VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
JULY 8, 2025
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA AT 7:00 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councillors:	Adam MacCormack Kasey Quinn Chris Zaplotinsky
Administration:	Emily House, Chief Administrative Officer Janet Zaplotinsky, Administrative Manager
Public Works	Tony Siegel, Public Works Manager

There were seven members of the public present.

1. CALL TO ORDER

Mayor Shewchuk called the July 8, 2025 Regular Council Meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Council Meeting Agenda – July 8, 2025

Motion 2025-102 **MOVED BY** Deputy Mayor Sera that Council adopts the July 8, 2025, Regular Council Meeting agenda with the following additions:

11.1 – Water Wells – Spring Lake Ranch and Willowpeak Subdivisions

CARRIED

3. ADOPTION OF COUNCIL MINUTES

3.1 Regular Council Meeting – June 10, 2025

Motion 2025-103 **MOVED BY** Councillor Quinn that Council adopts the June 10, 2025, Regular Council Meeting minutes as presented.

CARRIED

4. PRESENTATIONS

None

5. DELEGATIONS

5.1 Ian Friesen, Parkland County, Re: Spring Lake Hazard and Risk Assessment

Mr. Friesen was in attendance to discuss the updated Hazard and Risk Assessment for Spring Lake which forms part of the Village's Emergency Management Plan.

Mr. Friesen left the meeting at 7:44pm and did not return.

6. *CORRESPONDENCE*

6.1 Information Correspondence

- Financial Statements
  - June 2025 Cheque Listing
  - Revenue and Expense Statement as of June 30, 2025
- Enforcement Services Report – May 2025
- Traffic Speed Sign Statistics – June 2025
- Yellowhead Regional Library, Re: YRL Deputy Director Announcement
- Ministry of Technology and Innovation, Re: Proclamation of the Protection of Privacy Act and Regulations
- Alberta Municipal Affairs, Re: Level of Service (Fire Service) Engagement
- ABMunis, Re: Recall of a Municipal Elected Officials
- Alberta Municipal Affairs, Re: Bill 50 Resources and Amendments to the Joint Use and Planning Agreements

6.2 Other Correspondence

None

Motion 2025-104 **MOVED BY** Councillor MacCormack to accept and file the above correspondence and direct Administration to send a response to the resident.

CARRIED

7. *REPORTS*

7.1 Assessment – Councillor Quinn

The CRASC Board has a meeting to review a mapping program that will assist the Assessors with assessments.

7.2 Yellowhead Regional Library – Mayor Shewchuk

Yellowhead Regional Library (YRL) has appointed a new Deputy Director. The organization has advised that a $0.85 per capita increase will be required in 2026 to sustain current service levels. YRL is currently exploring alternative options and service prioritization to address this funding requirement.

7.3 Environmental Advisory Committee – Councillor MacCormack

The Bat Presentation was successfully held with 22 attendees, and a bat house was generously donated. Lakekeepers water samples were collected on July 7, 2025. The EAC believes it would be beneficial to increase public awareness regarding noxious weeds and will collaborate with Administration to develop and share additional information.

7.4 Website Advisory Committee – Councillor Zaplotinsky

Written report provided.

7.5 Event Planning Committee – Deputy Mayor Sera

Written report provided

7.6 FireSmart Committee- Councillor Zaplotinsky

Written report provided.

7.7 Administration/Public Works – Emily House/Tony Siegel

Written reports provided.

Motion 2025-105 **MOVED BY** Councillor Zaplotinsky that the reports, both written and verbally presented, be accepted as information.

CARRIED

8. NEW BUSINESS ITEMS

None

9. BYLAWS AND POLICIES

9.1 Bylaw No. 408 - Community Standards Bylaw

Administration reported that the amended draft bylaw has been uploaded to the website and no further input was received.

Motion 2025-106 **MOVED BY** Councillor Quinn that Council give third and final reading to the Community Standards Bylaw No. 408 and that it be declared passed.

CARRIED

9.2 Bylaw No. 415 – Firearms Bylaw

Administration reported that the draft bylaw has been uploaded to the website and no input has been received.

Motion 2025-107 **MOVED BY** Councillor MacCormack that Council give second reading to the Firearms Bylaw No. 415.

CARRIED

9.3 Minimum Tax Guidance Policy

Council discussed the parameters of a Minimum Payable Taxation Guidance Policy.

Motion 2025-108 **MOVED BY** Deputy Mayor Sera that Council direct Administration to draft a Minimum Payable Taxation Guidance Policy and table to the August 2025 Regular Council Meeting.

CARRIED

9.4 Core Services Policy

Council discussed amendments to the draft Core Services Policy

Motion 2025-109 **MOVED BY** Councillor Zaplotinsky that Council direct Administration to make amendments to the draft of the Core Services Policy and table to the August 2025 Regular Council Meeting.

CARRIED

10. UNFINISHED BUSINESS

10.1 Road Closure and Reserve Land Disposal

Administration reported that no additional feedback has been received. Council discussed options for these lands as not all landowners wish to purchase the municipal lands.

Motion 2025-110 **MOVED BY** Deputy Mayor Sera that Council direct Administration to invite the subject property owners to the August 2025 Regular Council Meeting.

CARRIED

11. ADDITIONS

11.1 Water Wells Spring Lake Ranch and Willowpeak Subdivisions

Administration provided an update on information received from Alberta Environment and Protected Areas regarding the drilling of wells.

Motion 2025-111 **MOVED BY** Councillor Zaplotinsky that Administration be directed to engage legal counsel for further advice upon receipt of information from Alberta Environment and Protected Areas, and that the matter be tabled to the August 2025 Regular Council Meeting.

CARRIED

12. PUBLIC QUESTION AND ANSWER

There were questions regarding water wells, road construction and the potential sale of municipal lands in Shady Crescent.

13. CLOSED SESSION

Motion 2025-112 **MOVED BY** Councillor Quinn that Council close the meeting to the public to discuss Agenda Item No. 13.1 Lands-Enforcement – Plan 982 3268, Block 6, Lot 1 as per FOIP Section 24, Agenda Item No. 13.2 Lands-Proposed Recommendations and Advice as per FOIP Section 22, Agenda Item No. 13.3 Legal – Contract – Administration Services as per FOIP Section 16 at 9:38pm.

CARRIED

Present: Mayor Shewchuk, Deputy Mayor Sera, Councillor MacCormack, Councillor Quinn, Councillor Zaplotinsky, Chief Administrative Officer Emily House, Administrative Manager Janet Zaplotinsky and Public Works Manager Tony Siegel.

13.1 Lands – Enforcement - Plan 982 3268, Block 6, Lot 1
As per FOIP Section 24

13.2 Lands – Proposed Recommendations and Advice
As per FOIP Section 22

Tony Siegel left the meeting at 9:48 pm and did not return.

13.3 Legal – Contract – Administration Services
As per FOIP Section 16

Motion 2025-113

MOVED BY Councillor MacCormack to open the meeting to the public at 10:08 pm.

CARRIED

No motions arose from the Closed Session.

14. *ADJOURNMENT*

Motion 2025-114 **MOVED BY** Deputy Mayor Sera that the July 8, 2025, Regular Council Meeting be adjourned at 10:08 pm.

CARRIED

Mayor

Administrator