VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
APRIL 9, 2024
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA
AT 7:30 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councillors:	Adam MacCormack Kasey Quinn Chris Zaplotinsky
Administration:	Emily House, Chief Administrative Officer (via tele/video conference) Janet Zaplotinsky, Administrative Manager
Public Works:	Tony Siegel, Public Works Manager
Others Present:	Laura Marcato, Seniuk & Company.

There were six members of the public present.

1. CALL TO ORDER

Mayor Shewchuk called the April 9, 2024 Regular Council Meeting to order at 7:31 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Council Meeting Agenda – April 9, 2024

Motion 2024-059 **MOVED BY** Deputy Mayor Sera that Council adopts the April 9, 2024, Regular Council Meeting agenda with the following additions:

11.1 West Parkland Gas Co-Op AGM

CARRIED

3. ADOPTION OF COUNCIL MINUTES

3.1 Regular Council Meeting – March 12, 2024

Motion 2024-060 **MOVED BY** Councillor Kasey that Council adopts the March 12, 2024, Regular Council Meeting minutes as presented.

CARRIED

4. PRESENTATIONS

None

5. DELEGATIONS

5.1 L. Marcato, Seniuk & Company, Re: 2023 Audited Financial Statements

Ms. Marcato reviewed the 2023 Audited Financial Statements with Council. It was reported that the municipality is in a good financial position.

Motion 2024-061 **MOVED BY** Councillor MacCormack to accept and approve the 2023 Audited Financial Statements for the Village of Spring Lake as presented.

CARRIED

6. *CORRESPONDENCE*

6.1 Information Correspondence

- Financial Reports including:
  - Payment of Accounts – March 2024
  - Revenue and Expense Summary – as of March 31, 2024
- March 6, 2024, Parkland County, Re: February 2024 Enforcement Services Activity Report
- March 2024 Electronic Speed Sign Statistics
- March 18, 2024, ABMunis, Re: Preliminary Analysis of Alberta's 2024 Budget

6.2 Other Correspondence

None

Motion 2024-062 **MOVED BY** Councillor Zaplotinsky to accept and file the above correspondence for information purposes.

CARRIED

7. *REPORTS*

7.1 Assessment – Councillor Quinn

Councillor Quinn verbally reported that there is a CRASC Meeting scheduled for April 18, 2024.

7.2 Yellowhead Regional Library – Mayor Shewchuk

Mayor Shewchuk presented the YRL 2023 Annual Report was presented to Council. The next meeting is scheduled for June 2024.

7.3 Environmental Advisory Committee – Councillor MacCormack

Councillor MacCormack verbally reported that the EAC reached out to Rona to see if they would be interested in supplying composters at a reduced price and that they have signed up for Pitch in Canada again. The next meeting is scheduled for April 17, 2024

7.4 Website Advisory Committee – Councillor Zaplotinsky

Report attached.

7.5 Event Planning Committee – Deputy Mayor Sera

Deputy Mayor Sera verbally reported on the status of the Summer Vendor and Community Garage Sale where posters are made and sent to office for printing. There are five vendors that have signed up. The Rain Barrel Sale at Rona is scheduled for May 4, 2024 and volunteers have been found to work this event.

7.6 Community League – Councillor MacCormack

Councillor MacCormack verbally reported that the Easter Bunny and Easter Egg Hunt was successful along with the coloring contest. There is a fundraiser with Kiwi Nurseries that is currently happening. Some fun recreational evenings will be scheduled when the rick opens. The next meeting is scheduled for April 24, 2024

7.7 Administration/Public Works – Emily House/Tony Siegel

Report attached.

Motion 2024-063 **MOVED BY** Deputy Mayor Sera that the reports, both written and verbally presented, be accepted as information.

CARRIED

8. NEW BUSINESS ITEMS

8.1 Special Council Meeting Date

Motion 2024-064 **MOVED BY** Councillor Quinn to schedule a Special Council Meeting for May 8, 2024 at 7:00pm to discuss the 2024 Budget.

CARRIED

9. BYLAWS AND POLICIES

9.1 Community Standards Bylaw

Council was presented with several Community Standards Bylaws for review. Council will review these bylaws and provide Administration suggestions on what should be included.

Motion 2024-065 **MOVED BY** Councillor Zaplotinsky that Council accept the discussion and table Agenda Item No. 9.1 – Community Standards Bylaw to the May 2024 Regular Council Meeting.

CARRIED

10. UNFINISHED BUSINESS

10.1 Community Sustainability Plan Update

Council reviewed and discussed amendments to the Community Sustainability Plan.

Motion 2024-066 **MOVED BY** Councillor MacCormack that Council direct Administration to make the minor grammatical issues and to table Agenda Item No. 10.1 – Community Sustainability Plan Update to the May 2024 Regular Council Meeting.

CARRIED

10.2 Smith Crescent Meadow Lane Access

Administration reported that one letter was received regarding the maintenance of the South Meadow..

Motion 2024-067 **MOVED BY** Councillor Quinn that Council approve the continuation of the summer and winter maintenance of the South Meadow following Policy No. 2014-02 and No. 2019-02 provided the maintenance does not cause damage to the Village's equipment.

CARRIED

10.3 Firesmart Committee

Administration presented the Request for Decision which was discussed by Council.

Motion 2024-068 **MOVED BY** Councillor Quinn that Council direct Administration to continue with the Wildfire Assessment and Mitigation Strategies.

CARRIED

Motion 2024-069 **MOVED BY** Councillor MacCormack that Council direct Administration to schedule a date with Kyle Sherman to do a sample FireSmart Assessment.

CARRIED

11. ADDITIONS

11.1 West Parkland Gas Co-Op Annual General Meeting

Motion 2024-070 **MOVED BY** Deputy Mayor Sera that Council approve the attendance of three Members of Council to attend the West Parkland Gas Co-Op Annual General Meeting being held on April 16, 2024.

CARRIED

12. PUBLIC QUESTION AND ANSWER

There were questions and comments regarding the booking of the arena and purchase of arena equipment.

13. CLOSED SESSION

Motion 2024-071 **MOVED BY** Councillor Quinn that Council close the meeting to the public to discuss Agenda Item No. 13.1 Lands-Enforcement-Plan 2586CL, Block 2, Lot 5 as per FOIP Section 24, Agenda Item No. 13.2 Lands-Enforcement-Plan 962 3765, Block 3, Lot 5A as per FOIP Section 24, Agenda Item No. 13.3 Lands-Enforcement-Plan 2219 CL, Block 5, Lot 5 as per FOIP Section 24, and Agenda Item No. 13.4 Lands-Proposed Recommendations and Advice as per FOIP Section 22 at 9:56pm

CARRIED

Present: Mayor Shewchuk, Deputy Mayor Sera, Councillor MacCormack, Councillor Zaplotinsky, Chief Administrative Officer Emily House, Administrative Manager Janet Zaplotinsky, and Public Works Manager Tony Siegel.

13.1 Lands – Enforcement – Plan 2586CL, Block 2, Lot 5
FOIP Section 24

13.2 **Lands – Enforcement - Plan 962 3765, Block 3, Lot 5A**
As per FOIP Section 24

13.3 **Lands – Enforcement - Plan 2219 CL, Block 5, Lot 5**
As per FOIP Section 24

13.4 **Lands – Proposed Recommendations and Advice**
As per FOIP Section 22

Motion 2024-072 **MOVED BY** Councillor MacCormack to open the meeting to the public at 9:22pm.

CARRIED

Motion 2024-073 **MOVED BY** Councillor Quinn that Council extend the compliance date for Enforcement Order on lands legally described as Plan 962 3765, Block 3, Lot 5A until August 31, 2024.

CARRIED

14. ADJOURNMENT

Motion 2024-074 **MOVED BY** Deputy Mayor Sera that the April 9, 2024 Regular Council Meeting be adjourned at 10:38 pm.

CARRIED

Mayor

Administrator