VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
JUNE 9, 2026
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA AT 7:00 PM

PRESENT

Mayor:	Adam MacCormack
Deputy Mayor:	Chris Zaplotinsky
Councillors:	Bonnie Hall Andrea Kosolofski John Roznicki
Administration:	Emily House, Chief Administrative Officer Janet Zaplotinsky, Administrative Manager
Public Works:	Tony Siegel, Public Works Manager
Others Present:	A. Ledwon, Resident

There were ten members of the public present.

1. CALL TO ORDER

Mayor MacCormack called the June 9, 2026 Regular Council Meeting to order at 7:00 pm.

2. ADOPTION OF AGENDA

2.1 Regular Council Meeting Agenda – June 9, 2026

Motion 2026-072 **MOVED BY** Deputy Mayor Zaplotinsky that Council adopts June 9, 2026, Regular Council Meeting agenda as presented.

CARRIED

3. ADOPTION OF COUNCIL MINUTES

3.1 Regular Council Meeting – May 12, 2026

Motion 2026-073 **MOVED BY** Councillor Roznicki that Council adopts the June 9, 2026, Regular Council Meeting minutes with the following amendments:

5.1 – Change motion made by Councillor Roznicki to Deputy Mayor Zaplotinsky

CARRIED

4. PRESENTATIONS

None.

5. DELEGATIONS

5.1 A. Ledwon, Resident, Re: Fire Ban Protocols

Mr. Ledwon attended the Council Meeting to discuss the Village's current fire ban protocols and related communication procedures.

Motion 2026-074 **MOVED BY** Councillor Kosolofski that Council receive the discussion regarding Fire Ban Protocols as information and direct Administration to consult with Parkland County Fire Services regarding the metrics and criteria used to implement and lift fire bans, and to bring this information back to Council at the July 2026 Regular Council Meeting.

CARRIED

6. CORRESPONDENCE

6.1 Information Correspondence

- Financial Reports – May 2026
- Cheque Listing – May 2026
- Revenue and Expense Statement – May 2026
- Parkland Enforcement Services, Re: Enforcement Report – April 2026
- Electronic Speed Sign Statistics – May 2026
- Alberta Municipal Affairs, Re: Bill 28

6.2 Other Correspondence

None

Motion 2026-075 **MOVED BY** Councillor Kosolofski to accept and file the above correspondence.

CARRIED

7. REPORTS

7.1 Assessment – Councillor Roznicki

Written report provided.

7.2 Yellowhead Regional Library – Councillor Kosolofski

Written report provided. Next YRL meeting is scheduled for June 15, 2026.

7.3 Environmental Advisory Committee – Councillor Hall

Written report provided. Next EAC meeting is scheduled for September 16, 2026.

7.4 Website Advisory Committee – Councillor Zaplotinsky

Written report provided. Next meeting scheduled for September 2, 2026.

7.5 Event Planning Committee – Councillor Hall

Written report provided.

7.6 Administration/Public Works – Emily House/Tony Siegel

Written report provided.

Motion 2026-076 **MOVED BY** Councillor Roznicki that the reports, both written and verbally presented, be accepted as information.

CARRIED

8. NEW BUSINESS ITEMS

None.

9. BYLAWS AND POLICIES

9.1 Bylaw No. 422 – Protection of Privacy Bylaw

Administration presented Bylaw No. 422 – Protection of Privacy Bylaw. The proposed bylaw establishes the framework required for the Village's compliance with the new *Protection of Privacy Act* and related regulations.

Motion 2026-077 **MOVED BY** Deputy Mayor Zaplotinsky that Bylaw No. 422 being a bylaw for the purposes of the Protection of Privacy Act, establish a directory of personal information banks, and to establish a privacy management program to be given first reading.

CARRIED

Motion 2026-078 **MOVED BY** Councillor Hall that Bylaw No. 422 be given a second reading.

CARRIED

Motion 2026-079 **MOVED BY** Councillor Kosolofski that Council unanimously agrees to consider third readings of Bylaw No. 422 at this meeting pursuant to Section 187(4) of the Municipal Government Act.

UNANIMOUSLY CARRIED

Motion 2026-080 **MOVED BY** Councillor Roznicki that Bylaw No. 422 be given a third and final reading, and that it be declared passed.

CARRIED

9.2 Bylaw No. 423 – Access to Information Bylaw

Administration presented Bylaw No. 423 – Access to Information Bylaw. The proposed bylaw establishes the framework required for the Village's compliance with the new *Access to Information Act* and related regulations.

Motion 2026-081 **MOVED BY** Councillor Hall that Bylaw No. 423 being a bylaw for the purposes of the Access to Information Act and to set fees thereunder be given a first reading.

CARRIED

Motion 2026-082 **MOVED BY** Deputy Mayor Zaplotinsky that Bylaw No. 423 be given a second reading.

CARRIED

Motion 2026-083 **MOVED BY** Councillor Roznicki that Council unanimously agrees to consider third readings of Bylaw No. 423 at this meeting pursuant to Section 187(4) of the Municipal Government Act.

UNANIMOUSLY CARRIED

Motion 2026-084 **MOVED BY** Councillor Kosolofski that Bylaw No. 423 be given a third and final reading, and that it be declared passed.

CARRIED

9.3 Privacy Management Program

Administration presented the Privacy Management Program and Access to Information framework developed in consultation with legal counsel to support compliance with Alberta's *Protection of Privacy Act* and *Access to Information Act*.

Motion 2026-085 **MOVED BY** Councillor Roznicki that Council approve the Privacy Management Program (PMP) for the Village of Spring Lake.

CARRIED

9.4 Public Participation Policy

Administration presented the Public Participation Policy for Council's review in accordance with the *Municipal Government Act* requirement that the policy be reviewed at least once every four years. The policy outlines the principles and processes for public participation and engagement within the Village of Spring Lake.

Motion 2026-086 **MOVED BY** Councillor Hall that, following its review of Policy No. 2018-01 – Public Participation Policy, Council confirms that no amendments to the policy are required other than correcting the numbering references contained within the policy.

CARRIED

10. UNFINISHED BUSINESS

10.1 Road Closure and Reserve Land Disposal

Administration reported that Council and Public Works conducted an additional onsite visit to further review the conditions and considerations related to the removal of trees and encroachments.

Motion 2026-087 **MOVED BY** Councillor Hall that Council receive the update and discussion regarding the proposed Road Closure and Reserve Land Disposal as information, table the matter to the July 2026 Regular Council Meeting, and direct Administration to commence the process of closing the road allowance.

CARRIED

10.2 Water Wells – Spring Lake Ranch and Willowpeak Subdivisions

No additional information has been received from Alberta Environment and Protected Areas.

Motion 2026-088 **MOVED BY** Deputy Mayor Zaplotinsky that Council accept the update as verbally presented and remove this agenda item from the Council Meeting Agenda.

CARRIED

11. ADDITIONS

Administration facilitated a discussion regarding library-related matters, including correspondence to the MLA, invitations to the RCMP and MLA to attend future meetings, and clarification on whether Little Libraries fall within the scope of the new legislation.

12. PUBLIC QUESTION AND ANSWER

Maximum time allotment of 15 minutes.

13. CLOSED SESSION

None

14. ADJOURNMENT

Motion 2026-089 **MOVED BY** Councillor Kosolofski that June 9 2026, Regular Council Meeting be adjourned at 8:36pm.

CARRIED

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Mayor

_____
Administrator