VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
OCTOBER 4, 2022
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA
AT 7:30 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councillors:	Adam MacCormack Kasey Quinn Chris Zaplotinsky
Chief Administrative Officer:	Emily House
Administrative Assistant:	Janet Zaplotinsky
Public Works Supervisor:	Randy Denby
Others:	R. Williams, Resident

There were 23 members of the public present.

1. *CALL TO ORDER*

Mayor Shewchuk called the October 4, 2022 Regular Council Meeting to order at 7:30 p.m.

2. *ADOPTION OF AGENDA*

2.1 Regular Council Meeting Agenda – October 4, 2022

Motion 2022-148 MOVED BY Councillor MacCormack that Village Council adopt the October 4, 2022 Regular Council Meeting Agenda with the following amendments:

Remove
15.1 R. Williams, Resident, Re: Bylaw No. 398 and September 22, 2022 Public Hearing
Due to the September 22, 2022 Public Hearing being closed.

CARRIED

Mr. Williams requested and Council agreed to note in the minutes that Mr. Williams felt that notification should have been provided that he would not be able to speak towards this item.

3. *ADOPTION OF COUNCIL MINUTES*

3.1 Regular Council Meeting Minutes – September 13, 2022

Motion 2022-149 MOVED BY Deputy Mayor Sera that council adopt the September 13, 2022, Regular Council Meeting minutes as presented.

CARRIED

3.1 Special Council Meeting Minutes – September 22, 2022

Motion 2022-150 MOVED BY Councillor Zaplotinsky that council adopt the September 22, 2022, Special Council Meeting minutes as presented.

CARRIED

4. PRESENTATIONS

None

5. DELEGATIONS

5.1 Safety Codes Services

Mr. Williams provided his feedback regarding the potential change of Safety Code Services Providers to Council. Council thanked Mr. Williams for his input.

6. CORRESPONDENCE

6.1 Information Correspondence

- Financial Reports including:
  - Bank Reconciliation August 2022
  - Bank Statement – Servus Credit Union – August 2022
  - Payment of Accounts – September 2022
  - Revenue and Expense Summary – as of September 30, 2022
- September 13, 2022, Parkland County, Re: August 2022 Enforcement Services Activity Report
- September 2022 Traffic Speed Sign Statistics
- September 28, 2022, Yellowhead Regional Library, Re: 2023 Budget

6.2 Other Correspondence

None

Motion 2022-151 MOVED BY Councillor Quinn to accept and file the above correspondence for information purposes

CARRIED

7. REPORTS

7.1 Assessment – Councillor Quinn

7.2 Yellowhead Regional Library – Mayor Shewchuk

7.3 Environmental Advisory Committee – Deputy Mayor MacCormack

7.4 Website Advisory Committee – Councillor Zaplotinsky

7.5 Event Planning Committee – Councillor Sera

7.6 Administration/Public Works – Emily House/Randy Denby

Motion 2022-152 MOVED BY Councillor MacCormack that the reports, as verbally presented, be accepted as information.

CARRIED

8. NEW BUSINESS ITEMS

8.1 Quality Management Plan

Motion 2022-153 MOVED BY Councillor MacCormack to approve the Quality Management Plan for the Village of Spring Lake.

CARRIED

8.2 Muniware Momentum 3-year Renewal

Motion 2022-154 MOVED BY Councillor Quinn to approve the 3-year renewal with Muniware Momentum Account and Municipal Software.

CARRIED

8.3 Environmental Advisory Committee Action Plan

Motion 2022-155 MOVED BY Councillor Zaplotinsky to approve the Environmental Advisory Committee Action Plan as presented.

CARRIED

9. BYLAWS AND POLICIES

9.1 Bylaw No. 398 – Municipal Development Plan Amendment

Motion 2022-156 MOVED BY Deputy Mayor Sera to give first reading to Bylaw No. 398 a bylaw to amend Bylaw No. 390.

CARRIED

9.2 Fertilizer Bylaw

Motion 2022-157 MOVED BY Councillor MacCormack to direct Administration to research existing bylaws from other municipalities and enforcement options of these bylaws and to table Agenda Item 9.2 Fertilizer Bylaw to the November 2022 Council Meeting.

CARRIED

10. UNFINISHED BUSINESS

10.1 Safety Codes Services

Motion 2022-158 MOVED BY Councillor MacCormack to accept as information and to table Agenda Item 10.1 Safety Codes Services to the October 2022 Regular Council Meeting.

CARRIED

10.2 Community Sustainability Plan Update

Motion 2022-159 MOVED BY Councillor Quinn to table Agenda Item 10.2 Community Sustainability Plan Update to the November 2022 Regular Council Meeting.

CARRIED

11. *ADDITIONS*

None

12. *PUBLIC QUESTION AND ANSWER*

There were questions and comments from the public regarding the MDP Amendment.

13. *CLOSED SESSION*

Motion 2022-160 MOVED BY Councillor Quinn that Council close the meeting to the public for Agenda Item No. 13.1 Land – Access Agreement as per FOIP Section 24, Agenda Item No. 13.2 Human Resources – Policies as per FOIP Section 24 and Agenda Item No. 13.3 – Human Resources – CAO Review as per Section 17 at 8:56pm.

CARRIED

Attendance of Closed Session: Mayor Shewchuk, Deputy Mayor Sera, Councillor MacCormack, Councillor Quinn, Councillor Zaplotinsky, Emily House, Randy Denby and Janet Zaplotinsky.

13.1 Land – Access Agreement
FOIP Section 24

13.2 Human Resources – Policies
FOIP Section 24

13.3 Human Resources – CAO Review
FOIP Section 17

Motion 2022-161 MOVED BY Councillor Quinn that Council open the meeting to the public at 10:23pm.

CARRIED

Motion 2022-162 MOVED BY Councillor Quinn that Council approve the CAO Review as presented.

CARRIED

14. ADJOURNMENT

Motion 2022-163 MOVED BY Councillor Sera that the October 4, 2022 Regular Council Meeting be adjourned at 10.24pm.

CARRIED

Mayor

Administrator