VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
JANUARY 14, 2025
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA AT 7:00 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councillors:	Adam MacCormack Kasey Quinn Chris Zaplotinsky
Administration:	Emily House, Chief Administrative Officer Janet Zaplotinsky, Administrative Manager
Public Works:	Tony Siegel, Public Works Manager

There were five members of the public present.

1. *CALL TO ORDER*

Mayor Shewchuk called the January 14, 2025 Regular Council Meeting to order at 7:00 p.m.

2. *ADOPTION OF AGENDA*

2.1 Regular Council Meeting Agenda – January 14, 2025

Motion 2025-001 **MOVED BY** Deputy Mayor Sera that Council adopts the January 14, 2025, Regular Council Meeting agenda with the following additions:

13.4 – Legal – Contract – Administration Services – As Per FOIP Section 16

CARRIED

3. *ADOPTION OF COUNCIL MINUTES*

3.1 Regular Council Meeting – December 10, 2024

Motion 2025-002 **MOVED BY** Councillor Zaplotinsky that Council adopts the December 14, 2024, Regular Council Meeting minutes as presented.

CARRIED

4. *PRESENTATIONS*

None

5. *DELEGATIONS*

None

6. CORRESPONDENCE

6.1 Information Correspondence

- Financial Reports including:
  - Payment of Accounts – December 2024
  - Revenue and Expense Summary – as of December 31,, 2024
- Enforcement Services Report – November 2024
- Electronic Speed Sign Statistics - December 2024
- Alberta Municipal Affairs, Re: Information Bulletin
- ABMunis, Re: Appointment of New CEO

6.2 Other Correspondence

None

Motion 2025-003 **MOVED BY** Councillor Quinn to accept and file the above correspondence and direct Administration to send a response to the resident.

CARRIED

7. REPORTS

7.1 Assessment – Councillor Quinn

Councillor Quinn verbally reported that a luncheon and meeting with KCL Consulting was held on December 12, 2024.

7.2 Yellowhead Regional Library – Mayor Shewchuk

No Report

7.3 Environmental Advisory Committee – Councillor MacCormack

Written report provided.

7.4 Website Advisory Committee – Councillor Zaplotinsky

Written report provided.

7.5 Event Planning Committee – Deputy Mayor Sera

Written report provided.

7.6 Community League – Councillor MacCormack

As the Community League has been dissolved there will be no further reports and this Agenda Item will be removed from further Council Meeting Agendas.

7.7 FireSmart Committee- Councillor Zaplotinsky

Written report provided.

7.8 Administration/Public Works – Emily House/Tony Siegel

Written reports provided.

Motion 2025-004 **MOVED BY** Councillor MacCormack that the reports, both written and verbally presented, be accepted as information.

CARRIED

8. NEW BUSINESS ITEMS

8.1 ABMunis Spring Caucus and Presidents' Summit

Administration provided information on the upcoming ABMunis Spring Caucus and Presidents' Summit. Council discussed the value of these conferences at length.

Motion 2025-005 **MOVED BY** Deputy Mayor Sera that after discussion, Council will not be sending any Councillors to the ABMunis Spring Caucus and Presidents' Summit.

CARRIED

8.2 Municipal Councillor Orientation

Due to recent amendments to the Municipal Government Act, following the adoption of Bill 20 (Municipal Affairs Statutes Amendments Act), the 2025 orientation has become mandatory for all Councillors, with the majority of topics required to be completed on or before November 3, 2025. Administration provided correspondence from Brownlee LLP, who are offering this orientation in two parts. Alternatively, ABMunis, through the Elected Officials Education Program (EOEP), has scheduled Munis 101 via Zoom in October, with additional sessions available in November and December. Administration recommended that given that these orientations are mandatory and will likely fill quickly, that Council make a decision on which option Council prefers, so the Village can secure a spot as soon as registration opens.

Motion 2025-006 **MOVED BY** Councillor Zaplotinsky that Council direct Administration to register five elected officials to the Munis 101 offered through the Elected Officials Education Program when registration opens.

CARRIED

8.3 Edmonton Trout Fishing Club

Administration provided additional information regarding electrical costs associated with the aerators that was provided by the Edmonton Trout Fishing Club.

Motion 2025-007 **MOVED BY** Councillor Quinn to direct Administration to write and send a letter to the Edmonton Trout Fishing Club thanking them for the additional information, however, the Village of Spring Lake will continue to provide $3,000 in funding towards the Aeration Project in Spring Lake for 2025 and will review funding during the 2026 budget discussions.

CARRIED

9. *BYLAWS AND POLICIES*

9.1 Bylaw No. 408 - Community Standards Bylaw

Administration updated Council that the redlined version of the bylaw showing the amendments has been uploaded to the Village website. Administration also advised that a date for the Public Open House should be scheduled so the Village can start advertising it.

Motion 2025-008 **MOVED BY** Councillor MacCormack that Council accept the report as verbally presented and to table Bylaw No. 408 Community Standards Bylaw to the February 2025 Regular Council Meeting.

CARRIED

Motion 2025-009 **MOVED BY** Councillor Zaplotinsky that the Village of Spring schedule the Public Open House for Bylaw No. 408 Community Standards Bylaw for March 6, 2025 from 6pm to 8pm at the Village Office.

CARRIED

10. *UNFINISHED BUSINESS*

10.1 Fortis Franchise Agreement

Administration is working with Fortis to get the application package together to send to the Alberta Utilities Commission and creating the ad that will be in The Reporter.

Motion 2025-010 **MOVED BY** Deputy Mayor Sera accept the updated, as verbally presented, and table the Fortis Franchise Agreement to the February 2025 Regular Council Meeting.

CARRIED

10.2 Road Closure and Reserve Land Disposal

Administration reported there is no option for the Village to offer residents a loan option through the municipality for the purchase of these lands.

Motion 2025-011 **MOVED BY** Councillor Quinn that Council direct Administration to send a letter, by the end of January, to the residents eligible to purchase the subject lands in the Shady Crescent Area. Furthermore, Administration is to invite these residents to attend the next two Council Meetings to engage in discussions with Council, allowing Council to assess interest in the potential purchase.

CARRIED

11. *ADDITIONS*

None

12. *PUBLIC QUESTION AND ANSWER*

There were questions regarding Bylaw 408, Edmonton Trout Fishing Club and the Village's contribution to the aerators, Fortis Franchise Agreement and Shady Crescent Area land purchase.

13. CLOSED SESSION

Motion 2025-012 **MOVED BY** Councillor Quinn that Council close the meeting to the public to discuss Agenda Item No. 13.1 Lands - Subdivision – Lot 20 Plan 6019 RS, Agenda Item No. 13.2 Lands-Enforcement – Plan 982 3268, Block 6, Lot 1, Agenda Item No. 13.3 Lands-Proposed Recommendations and Advice as per FOIP Section 22 and Agenda Item No. 13.4 Human Resources – Legal – Contract – Administration Services as per FOIP Section 16 at 8:26 pm.

CARRIED

Present: Mayor Shewchuk, Deputy Mayor Sera, Councillor MacCormack, Councillor Quinn, Councillor Zaplotinsky, Chief Administrative Officer Emily House, Administrative Manager Janet Zaplotinsky, and Public Works Manager Tony Siegel.

13.1 **Lands - Subdivision – Lot 20 Plan 6019 RS**
FOIP Section 24

13.2 **Lands – Enforcement - Plane 982 3268, Block 6, Lot 1**
As per FOIP Section 24

13.3 **Lands – Proposed Recommendations and Advice**
As per FOIP Section 22

13.4 **Human Resources – Legal – Contract – Administrative Services**
As per FOIP Section 16

Motion 2025-013 **MOVED BY** Councillor Quinn to open the meeting to the public at 8:51pm.

CARRIED

14. ADJOURNMENT

Motion 2025-014 **MOVED BY** Deputy Mayor Sera that the January 14, 2025, Regular Council Meeting be adjourned at 8:51 pm.

CARRIED

Jason Sera
Mayor

Emily House
Administrator