VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
DECEMBER 9, 2025
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA AT 7:00 PM

PRESENT

Mayor:	Adam MacCormack
Deputy Mayor:	Chris Zaplotinsky
Councilors:	Bonnie Hall Andrea Kosolofski John Roznicki
Administration:	Emily House, Chief Administrative Officer Janet Zaplotinsky, Administrative Manager
Public Works:	Tony Siegel, Public Works Manager

There were four members of the public present.

1. *CALL TO ORDER*

Mayor MacCormack called the December 9, 2025 Regular Council Meeting to order at 7:00 pm.

2. *ADOPTION OF AGENDA*

2.1 Regular Council Meeting Agenda – December 9, 2025

Motion 2025-166 **MOVED BY** Councillor Hall that Council adopts the December 9, 2025, Regular Council Meeting agenda as presented.

CARRIED

3. *ADOPTION OF COUNCIL MINUTES*

3.1 Regular Council Meeting – November 12, 2025

Motion 2025-167 **MOVED BY** Deputy Mayor Zaplotinsky that Council adopts the November 12, 2025, Regular Council Meeting minutes as presented.

CARRIED

3.2 Special Council Meeting Minutes – December 3, 2025

Motion 2025-168 **MOVED BY** Councillor Kosolofski that Council adopts the December 3, 2025, Special Council Meeting minutes as presented.

CARRIED

4. *PRESENTATIONS*

None

5. *DELEGATIONS*

None

6. *CORRESPONDENCE*

6.1 Information Correspondence

- Financial Statements
  - November 2025 Cheque Listing
  - Revenue and Expense Statement as of November 30, 2025
- Enforcement Services Report – October and November 2025
- Electronic Speed Sign Statistics – November 2025
- Alberta Municipal Affairs, Re: Level of Fire Services- What We Heard Report
- Alberta Municipal Affairs, Re: Congratulatory Letter
- AltaLink, Re: Congratulatory Letter

6.2 Other Correspondence

None

Motion 2025-169 **MOVED BY** Councillor Hall to accept and file the above correspondence.

CARRIED

7. *REPORTS*

7.1 Assessment – Councillor Roznicki

Councillor Roznicki reported that he will be attending a CRASC meeting on December 11, 2025.

7.2 Yellowhead Regional Library – Councillor Kosolofski

Councillor Kosolofski reported that she attended the Board meeting on December 1, 2025. A key discussion item was the planned closure of the Landlords and Tenants Board Dispute Offices, with individuals being directed to public libraries to access free internet services in order to file disputes. This change is expected to place additional pressure on library facilities and staff, who are not trained to provide support for this process. The next Board meeting is scheduled for March 2026.

7.3 Environmental Advisory Committee – Councillor Hall

Written report provided.

7.4 Website Advisory Committee – Councillor Zaplotinsky

Written report provided.

7.5 Event Planning Committee – Councillor Hall

Written report provided.

7.7 Administration/Public Works – Emily House/Tony Siegel

Written reports provided.

Motion 2025-170 **MOVED BY** Councillor Kosolofski that the reports, both written and verbally presented, be accepted as information.

CARRIED

8. *NEW BUSINESS ITEMS*

8.1 Resident Request – Card Night

Councillor Hall received a request from a resident to organize card nights at the Village Office. Council reviewed and discussed the request.

Motion 2025-171 **MOVED BY** Deputy Mayor Zaplotinsky that Council approve the request to organize card night utilizing the Village Office, at no cost, once a month for three months with signed agreement.

CARRIED

8.2 Catalis Master Software and License Agreement

Administration provided information regarding the current agreement with Catalis, the provider of our municipal accounting software, which expires on December 31, 2025. Catalis submitted a new four-year agreement to be presented to Council.

Motion 2025-172 **MOVED BY** Councillor Hall that Council approve the Catalis Master Software and License Agreement effective January 1, 2026, until December 31, 2029.

CARRIED

8.3 2026 Preliminary Budget and Five-Year Capital and Operating Plan

Administration presented the 2026 Preliminary Budget and Five-Year Capital and Operating Plan to Council with the amendments from the discussions at the December 3, 2025, Special Council Meeting.

Motion 2025-173 **MOVED BY** Councillor Roznicki that Council approve the 2026 Preliminary Budget and Five-Year Capital and Operating Plan as presented.

CARRIED

9. *BYLAWS AND POLICIES*

None

10. *UNFINISHED BUSINESS*

10.1 Road Closure and Reserve Land Disposal

Administration has presented the surveyors' quote and prepared preliminary cost estimates for residents who have expressed interest in purchasing the municipal lands along Shady Crescent and presented them to Council for review. Administration is seeking Council's direction on tree removal in this area.

Motion 2025-174 **MOVED BY** Councillor Kosolofski that directs Administration to mail a letter to residents that will be affected and table the Road Closure and Reserve Land Disposal to the January 2026 Regular Council Meeting.

CARRIED

10.2 Water Wells – Spring Lake Ranch and Willowpeak Subdivisions

Administration presented that the Village is in receipt of correspondence from Alberta Environment and Protected Area regarding regulations on water wells and water diversion within Spring Lake Ranch.

Administration has followed up with AEP whether similar restrictions would apply to the remainder of Spring Lake.

Motion 2025-175 **MOVED BY** Councillor Hall that Council accept the update as verbally presented and table the Water Wells- Spring Lake Ranch and Willowpeak Subdivisions to the January 2026 Regular Council Meeting.

CARRIED

11. *ADDITIONS*

None

12. *PUBLIC QUESTION AND ANSWER*

Questions were raised regarding libraries dealing with the closures of the Landlord & Tenants Board dispute offices.

13. *CLOSED SESSION*

None

14. *ADJOURNMENT*

Motion 2025-176 **MOVED BY** Deputy Mayor Zaplotinsky that December 9, 2025, Regular Council Meeting be adjourned at 8:31 pm.

CARRIED

Mayor

Administrator