VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
AUGUST 12, 2025
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA AT 7:00 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councilors:	Adam MacCormack Chris Zaplotinsky
Administration:	Emily House, Chief Administrative Officer Janet Zaplotinsky, Administrative Manager
Public Works	Tony Siegel, Public Works Manager
Regrets:	Kasey Quinn, Councillor

There were nineteen members of the public present.

1. CALL TO ORDER

Mayor Shewchuk called the August 12, 2025 Regular Council Meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

2.1 **Regular Council Meeting Agenda – August 12, 2025**

Motion 2025-115 **MOVED BY** Councilor Zaplotinsky that Council adopts the August 12, 2025, Regular Council Meeting agenda as presented.

CARRIED

3. ADOPTION OF COUNCIL MINUTES

3.1 **Regular Council Meeting – July 8, 2025**

Motion 2025-116 **MOVED BY** Deputy Mayor Sera that Council adopts the July 8, 2025, Regular Council Meeting minutes as presented.

CARRIED

4. PRESENTATIONS

None

5. DELEGATIONS

5.1 **Vic Hall, Resident, Re: Cormorants**

Mr. Hall spoke to Council regarding the cormorants on Spring Lake.

Motion 2025-117 **MOVED BY** Councilor MacCormack to accept as information and direct Administration to reach out to the appropriate Government Department to get information and provide to Councilor MacCormack.

CARRIED

6. *CORRESPONDENCE*

6.1 Information Correspondence

- Financial Statements
  - July 2025 Cheque Listing
  - Revenue and Expense Statement as of July 31, 2025
- Enforcement Services Report – June 2025
- Traffic Speed Sign Statistics – July 2025
- Municipal Assessment & Grants, Re: Amendments to the Community Organization Property Tax Exemption.

6.2 Other Correspondence
None

Motion 2025-118 **MOVED BY** Councilor Zaplotinsky to accept and file the above correspondence.
CARRIED

7. *REPORTS*

7.1 Assessment – Councilor Quinn

No report.

7.2 Yellowhead Regional Library – Mayor Shewchuk

Next meeting mid-September 2025.

7.3 Environmental Advisory Committee – Councilor MacCormack

Next meeting August 27, 2025.

7.4 Website Advisory Committee – Councilor Zaplotinsky

Written report provided.

7.5 Event Planning Committee – Deputy Mayor Sera

Written report provided

7.6 FireSmart Committee- Councilor Zaplotinsky

No report.

7.7 Administration/Public Works – Emily House/Tony Siegel

Written reports provided.

Motion 2025-119 **MOVED BY** Deputy Mayor Sera that the reports, both written and verbally presented, be accepted as information.
CARRIED

8. *NEW BUSINESS ITEMS*

8.1 Municipal Accountability Program Report

Council discussed the Municipal Accountability Program (MAP) Report, which was conducted at the end of March. The review identified two deficiencies.

- The resolution passed at the Organizational Meeting did not specify the location of Council meetings.
- A provision related to the Code of Conduct Bylaw, which has since been repealed by the Provincial Government.

Both items are minor in nature, and Administration will ensure the first deficiency is addressed at the next Organizational Meeting.

Motion 2025-120 **MOVED BY** Councilor MacCormack that Council accept the Municipal Accountability Program Report as information and direct Administration to publish the report on the Village of Spring Lake website and to address the identified deficiency at the next Organizational Meeting.

CARRIED

8.2 Prussian Carp

Council discussed an email received regarding the Prussian Carp in Spring Lake.

Motion 2025-121 120 **MOVED BY** Councilor Zaplotinsky that Council direct Administration to add to discussions with AEP and move to September Council meeting.

CARRIED

9. *BYLAWS AND POLICIES*

9.1 Policy No. 2025-01 – Minimum Payable Tax Guidelines Policy

Administration presented to Council a draft of the Minimum Payable Tax Guidelines Policy for discussion and further direction.

Motion 2025-122 **MOVED BY** Councilor MacCormack that Council direct Administration to amend Policy No. 2025-01 the Minimum Payable Tax Guidelines Policy and bring it back to Council for the September 2025 Regular Council meeting.

CARRIED

9.2 Policy No. 2025-02 – Municipal Services Guidelines Policy

Council discussed the amended Municipal Services Guidelines Policy.

Motion 2025-123 **MOVED BY** Deputy Mayor Sera that Council approve Policy No. 2025-02 the Municipal Services Guidelines Policy.

CARRIED

10. UNFINISHED BUSINESS

10.1 Road Closure and Reserve Land Disposal

Council updated and discussed with residents the next steps for purchase of the subject lands.

Motion 2025-124 **MOVED BY** Deputy Mayor Sera that Council direct Administration to update the amount to be charged for each resident for purchase of land, and to get a quote for the removal of trees. And further to correspond with residents that do not purchase the land that their personal property remaining on that property will be enforced upon.

CARRIED

10.2 Water Wells – Spring Lake Ranch and Willowpeak Subdivisions

Administration reported that an email was sent to Alberta Environment after the Council meeting in July with a follow up email on August 5th regarding water wells. No reply has been received.

Motion 2025-125 **MOVED BY** Councilor Zaplotinsky that Council direct Administration to table to September 2025 Council meeting.

CARRIED

11. ADDITIONS

None

12. PUBLIC QUESTION AND ANSWER

There were questions regarding water wells, Carp hatching and control of beavers.

13. CLOSED SESSION

Motion 2025-126 **MOVED BY** Councilor MacCormack that Council close the meeting to the public to discuss Agenda Item No. 13.1 Legal – Contract – Administration Services as per AIA Section 19 at 8:22 pm.

CARRIED

Tony Siegel and Janet Zaplotinsky left the meeting at 8:23pm and did not return.

Present: Mayor Shewchuk, Deputy Mayor Sera, Councilor MacCormack, Councilor Zaplotinsky, Chief Administrative Officer Emily House.

13.1 Legal – Contract – Administration Services
As per AIA Section 19

Motion 2025-127 **MOVED BY** Councilor Zaplotinsky to open the meeting to the public at 8:55 pm.

CARRIED

No motions arose from the Closed Session.

14. *ADJOURNMENT*

Motion 2025-128 **MOVED BY** Deputy Mayor Sera that the August 12, 2025, Regular Council Meeting be adjourned at 8:56 pm.

CARRIED

Mayor

Administrator