URBAN HEN KEEPING APPLICATION FORM

RESIDENTIAL

Urban Hen keeping within the Village of Spring Lake is regulated under the Urban Hen Keeping Bylaw #394. Please complete the following form and submit the application, with supporting documents to the Village of Spring Lake located at 990 Bauer Ave or via email at villageoffice@springlakealberta.com.

1. APPLICANT CONTACT INFORMATION

Name: _____

Address: _____

Email Address:_____

Phone:_____

2. PROPERTY OWNER CONSENT

(a) Are you the registered owner of the property? Yes _____ No _____

(b) If the hen(s) will be located on property not owned by the applicant, written permission from the property owner shall be provided. Please provide contact information for the property owner

Name: _____

Address: _____

Email Address: _____

Phone: _____

3. YARD INFORMATION

Lot size: _____ sq ft Rear yard Fenced Y / N Fence height: _____

Please provide a Real Property Report if available or complete a drawing below indicating existing structures, the coop location, setbacks, drawing of the coop and existing buildings.)

Plot Plan for: _____ (Street Address)

Please provide a drawing of the property (plot plan) indicating the location of the house, any accessory buildings, fence and include setback backs for coop from property lines.

The information on this form is collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy Act solely for the purpose of participation in the Urban Beekeeping bylaw. Questions about the collection of this information can be directed to the Village of Spring Lake at (780) 963-4211.

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4. Chicken Coop Drawing Plans & Location

Coop Information: *Number of hens requested* _____

Coop Size: _____ Run Size: _____ Total Square Footage: _____ Coop Height: _____

Please provide a description/photo of intended coop, including size of coop and run and describe intended location within your rear yard. Please refer to the "Urban Hen Bylaw #394".

Picture of Coop & run attached. Yes _____ No _____

5. TRAINING REQUIREMENT (Training must be completed before hive(s) are moved onto the property)

Have you completed a hen keeping course? Yes _____ No _____

If yes, please attach a copy of the course certificate and provide the following information

Session Location: _____

Session Date: _____

Certification number: _____

6. Premises Identification Program (PID)

Once the applicant has met all the requirements pertaining to the lots size, coop setbacks, they may apply for a Premises Identification Program from Alberta Agricultural & Forestry (PID) application. Failure to provide the PID number to Bylaw Services could result in revocation of the license.

PID Number: _____

7. TERMS AND CONDITIONS (Please acknowledge and confirm that you are in agreement with the terms and conditions by checking each box)

- I have read and agree to comply with the Village of Spring Lake Urban Hen Bylaw.
- I have provided notification to all adjoining neighbours to install coop(s) in my rear yard. If the property abuts a municipal park or open space, then written permission is not required.
- I understand that the Village of Spring Lake may refuse to issue or renew a Hen Licence due to the submission of false information, incomplete Backyard Hen Licence application, known offense involving abuse, mistreatment, or negligent treatment of keeping of animals, or non-compliance with municipal and provincial legislation.
- I understand that failure to abide by all requirements of the Spring Lake Urban Hen Bylaw and the Animal Health Act may result in the Urban Hen Licence being revoked.
- I understand that a Licence fee of $40 must be paid annually.
- I am aware that any instances of diseases or any situation not in keeping with the requirements must be brought to the attention of the Village of Spring Lake.

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I certify that the information is correct to the best of my knowledge:

Applicant's Signature: _____ Date: _____

Property Owner's Signature: _____ Date: _____

Please check box to confirm

I am aware that if my hen(s) cause a problem to my neighbours (as described in the Urban Hen Bylaw #394) that I will be notified by the Village and will endeavor to ensure there is minimal impact with the keeping of my hen(s) and meet the backyard hen guidelines to prevent nuisances. ☐

I am aware that a Parkland County Bylaw Officer and/or Development Officer may attend my property at least once in this time period to observe my backyard hen operation in order to obtain further information on keeping of hen(s). ☐

Hen Owners Signature: _____ Date: _____

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