

**VILLAGE OF SPRING LAKE  
PROVINCE OF ALBERTA  
November 18, 2014  
REGULAR COUNCIL MEETING  
HELD IN THE VILLAGE OF SPRING LAKE  
COUNCIL CHAMBERS  
AT 7:30 P.M.**

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**PRESENT**

Mayor: John Roznicki

Deputy Mayor: Rainbow Williams

Councillors: Bonnie Hall  
Cam MacDonald

Administrator: Emily House

Administrative Assistant: Janet Zaplotinsky

Others in Attendance: Tony Sonleitner, Development Officer

Absent: Councillor Bonnie Flesher

Three members of the public were present.

**1. CALL TO ORDER**

Mayor Roznicki called the November 18, 2014 Regular Council meeting to order at 7:31p.m.

**2. ADOPTION OF AGENDA**

MOVED BY Deputy Meeting Williams that Village Council adopt the November 18, 2014 Regular Council Meeting Agenda with the following additions:

- 13.3 Development Matter
- 13.4 Enforcement Matter

CARRIED UNANIMOUSLY

**3. ADOPTION OF COUNCIL MINUTES**

**3.1 Organizational Meeting Minutes October 14, 2014**

MOVED BY Councillor Hall that Village Council adopt the October 14, 2014 Organizational Meeting Minutes as presented.

CARRIED UNANIMOUSLY

**3.2 Regular Council Meeting Minutes October 14, 2014**

MOVED BY Councillor MacDonald that Village Council adopt the October 14, 2014 Regular Council Meeting Minutes as presented.

CARRIED UNANIMOUSLY

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**4. PRESENTATIONS**

(none)

**5. DELEGATIONS**

(none)

**6. CORRESPONDENCE**

**6.1 Information Correspondence**

- November 10, 2014, October 2014 Payments of Accounts
- October 2, 2014, Parkland County, Re: September 2014 Enforcement Services Activity Report
- November 12, 2014, Yellowhead Regional Library, Re: Board Meeting Highlights

**6.2 Other Correspondence**

(none)

MOVED BY Deputy Mayor Williams to accept and file the above correspondence for information purposes.

CARRIED UNANIMOUSLY

**7. REPORTS**

**7.1 Assessment – Mayor John Roznicki**

Mayor Roznicki and Councillor Hall attended the CRASC AGM. Mayor Roznicki gave highlights from his report, which is attached.

**7.2 Yellowhead Regional Library – Councillor Bonnie Flesher**

Councillor Flesher will attend the orientation on November 24, 2014.

**7.3 Environmental Advisory Committee – Deputy Mayor Rainbow Williams**

Next meeting is scheduled for November 19, 2014.

**7.4 Administration – Emily House**

The Winter Newsletter will be mailed out by December 1, 2014.

It has been confirmed that Parkland Enforcement Services will start to do stationary patrols in key areas around the Village. They will submit a report in February regarding the statistics of this program.

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MOVED By Councillor Hall to accept the above reports.

CARRIED UNANIMOUSLY

**8. NEW BUSINESS ITEMS**

**8.1 Muniware 2015 Software Support and Software License Agreement**

Council was presented with the 2015 Software Support and Software License Agreements for Muniware. There will be an increase of 2% in fees for 2015.

MOVED BY Deputy Mayor Williams to approve the signing of the 2015 Software Support Agreement and Software License Agreement between Municipal Information Systems, Inc. and the Village of Spring Lake.

CARRIED UNANIMOUSLY

**8.2 Farm Safety Centre – Donation Request**

Council was presented with the donation request from The Farm Safety Centre from the Village to support their Safety Smarts Program.

MOVED BY Deputy Mayor Williams to decline the donation request from the Farm Safety Centre.

CARRIED UNANIMOUSLY

**8.3 Alberta Municipal Affairs – Education Workshops**

Council was presented with information regarding some education workshops that are being held in 2015. Each workshop is \$125 person and ranges from one to three days in duration.

MOVED BY Councillor MacDonald to carry this forward to the December Regular Council Meeting.

CARRIED UNANIMOUSLY

**8.4 Brownlee LLP – Emerging Trends Seminar**

Brownlee LLP has released information on their upcoming Emerging Trends Seminar which was presented to Council. The cost for attendance is \$125 for the one-day seminar. Topics include effective budget strategies, employment law, off-site levy bylaws, and municipal liability. Emily House will be attending this seminar.

MOVED BY Deputy Mayor Williams to carry this item forward to the December Regular Council Meeting.

CARRIED UNANIMOUSLY

**8.5 2014 Santa Run**

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Council was presented with information and potential dates to schedule the 2014 Santa Run.

MOVED BY Councillor Hall to approve the Santa Run for 2014 and to hold this event on Sunday, December 14, 2014 with an alternate date of Sunday, December 21, 2014.

CARRIED UNANIMOUSLY

**8.6     2014 Christmas Light Contest**

Council was presented with information and potential dates to schedule the 2014 Christmas Light Contest.

MOVED BY Deputy Mayor Williams to approve Christmas Light Contest for 2014 and to hold this from December 8 to 22, 2014 with judging to be conducted between those dates.

CARRIED UNANIMOUSLY

**8.7     2014 Christmas Office Closure**

Council was presented with information and potential dates regarding the closure of the Village Office and Public Works Department during Christmas 2014.

MOVED BY Councillor Hall to approve the Village Office and the Public Works Department be closed December 24, 2014 and reopen on January 5, 2015 with Public Works being on-call during this time.

CARRIED UNANIMOUSLY

**8.8     Royal Canadian Legion – Remembrance Project**

Council was presented with a request from the Royal Canadian Legion to sponsor a tribute ad in their Commemorative History Book. If we choose to contribute, we will receive a copy of the Commemorative Book along with a certificate of Appreciation.

MOVED BY Councillor Hall to approve the request from the Royal Canadian Legion to sponsor a ¼ page tribute ad for their Commemorative History Book.

CARRIED UNANIMOUSLY

**9.     BYLAWS AND POLICIES**

(none)

**10.    UNFINISHED BUSINESS**

**10.1   Community Meeting**

The survey is currently being created with a release date of early 2015. Carry forward until the December 2014 Regular Council Meeting.

**10.2   Historical Art Collection**

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As the representative from the Parkland Art Club is unable to attend a Regular Council Meeting until December 2014 this item will be carried forward.

**11. ADDITIONS**

none

**12. QUESTIONS**

Council addressed questions and comments from the public regarding

MOVED BY Deputy Mayor Williams to move into in-camera at 8:15pm.

CARRIED UNANIMOUSLY

**13. IN-CAMERA SESSIONS**

**13.1 Land Matter**

**13.2 Legal Matter**

**13.3 Development Matter**

**13.4 Enforcement Matter**

MOVED BY Councillor MacDonald to come out of in-camera at 8:56pm.

CARRIED UNANIMOUSLY

MOVED BY Deputy Mayor Williams to accept Item 13.3 for information.

CARRIED UNANIMOUSLY

MOVED By Deputy Mayor Williams to proceed with legal action for Stop Order on lands described as Lot 1, Block 6, Plan 9823268.

CARRIED UNANIMOUSLY

**ADJOURNMENT**

MOVED BY Councillor Hall that the Regular Council Meeting be adjourned at 9:05 PM.

CARRIED UNANIMOUSLY

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Mayor

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Administrator