VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
OCTOBER 12, 2021
REGULAR COUNCIL MEETING
HELD VIA TELE/VIDEO CONFERENCE
AT 7:30 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councillors:	Bonnie Hall Adam MacCormack John Roznicki
Chief Administrative Officer:	Emily House
Administrative Assistant:	Janet Zaplotinsky
Public Works Supervisor:	Randy Denby

There were seven members of the public present.

1. *CALL TO ORDER*

Mayor Shewchuk called the October 12, 2021 Regular Council Meeting to order at 7:30 p.m.

2. *ADOPTION OF AGENDA*

2.1 Regular Council Meeting Agenda – October 12, 2021

Motion 2021-171 MOVED BY Councillor MacCormack that Village Council adopt the October 12, 2021 Regular Council Meeting Agenda as presented.

CARRIED

3. *ADOPTION OF COUNCIL MINUTES*

3.1 Special Council Meeting Minutes – September 7, 2021

Motion 2021-172 MOVED BY Councillor Roznicki that Village Council adopt the September 7, 2021 Special Council Meeting Minutes with the following amendments:

3.1 – Public Hearing Paragraph No. 7 change Brand to Brad.

CARRIED

3.2 Regular Council Meeting Minutes – September 14, 2021

Motion 2021-173 MOVED BY Councillor Hall that Village Council adopt the September 14, 2021 Regular Council Meeting Minutes with the following amendments:

10.2 – Add Sera to read Deputy Mayor Sera

CARRIED

3.3 Special Council Meeting Minutes – September 29, 2021

Motion 2021-174 MOVED BY Councillor MacCormack that Village Council adopt the September 29, 2021 Special Council Meeting Minutes as presented.

CARRIED

4. PRESENTATIONS

None

5. DELEGATIONS

None

6. CORRESPONDENCE

6.1 Information Correspondence

- Financial Reports including:
  - Bank Reconciliation August 2021
  - Bank Statement – Servus Credit Union – August 2021
  - Payment of Accounts – September 2021
  - Revenue and Expense Summary – as of September 30, 2021
- September 10 10, 2021, Parkland County, Re: July 2021 Enforcement Services Activity Report
- August 2021, Traffic Speed Sign Statistics – August 2021
- September 29, 2021, Alberta Municipal Affairs, Re: 2020 Financial Indicators
- September 30, 2021, Alberta Municipal Affairs, Re: Municipal Governance during COVID 19 Pandemic
- September 27, 2021, Alberta Municipal Affairs, Re: Senate Election and Referendum Partner Funding Letter

6.2 Other Correspondence

None

Motion 2021-175 MOVED BY Councillor MacCormack to accept and file the above correspondence for information purposes.

CARRIED

7. REPORTS

7.1 Assessment – Councillor Roznicki

7.2 Yellowhead Regional Library – Mayor Shewchuk

7.3 Environmental Advisory Committee – Councillor Hall

7.4 Art Advisory Committee – Deputy Mayor Sera

7.5 Website Advisory Committee – Councillor MacCormack

7.6 Event Planning Committee – Deputy Mayor Sera

7.7 Administration/Public Works – Emily House/Randy Denby

Motion 2021-176 MOVED BY Councillor Hall that the reports, as verbally presented, be accepted as information.

CARRIED

8. NEW BUSINESS ITEMS

8.1 Project Summary Threshold

Motion 2021-177 MOVED BY Councillor MacCormack to table Agenda Item No. 8.1 Project Summary Threshold until the November 2021 Council Meeting.

CARRIED

8.2 EAC Action Plan

Motion 2021-178 MOVED BY Councillor Roznicki to approve the Environmental Advisory Committee's 2021/2022 Action Plan.

CARRIED

8.3 Range Road 20 Renaming

Motion 2021-179 MOVED BY Councillor Roznicki to table Agenda Item No. 8.1 Range Road 20 Renaming until the November 2021 Council Meeting.

CARRIED

8.4 Core Community Playground Signs

Motion 2021-180 MOVED BY Councillor Roznicki to direct Administration to get costs for the 2022 Budget discussions and table to the November 2021 Council Meeting.

CARRIED

8.5 Capital Project and Funding Projection

Motion 2021-181 MOVED BY Deputy Mayor Sera to accept as information and to move item to the 2022 Budget discussions.

CARRIED

9. BYLAWS AND POLICIES

9.1 Bylaw No. 390 – Municipal Development Plan

Motion 2021-182 MOVED BY Councillor MacCormack to give 2nd reading to Bylaw No. 390 Municipal Development Plan for the Village of Spring Lake.

CARRIED

Motion 2021-183 MOVED BY Deputy Mayor Sera to give 3rd and final Reading reading to Bylaw No. 390 Municipal Development Plan for the Village of Spring Lake and that it be declared passed.

CARRIED

9.2 Bylaw No. 391 – Land Use Bylaw

Motion 2021-184 MOVED BY Councillor Roznicki that Council approves to amend Bylaw No. 391 Land Use Bylaw with the following:

1. That Section 8.3 – Apiaries be deleted and all subsequent sections be renumbered accordingly.

2. That 'apiaries' be removed from the lists of permitted uses in the R1A, R1B, R1C, and R1D Residential Districts (Sections 10.2, 11.2, 12.2, and 13.2 respectfully) and all subsequent permitted uses be renumbered accordingly.

3. That regulation 8.16.2.f in Section 8.16 – Home Occupations be deleted and all subsequent subsections be renumbered accordingly.

4. That regulation 8.16.3.f in Section 8.16 – Home Occupations be deleted.

5. That Section 8.16 – Home Occupations be revised to include the following as regulation 8.16.4.g, and all subsequent subsections be renumbered accordingly:

   4.g Notwithstanding any other regulation in this bylaw, the placement of a maximum of one (1) freestanding sign may be allowed on a residential lot where a development permit has been issued for a home occupation, subject to the following:
   - i. The sign's area of copy cannot be larger than 0.6 m2 (6.0 ft2).
   - ii. The top of the sign shall not be elevated more than 1.8 m (6.0 ft.) from the grade of the ground where the sign is to be placed.
   - iii. The sign shall be setback back a minimum 1.8 m (6.0 ft.) from the front property line of the lot.
   - iv. Notwithstanding the above, on lots where a fence has been developed along the front property line of a lot, the sign may be affixed to the front property line fence.
   - v. The sign shall be setback a minimum 0.6 m (2.0 ft.) from the side property lines of the lot.
   - vi. The sign may be illuminated if the source of light is directed downward or toward the sign, and does not create a nuisance to adjacent property owners, subject to the discretion of the Development Authority.

6. That regulation 8.17.1 in Section 8.17 – Keeping of Animals be revised to read:

   1. No person shall keep or permit to be kept in any part of any yard in any Land Use District any livestock except as identified in the specific Land Use District or any other bylaw of the Village.

7. That regulation 8.17.2 in Section 8.17 – Keeping of Animals be revised to remove references to chickens and the 'note' included from previous draft versions of the Land Use Bylaw. The revised 8.17.2 shall read:

   2. No person shall keep horses in the Village of Spring Lake without first obtaining a Development Permit. The conditions for obtaining a Development Permit for the keeping of horses shall be as determined by the Development Authority.

8. That regulations 8.31.2 – Signs in Residential Districts be deleted and replaced with the following:

   2.a When the owner or tenant of a dwelling has been granted a development permit for the purpose of conducting any form of home occupation, that person may display a sign in accordance with the regulations in Section 8.16 – Home Occupation.

   2.b Family care and group care facilities may have one (1) identification sign on each lot, and no individual sign may exceed 1.0 m2 (10.75 ft2) in area.

9. That the following be included in 8.31.3 – Freestanding Signs as regulation 8.31.3.b, and all other regulations be renumbered accordingly:

   3.b Notwithstanding Section 8.31.3.a, the placement of a maximum of one (1) freestanding sign may be allowed on a residential lot where a development permit has been issued for a home occupation, subject to the regulations in Section 8.16 – Home Occupations.

10. That Map 1 – Land Use District Map in Section 20.1 be deleted and replaced with the map included in Schedule A to this motion. The new Map 1 – Land Use District Map redistricts lands that are owned or controlled by the Village for recreational purposes to the P – Parks and Recreation District.to give unanimous consent to proceed to the third and final reading of Bylaw No. 392 Municipal Emergency Management Plan for the Village of Spring Lake.

CARRIED

Motion 2021-185 MOVED BY Councillor MacCormack to give 2nd reading to Bylaw No. 391 Land Use Bylaw for the Village of Spring Lake.

CARRIED

Motion 2021-186 MOVED BY Councillor Hall to give 3rd and final reading to Bylaw No. 391 Land Use Bylaw for the Village of Spring Lake and that it be declared passed.

CARRIED

9.3 Bylaw No. 393 – Urban Bee Keeping Bylaw

Motion 2021-187 MOVED BY Councillor MacCormack to give 1st reading to Bylaw No. 393 Urban Bee Keeping Bylaw for the Village of Spring Lake.

CARRIED

9.4 Bylaw No. 394 – Urban Hen Keeping Bylaw

Motion 2021-188 MOVED BY Deputy Mayor Sera to give 1st reading to Bylaw No. 394 Urban Hen Keeping Bylaw for the Village of Spring Lake.

CARRIED

10. UNFINISHED BUSINESS

10.1 Office Upgrade

Motion 2021-189 MOVED By Councillor MacCormack that Council table Item 10.1 Office Upgrade until the November 2021 Regular Council Meeting.

CARRIED

10.2 Fortis LED Program

Motion 2021-190 MOVED By Deputy Mayor Sera that Council table Agenda Item No. 10.2 Fortis LED Program until the November 2021 Regular Council Meeting.

CARRIED

10.3 Spring Rose Park Playground Update

Motion 2021-191 MOVED By Councillor Hall to accept the Spring Rose Park Playground Report as information.

CARRIED

11. ADDITIONS

None

12. PUBLIC QUESTION AND ANSWER

There were questions regarding the bee keeping bylaw and possible parking revenue. Councillor Roznicki, as outgoing Councillor, thanked fellow Councillors and staff and wished everyone all the best moving forward. Council expressed their gratitude to John for all his work as a Member of Council over the last 18 years.

13. CLOSED SESSION

Motion 2021-192 MOVED BY Councillor Hall that Council close the meeting to the public for Agenda Item No. 13.1 Land – Easement/Access – FOIP Section 24 and Agenda Item No. 13.2 – HR – CAO Annual Review as per FOIP Section 17 at 8:59pm.

CARRIED

Attendance of Closed Session: Mayor Shewchuk, Deputy Mayor Sera, Councillor Hall, Councillor MacCormack, Councillor Roznicki, Emily House, Randy Denby and Janet Zaplotinsky.

13.1 Land – Easement/Access

FOIP Section 24

13.2 **HR – CAO Annual Review**
FOIP Section 17

Motion 2021-193 MOVED BY Councillor Roznicki that Council open the meeting to the public at 9:24pm.
CARRIED

Motion 2021-194 MOVED BY Councillor MacCormack that Council accept and approve the 2021 CAO Annual Review.
CARRIED

14. ADJOURNMENT

Motion 2021-195 MOVED BY Deputy Mayor Sera that the October 12, 2021 Regular Council Meeting be adjourned at 9:26pm.
CARRIED

Jason
Mayor

Administrator