VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
OCTOBER 10, 2023
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA
AT 7:30 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councillors:	Kasey Quinn Adam MacCormack Chris Zaplotinsky
Chief Administrative Officer:	Emily House
Administrative Manager:	Janet Zaplotinsky
Public Works Supervisor:	Randy Denby

There were seven members of the public present.

1. CALL TO ORDER

Mayor Shewchuk called the October 10, 2023, Regular Council Meeting to order at 7:30 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Council Meeting Agenda – October 10, 2023

Motion 2023-177 **MOVED BY** Deputy Mayor Sera that Village Council adopt the October 10, 2023 Regular Council Meeting Agenda as presented.

CARRIED

3. ADOPTION OF COUNCIL MINUTES

3.1 Regular Council Meeting – September 12, 2023

Motion 2023-178 **MOVED BY** Councillor Zaplotinsky that Council adopt the September 12, 2023, Regular Council Meeting minutes as presented.

CARRIED

3.1 Special Council Meeting – September 18, 2023

Motion 2023-179 **MOVED BY** Councillor Quinn that Council adopt the September 18, 2023, Special Council Meeting minutes as presented.

CARRIED

4. PRESENTATIONS

None

5. DELEGATIONS

None

6. CORRESPONDENCE

6.1 Information Correspondence

- Financial Reports including:
  - Bank Reconciliation August 2023
  - Bank Statement – Servus Credit Union – August 2023
  - Payment of Accounts – September 2023
  - Revenue and Expense Summary – as of September 30, 2023
- September 15, 2023, Parkland County, Re: August 2023 Enforcement Services Activity Report
- September 2023 Traffic Speed Sign Statistics
- September 2023, Yellowhead Regional Library, Re: 2024 Budget
- September 19, 2023 - Alberta Municipal Affairs, Re: Municipal Sustainability Initiative Capital Program Guidelines Addendum

Motion 2023-180 **MOVED BY** Councillor MacCormack to accept and file the above correspondence for information purposes.

CARRIED

6.2 Other Correspondence

- October 1, 2023, E. Brotherstone, Re: Bylaw No. 217 – Open Burning Bylaw
- October 1, 2023, E. Brotherstone, Re: Drainage Issues
- October 3, 2023, E. Brotherstone, Re: Council Designate

Motion 2023-181 **MOVED BY** Councillor Quinn to accept the above correspondence and direct Administration to respond to E. Brotherstone regarding the discussions of Council.

CARRIED

7. REPORTS

7.1 Assessment – Councillor Quinn

Councillor Quinn verbally reported that CRASC is currently working on their 2024 Budget and that the Annual General Meeting is scheduled for October 26, 2023.

7.2 Yellowhead Regional Library – Mayor Shewchuk

Mayor Shewchuk verbally reported that the next meeting is scheduled for October 16, 2023 and both the Yellowhead Regional Library and Stony Plain Library would like to make a presentation to Council.

7.3 Environmental Advisory Committee – Councillor MacCormack

Report attached.

7.4 Website Advisory Committee – Councillor Zaplotinsky

Report attached.

7.5 Event Planning Committee – Deputy Mayor Sera

Deputy Mayor Sera verbally reported that the Fall Festival was held on September 16, 2023. There were 25 vendors and about 300 attendees.

7.6 Community League – Councillor MacCormack

Councillor MacCormack verbally reported that the Community League had a booth at the Fall Festival where they sold approximately 12 memberships and that a new Secretary and Fundraiser Organizer have been appointed to the Board. The Community League also has a number of events planned for October.

7.7 Administration/Public Works – Emily House/Randy Denby

Report attached.

Motion 2023-182 **MOVED BY** Deputy Mayor Sera that the reports, both written and verbally presented, be accepted as information.

CARRIED

8. *NEW BUSINESS ITEMS*

8.1 Environmental Action Plan

Council was presented with the Environmental Advisory Committee's Environmental Action Plan for consideration and approval by Council.

Motion 2023-183 **MOVED BY** Councillor Quinn that Council approve the Environmental Advisory Committee's Environmental Action Plan.

CARRIED

9. *BYLAWS AND POLICIES*

None

10. *UNFINISHED BUSINESS*

10.1 Safety Codes Services

Administration reported that there is no update to this agenda item.

Motion 2023-184 **MOVED BY** Councillor Zaplotinsky to table Agenda Item No. 10.1 Safety Codes Services to the November 2023 Regular Council Meeting.

CARRIED

10.2 Community Sustainability Plan Update

A Special Council Meeting was held on September 18, 2023. A list of priorities were discussed and decided upon with input from the members of the public in attendance. An additional meeting is to be scheduled to discuss initiatives to achieve each priority.

Motion 2023-185 **MOVED BY** Councillor MacCormack to table Agenda Item No. 10.2 Community Sustainability Plan Update to the November 2023 Regular Council Meeting and to schedule a Special Council Meeting for November 22, 2023 at 7:00pm with the purpose to discuss the Community Sustainability Plan.

CARRIED

10.3 Lake Aeration

Administration presented correspondence received from the Edmonton Trout Fishing Club regarding electricity. Council determined that additional information regarding exact electrical costs to run the aerators is required.

Motion 2023-186 **MOVED BY** Councillor Quinn to table Agenda Item No. 10.3 Lake Aeration to the November 2023 Regular Council Meeting while Administration requests additional information on electrical costs from the Edmonton Trout Fishing Club.

CARRIED

10.4 Smith Crescent Meadow Lane Access

Administration reported that we are waiting for a report from the Village's Legal Counsel.

Motion 2023-187 **MOVED BY** Deputy Mayor Sera table Agenda Item No. 10.4 Smith Crescent Meadow Lane Access to the November 2023 Regular Council Meeting.

CARRIED

10.5 Firesmart Committee

Administration reported that there is no update to this agenda item.

Motion 2023-188 **MOVED BY** Councillor Zaplotinsky Sera to table Agenda Item No. 10.5 – Firesmart Committee to the November 2023 Regular Council Meeting.

CARRIED

10.6 Enhanced Video Communications Strategy

Administration reported that there is no update to this agenda item.

Motion 2023-189 **MOVED BY** Councillor Quinn to table Agenda Item No. 10.6 – Enhanced Video Communication Strategy to the November 2023 Regular Council Meeting.

CARRIED

11. ADDITIONS

None

12. PUBLIC QUESTION AND ANSWER

There were questions and comments regarding if the flu clinic was also offering COVID vaccines, portable toilet at the dog park, electronic speed sigh placement, aerial pictures and fireworks.

13. CLOSED SESSION

Randy Denby left the meeting at 9:39pm and did not return.

Motion 2023-190 **MOVED BY** Councillor Quinn to close the meeting to the public to discuss Agenda Item No. 13.1 Lands – Enforcement - Plan 2586CL, Block 2, Lot 5 as per FOIP Section 24, Agenda Item No. 13.2 Lands – Proposed Recommendation and Advice as per FOIP Section 22, and Agenda Item No. 13.3 Lands – Enforcement Plan 2586CL, Block 5, Lot 2 as per Section 24 as per FOIP Section 17 at 8:58pm.

CARRIED

Present: Mayor Shewchuk, Deputy Mayor Sera, Councillor MacCormack, Councillor Zaplotinsky, Chief Administrative Officer Emily House, and Administrative Manager Janet Zaplotinsky.

13.1 Lands – Enforcement – Plan 2586CL, Block 2, Lot 5
FOIP Section 24

13.2 Land – Proposed Recommendation and Advice
FOIP Section 22

13.3 Lands – Enforcement – Plan 2219CL, Block 5, Lot 2
FOIP Section 24

Motion 2023-191 **MOVED BY** Councillor Quinn to open the meeting to the public at 8:50pm.

CARRIED

No motions arose from the Closed Session

14. ADJOURNMENT

Motion 2023-192 **MOVED BY** Deputy Mayor Sera that the October 10, 2023, Regular Council Meeting be adjourned at 10:51pm.

CARRIED

Mayor

Administrator