VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
MARCH 11, 2025
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA AT 7:00 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councillors:	Adam MacCormack Kasey Quinn Chris Zaplotinsky
Administration:	Emily House, Chief Administrative Officer Janet Zaplotinsky, Administrative Manager
Public Works	Tony Siegel, Public Works Manager

There were five members of the public present.

1. *CALL TO ORDER*

Mayor Shewchuk called the March 11, 2025 Regular Council Meeting to order at 7:00 p.m.

2. *ADOPTION OF AGENDA*

2.1 Regular Council Meeting Agenda – March 11, 2025

Motion 2025-036 **MOVED BY** Councillor Quinn that Council adopts the February 11, 2025, Regular Council Meeting agenda with the following additions:

11.1 – Bylaw No. 414 – Plan Cancellation

CARRIED

3. *ADOPTION OF COUNCIL MINUTES*

3.1 Regular Council Meeting – February 11, 2025

Motion 2025-037 **MOVED BY** Deputy Mayor Sera that Council adopts the February 11, 2025, Regular Council Meeting minutes as presented.

CARRIED

4. *PRESENTATIONS*

None

5. *DELEGATIONS*

None

6. *CORRESPONDENCE*

6.1 Information Correspondence

- Financial Reports including:
  - Payment of Accounts – February 2025
  - Revenue and Expense Summary – as of February 28, 2025
- Enforcement Services Report – January 2025
- Electronic Speed Sign Statistics – February 2025
- Alberta Municipal Affairs, Re: Joint Use and Planning Agreements (JUPAs)
- Alberta Municipal Affairs, Re: Provincial Priorities Act
- Alberta Municipal Affairs, Re: Budget 2025
- ABMunis, Re: Preliminary Analysis on Alberta's 2025 Budget
- Alberta Municipal Affairs, Re: 2025 Education Requisition
- Land and Property Rights Tribunal, Re: Keist v Village of Spring Lake (Subdivision Authority), 2025 ABLPRT 93

6.2 Other Correspondence

None

Motion 2025-038 **MOVED BY** Councillor Zaplotinsky to accept and file the above correspondence and direct Administration to send a response to the resident.

CARRIED

7. *REPORTS*

7.1 Assessment – Councillor Quinn

Councillor Quinn verbally reported the next CRASC Meeting is scheduled for April 24, 2025.

7.2 Yellowhead Regional Library – Mayor Shewchuk

Mayor Shewchuk verbally reported that there was a meeting held on March 10, 2025 where the Audited Financial Statements were reviewed. The YRL will be starting the process to create their next five-year sustainability plan.

7.3 Environmental Advisory Committee – Councillor MacCormack

Councillor MacCormack reported that the Rain Barrel Sale is scheduled for April 26, 2025. The next EAC Meeting is scheduled for April 3, 2025.

7.4 Website Advisory Committee – Councillor Zaplotinsky

Written report provided.

7.5 Event Planning Committee – Deputy Mayor Sera

Written report provided.

7.6 FireSmart Committee- Councillor Zaplotinsky

Written report provided.

7.7 Administration/Public Works – Emily House/Tony Siegel

Written reports provided.

Motion 2025-039 **MOVED BY** Councillor MacCormack that the reports, both written and verbally presented, be accepted as information.

CARRIED

8. *NEW BUSINESS ITEMS*

None

9. *BYLAWS AND POLICIES*

9.1 Bylaw No. 408 - Community Standards Bylaw

Administration provided Council will an update on the Public Open House that was held on March 6, 2025. Council reviewed the input from the Open House.

Motion 2025-040 **MOVED BY** Councillor Quinn that Council accept the report as verbally presented, to direct Administration to make an amendment to 2(o) of Bylaw No. 408 to reflect the definition used by Parkland County and to table to the April 2025 Regular Council Meeting.

CARRIED

10. *UNFINISHED BUSINESS*

10.1 Fortis Franchise Agreement

Administration reported that advertising for the Fortis Franchise Agreement was started as of February 7, 2025. The application package will be prepared and submitted to the Alberta Utilities Commission after March 22, 2025.

Motion 2025-041 **MOVED BY** Deputy Mayor Sera to accept the updated, as verbally presented, and table the Fortis Franchise Agreement to the April 2025 Regular Council Meeting.

CARRIED

10.2 Road Closure and Reserve Land Disposal

Administration reported that one resident expressed that they were not interested in purchasing the subject lands but no other feedback has been received except for the five residents from the February 2025 Regular Council Meeting. Council and Administration discussed how we can responses from the remaining four residents.

Motion 2025-042 **MOVED BY** Councillor Zaplotinsky that Council accept the discussion for information purposes and to table the Road Closure and Reserve Land Disposal to the March 2025 Regular Council Meeting.

CARRIED

11. *ADDITIONS*

11.1 Bylaw No. 414 – Plan Cancellation

Administration provided the Development Officers Report regarding a Plan Cancellation Bylaw that would enable joining two lots into one.

Motion 2025-043 **MOVED BY** Councillor MacCormack that Bylaw No. 414 being a bylaw for the purpose of cancelling a portion of Plan 395 MC be given a first reading.

CARRIED

Motion 2025-044 **MOVED BY** Councillor Zaplotinsky that Bylaw No. 414 be given second reading.

CARRIED

Motion 2025-045 **MOVED BY** Deputy Mayor Sera that Council give unanimous consent to proceed to third and final reading of Bylaw No. 414.

UNANIMOUSLY CARRIED

Motion 2025-046 **MOVED BY** Councillor Quinn that Bylaw No. 414 be given third and final reading, and that it be declared passed.

CARRIED

12. *PUBLIC QUESTION AND ANSWER*

There were questions regarding if the FireSmart Meeting is open to the public, adding sand in front of the Little Libraries and the increase in the Provincial School Requisition.

13. *CLOSED SESSION*

Motion 2025-047 **MOVED BY** Councillor Quinn that Council close the meeting to the public to discuss Agenda Item No. 13.1 Lands-Enforcement – Plan 982 3268, Block 6, Lot 1 as per FOIP Section 24, Agenda Item No. 13.2 Lands-Proposed Recommendations and Advice as per FOIP Section 22, Agenda Item No. 13.3 Legal – Contract – Administration Services as per FOIP Section 16 at 8:13pm.

CARRIED

Present: Mayor Shewchuk, Deputy Mayor Sera, Councillor MacCormack, Councillor Quinn, Councillor Zaplotinsky, Chief Administrative Officer Emily House, and Administrative Manager Janet Zaplotinsky.

Tony Siegel left the meeting at 8:13 pm and did not return.

13.1 Lands – Enforcement - Plane 982 3268, Block 6, Lot 1
As per FOIP Section 24

13.2 Lands – Proposed Recommendations and Advice
As per FOIP Section 22

13.3 **Legal – Contract – Administration Services**
As per FOIP Section 16

Motion 2025-048 **MOVED BY** Councillor Quinn to open the meeting to the public at 8:40pm.

CARRIED

No motions arose from the Closed Session.

14. *ADJOURNMENT*

Motion 2025-049 **MOVED BY** Deputy Mayor Sera that the March 11, 2025, Regular Council Meeting be adjourned at 8:40 pm.

CARRIED

Jason

Mayor

Administrator