# VILLAGE OF SPRING LAKE
# PROVINCE OF ALBERTA
# SEPTEMBER 9, 2025
# REGULAR COUNCIL MEETING
# 990 BAUER AVENUE, SPRING LAKE, ALBERTA AT 7:00 PM

## *PRESENT*

| | |
|---|---|
| Mayor: | Jason Shewchuk |
| Deputy Mayor: | Melanie Sera |
| Councilors: | Adam MacCormack<br>Kasey Quinn<br>Chris Zaplotinsky |
| Administration: | Emily House, Chief Administrative Officer<br>Janet Zaplotinsky, Administrative Manager |

There were eight members of the public present.

## *1. CALL TO ORDER*

Mayor Shewchuk called the September 9, 2025 Regular Council Meeting to order at 7:00 pm.

## *2. ADOPTION OF AGENDA*

### 2.1 Regular Council Meeting Agenda – September 9, 2025

Motion 2025-129 **MOVED BY** Deputy Mayor Sera that Council adopts the September 9, 2025, Regular Council Meeting agenda as presented.

**CARRIED**

## *3. ADOPTION OF COUNCIL MINUTES*

### 3.1 Regular Council Meeting – August 12, 2025

Motion 2025-130 **MOVED BY** Councillor Zaplotinsky that Council adopts the August 12, 2025, Regular Council Meeting minutes as presented.

**CARRIED**

## *4. PRESENTATIONS*

None

## *5. DELEGATIONS*

None

## *6. CORRESPONDENCE*

### 6.1 Information Correspondence

- Financial Statements
  - August 2025 Cheque Listing
  - Revenue and Expense Statement as of August 31, 2025
- Alberta Municipal Affairs, Re: Changes Regarding Insufficient Nominations
- Alberta Municipal Affairs, Re: 2025 Canda Community Building Fund (CCBF) Allocations

- Alberta Municipal Affairs, Re: Preliminary 2026 Equalized Assessment
- Alberta Municipal Affairs, Re: Bill 20/50 Resources - LAEA Amendments - Nominations and Forms

**6.2 Other Correspondence**

None

Motion 2025-131 **MOVED BY** Councilor Quinn to accept and file the above correspondence.

**CARRIED**

## 7. *REPORTS*

**7.1 Assessment – Councilor Quinn**

CRASC has scheduled a follow-up meeting with the company that submitted a proposal to supply mapping tools. The AGM is scheduled for November 5, 2025.

**7.2 Yellowhead Regional Library – Mayor Shewchuk**

Next meeting is scheduled for October 5, 2025.

**7.3 Environmental Advisory Committee – Councilor MacCormack**

Written report provided.

**7.4 Website Advisory Committee – Councilor Zaplotinsky**

Written report provided.

**7.5 Event Planning Committee – Deputy Mayor Sera**

Written report provided.

**7.6 FireSmart Committee- Councilor Zaplotinsky**

Written report provided.

**7.7 Administration/Public Works – Emily House/Tony Siegel**

Written reports provided.

Motion 2025-132 **MOVED BY** Councillor MacCormack that the reports, both written and verbally presented, be accepted as information.

**CARRIED**

## 8. *NEW BUSINESS ITEMS*

**8.1 Council Meeting Absence Approval**

Motion 2025-133 **MOVED BY** Deputy Mayor Sera that Council approve the absence of Councillor Kasey Quinn from the August 12, 2025 Regular Council Meeting.

**CARRIED**

### 8.2 Xplore Fibre Optic Project Plans

Administration advised that Xplore has proposed limited fibre installation on Bauer Avenue and part of Beachview Crescent, based on federal/provincial mapping. Concerns were raised about the restricted scope, but Xplore will not expand beyond the designated area.

Motion 2025-134 **MOVED BY** Deputy Mayor Sera that Council approve the installation of fibre optic infrastructure as presented in the plans supplied by Xplore.

**DEFEATED**

## 9. *BYLAWS AND POLICIES*

### 9.1 Policy No. 2025-01 – Minimum Payable Tax Guidelines Policy

Administration presented to Council an amended draft of the Minimum Payable Tax Guidelines Policy for discussion and further direction.

Motion 2025-135 **MOVED BY** Councilor Quinn that Council approve Policy No. 2025-01 the Minimum Payable Tax Guidelines Policy.

**CARRIED**

## 10. *UNFINISHED BUSINESS*

### 10.1 Road Closure and Reserve Land Disposal

Administration advised that an updated survey/subdivision quote has been requested, along with required information from Alberta Transportation to proceed with the road closure. As the road does not impact property or lake access, the closure may be completed by Council resolution.

Motion 2025-136 **MOVED BY** Deputy Mayor Sera that Council table the Road Closure and Reserve Land Disposal to the October 2025 Regular Council Meeting.

**CARRIED**

### 10.2 Water Wells – Spring Lake Ranch and Willowpeak Subdivisions

Administration reported that attempted to follow up via email and telephone, leaving a message, but has not yet received a response. Efforts to make contact will continue.

Motion 2025-137 **MOVED BY** Councilor Zaplotinsky that Council direct Administration to table to October 2025 Council meeting.

**CARRIED**

## 11. *ADDITIONS*

None

## 12. *PUBLIC QUESTION AND ANSWER*

There were questions regarding the Shady Crescent land purchase, barking dogs, water wells, left over gravel from the road construction project, Prussian Carp and fall fish stocking.

## 13. CLOSED SESSION

Motion 2025-138 **MOVED BY** Councilor MacCormack that Council close the meeting to the public to discuss Agenda Item No. 13.1 Legal – Contract – Administration Services as per AIA Section 19 at 8:16 pm.

**CARRIED**

Present: Mayor Shewchuk, Deputy Mayor Sera, Councilor MacCormack, Councilor Zaplotinsky, Chief Administrative Officer Emily House.

Councillor Zaplotinsky left the meeting due to a pecuniary interest at 8:20 pm.
Janet Zaplotinsky left the meeting at 8:20 pm and did not return.
Emily House left the meeting at 8:31pm.

**13.1 Legal – Contract – Administration Services**
As per AIA Section 19

Councillor Zaplotinsky and Emily House returned to the meeting at 8:50 pm

Motion 2025-139 **MOVED BY** Councilor Quinn to open the meeting to the public at 8:50 pm.

**CARRIED**

Motion 2025-140 **MOVED BY** Councillor Quinn to approve and enter into an agreement with Milestone Municipal Services Inc. to provide CAO and Administrative Services to the Village of Spring Lake.

**CARRIED**

Councillor Zaplotinsky abstained due to pecuniary interest.

## 14. ADJOURNMENT

Motion 2025-141 **MOVED BY** Deputy Mayor Sera that the September 9, 2025, Regular Council Meeting be adjourned at 8:51 pm.

**CARRIED**

Jason S

Mayor

Emily House

Administrator