead Regional Library – Mayor Shewchuk

7.3 Environmental Advisory Committee – Councillor Hall

7.4 Art Advisory Committee – Deputy Mayor Sera

7.5 Website Advisory Committee – Councillor MacCormack

7.6 Event Planning Committee – Deputy Mayor Sera

7.7 Administration/Public Works – Emily House/Randy Denby

Motion 2021-200 MOVED BY Deputy Mayor MacCormack that the reports, as verbally presented, be accepted as information.

CARRIED

8. NEW BUSINESS ITEMS

8.1 Special Council Meeting – Budget 2022

Motion 2021-201 MOVED BY Councillor Quinn to schedule a Special Council Meeting on December 2, 2021 at 7:00pm.

CARRIED

8.2 RFD – Muniware Software Support and License Agreements

Motion 2021-202 MOVED BY Deputy Mayor MacCormack to approve the 2022 Muniware Software Support Agreement and the 2022 Muniware License Agreement

CARRIED

8.3 RFD – Christmas Closure

Motion 2021-203 MOVED BY Councillor Sera to approve the closure of the Village Office and Public Works Department from 2:30pm on December 24, 2021 to 8:30am on January 3, 2022.

CARRIED

8.4 RFD – Gazebo Relocation

Motion 2021-204 MOVED BY Councillor Zaplotinsky to approve the relocation of one gazebo from the East Meadow to the Off-Leash Dog Park.

CARRIED

8.5 Solid Waste Services

Council discussed the current solid waste service contract. No action required.

9. BYLAWS AND POLICIES

None

10. UNFINISHED BUSINESS

10.1 Office Upgrade

Motion 2021-205 MOVED By Deputy Mayor MacCormack that Council table Item 10.1 Office Upgrade until the Special Council Meeting to discuss the 2022 Budget.

CARRIED

10.2 Spring Rose Park Playground Update

Motion 2021-206 MOVED By Councillor Zaplotinsky to accept the Spring Rose Park Playground Report as information and to move any future updates to the Administration/Public Works Action List Report.

CARRIED

10.3 Project Summary Threshold

Motion 2021-207 MOVED By Councillor Quinn to table Agenda Item No. 10.3 Project Summary Threshold to the Special Council Meeting to discuss the 2022 Budget.

CARRIED

10.4 Range Road 20 Renaming

Motion 2021-208 MOVED By Councillor Zaplotinsky to direct Administration to create and provide a survey to residents of Range Road 20 regarding the possible opportunity of renaming Range Road 20 and that the survey contain three options for residents to choose from with the options being (1) leave as is; (2) legally change the name; and (3) leave legal name but nickname Range Road 20.

CARRIED

10.5 Core Communication Playground Signs

Motion 2021-209 MOVED By Councillor Sera to table Agenda Item No. 10.5 Core Communication Playground Signs to the Special Council Meeting to discuss the 2022 Budget.

CARRIED

11. ADDITIONS

11.1 Composting

Motion 2021-210 MOVED By Deputy Mayor MacCormack to direct Administration to request costs for an additional bin for compost during the Large Item Drop Offs to be presented at the Special Council Meeting to discuss the 2022 Budget.

CARRIED

11.2 Vehicle Removal

Motion 2021-211 MOVED By Councillor Quinn to accept the information as verbally presented and that no further action is required.

CARRIED

11.3 Dead Trees – Fire Safety

Motion 2021-212 MOVED By Deputy Mayor MacCormack to accept the information as verbally presented and that no further action is required.

CARRIED

12. PUBLIC QUESTION AND ANSWER

There were questions regarding the fire prevention and the possibility of putting local arborists on the Village website.

13. CLOSED SESSION

Motion 2021-213 MOVED BY Councillor Quinn that Council close the meeting to the public for Agenda Item No. 13.1 Land – Easement/Access – FOIP Section 24 and Agenda Item No. 13.2 – Contract – Development Services as per FOIP Section 16 at 9:54 pm.

CARRIED

Attendance of Closed Session: Mayor Shewchuk, Deputy Mayor MacCormack, Councillor Quinn, Councillor Sera, Councillor Zaplotinsky, Emily House, Randy Denby and Janet Zaplotinsky.

13.1 Land – Easement/Access
FOIP Section 24

13.2 Contract – Development Services
FOIP Section 16

Motion 2021-214 MOVED BY Councillor Quinn that Council open the meeting to the public at 10:26 pm.

CARRIED

No motions arose.

14. ADJOURNMENT

Motion 2021-215 MOVED BY Deputy Mayor Sera that the November 9, 2021 Regular Council Meeting be adjourned at 10:27pm.

CARRIED

Mayor

Administrator