VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
OCTOBER 14, 2025
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA AT 7:00 PM

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councilors:	Adam MacCormack Kasey Quinn Chris Zaplotinsky
Administration:	Emily House, Chief Administrative Officer Janet Zaplotinsky, Administrative Manager

There were five members of the public present.

1. CALL TO ORDER

Mayor Shewchuk called the October 14, 2025 Regular Council Meeting to order at 7:00 pm.

2. ADOPTION OF AGENDA

2.1 Regular Council Meeting Agenda – October 14, 2025

Motion 2025-142 **MOVED BY** Councillor Zaplotinsky that Council adopts the October 14, 2025, Regular Council Meeting agenda as presented.

CARRIED

3. ADOPTION OF COUNCIL MINUTES

3.1 Regular Council Meeting – September 9, 2025

Motion 2025-143 **MOVED BY** Councillor Quinn that Council adopts the September 9, 2025, Regular Council Meeting minutes as presented.

CARRIED

4. PRESENTATIONS

None

5. DELEGATIONS

None

6. CORRESPONDENCE

6.1 Information Correspondence

- Financial Statements
  - September 2025 Cheque Listing
  - Revenue and Expense Statement as of September 30, 2025
- Enforcement Services Report – August 2025
- Electronic Speed Sign Statistics – September 2025

- CRASC, Re: AGM 2025
- YRL, Re: Budget Overview
- Alberta Municipal Affairs, Re: MAP – Response Plan

6.2 Other Correspondence

None

Motion 2025-144 **MOVED BY** Deputy Mayor Sera to accept and file the above correspondence.

CARRIED

7. REPORTS

7.1 Assessment – Councillor Quinn

Councillor Quinn reported that the Board had a meeting with Catalis regarding mapping, however, the program may be cost prohibitive for some municipalities.

7.2 Yellowhead Regional Library – Mayor Shewchuk

Mayor Shewchuk reported that the next meeting is scheduled for December. YRL has been able to produce a budget that has no impact on services.

7.3 Environmental Advisory Committee – Councillor MacCormack

Written report provided.

7.4 Website Advisory Committee – Councillor Zaplotinsky

Written report provided.

7.5 Event Planning Committee – Deputy Mayor Sera

Written report provided.

7.6 FireSmart Committee- Councillor Zaplotinsky

Written report provided.

7.7 Administration/Public Works – Emily House/Tony Siegel

Written reports provided.

Motion 2025-145 **MOVED BY** Councillor MacCormack that the reports, both written and verbally presented, be accepted as information.

CARRIED

8. *NEW BUSINESS ITEMS*

8.1 Scheduling of Organizational Meeting

Motion 2025-146 **MOVED BY** Councillor Quinn that Council schedule the Organizational Meeting for the Village of Spring Lake on October 30, 2025 at 7:00pm.

CARRIED

8.2 Environmental Action Plan and Budget

Council received the Environmental Action Committee's Environmental Action Plan and Budget for review. Following discussion, Council recommended that consideration of this item be deferred to a future Council meeting to allow the newly elected Council an opportunity to review it.

Motion 2025-147 **MOVED BY** Deputy Mayor Sera that Council table the Environmental Action Plan and Budget to the November 2025 Regular Council Meeting.

DEFEATED

9. *BYLAWS AND POLICIES*

None

10. *UNFINISHED BUSINESS*

10.1 Road Closure and Reserve Land Disposal

Administration advised that a quote for the survey and subdivision of the subject lands was requested and received; however, the quote was incorrect. The previous quote has now been provided to the surveyor to ensure accurate guidance moving forward.

Motion 2025-148 **MOVED BY** Councillor Zaplotinsky that Council table the Road Closure and Reserve Land Disposal to the November 2025 Regular Council Meeting.

CARRIED

10.2 Water Wells – Spring Lake Ranch and Willowpeak Subdivisions

Administration reported that they have attempted to follow up via email and telephone, leaving a message, but has not yet received a response. Efforts to make contact will continue.

Motion 2025-149 **MOVED BY** Councilor Quinn that Council direct Administration to table to November 2025 Council meeting.

CARRIED

11. *ADDITIONS*

None

12. *PUBLIC QUESTION AND ANSWER*

Questions were raised regarding Halloween parking, YRL advertising in The Reporter related to Spring Lake, the November social media calendar, invasive weeds, and praise for recent grass cutting. Additional positive comments

were received about the new gazebo shingles and appreciation was expressed to Council for their work over the past four years.

13. *CLOSED SESSION*

Motion 2025-150 **MOVED BY** Councilor MacCormack that Council close the meeting to the public to discuss Agenda Item No. 13.1 Human Resources – CAO Evaluation as per AIA Section 19 at 8:57 pm.

CARRIED

Present: Mayor Shewchuk, Deputy Mayor Sera, Councilor MacCormack, Councilor Zaplotinsky, Chief Administrative Officer Emily House and Administrative Manage Janet Zaplotinsky.

13.1 Human Resources – CAO Evaluation
As per AIA Section 19

Motion 2025-151 **MOVED BY** Councilor Quinn to open the meeting to the public at 9:08 pm.

CARRIED

Motion 2025-152 **MOVED BY** Councillor MacCormack to approve the CAO Evaluation as presented.

CARRIED

14. *ADJOURNMENT*

Motion 2025-153 **MOVED BY** Deputy Mayor Sera that the October 14, 2025, Regular Council Meeting be adjourned at 9:09 pm.

CARRIED

Mayor

Administrator