VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
MARCH 14, 2023
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA
AT 7:30 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councillors:	Adam MacCormack Kasey Quinn Chris Zaplotinsky
Chief Administrative Officer:	Emily House
Administrative Manager:	Janet Zaplotinsky
Public Works Supervisor:	Randy Denby
Others Present:	Cpl. Zanbak, Parkland RCMP Detachment T. Sera, Resident

There were nine members of the public present.

1. CALL TO ORDER

Mayor Shewchuk called the March 14, 2023, Regular Council Meeting to order at 7:30 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Council Meeting Agenda – March 14, 2023

Motion 2023-031 **MOVED BY** Councillor Quinn that Village Council adopt the March 14, 2023, Regular Council Meeting Agenda with the following additions:

13.1 Lands – Enforcement as per FOIP Section 24
13.2 Employment – Personnel as per FOIP Section 17

CARRIED

3. ADOPTION OF COUNCIL MINUTES

3.1 Regular Council Meeting – February 14, 2023

Motion 2023-032 **MOVED BY** Deputy Mayor Sera that Council adopt the February 14, 2023, Regular Council Meeting minutes as presented.

CARRIED

4. PRESENTATIONS

None

5. DELEGATIONS

5.1 Cpl. Zanbak, Parkland RCMP Detachment, RE: Update and Report on Spring Lake

Cpl. Zanbak briefed Council and those in attendance regarding the statistics for Spring Lake. Administration will contact Cpl. Zanbak on a quarterly basis to obtain statistics to post on the website on a regular basis.

Cpl. Zanbak left the meeting at 7:58 pm and did not return.

5.2 T. Sera, Resident, RE: Establishment of Firesmart Committee

Mr. Sera made a presentation to Council about establishing a Firesmart Committee for Spring Lake.

Motion 2023-033 **MOVED BY** Councillor MacCormack to direct Administration to provide a budgetary cost to complete a forest assessment as a first step to apply for funding under FRIAA and to provide Council with information on establishing a Firesmart Committee for the Village of Spring Lake.

CARRIED

Mr. Sera left the meeting at 8:16 pm and did not return.

6. CORRESPONDENCE

6.1 Information Correspondence

- Financial Reports including:
  - Bank Reconciliation January 2023
  - Bank Statement – Servus Credit Union – January 2023
  - Payment of Accounts – February 2023
  - Revenue and Expense Summary – as of February 28, 2023
- February 16, 2023, Parkland County, Re: January 2023 Enforcement Services Activity Report
- February 2023 Traffic Speed Sign Statistics
- Social Media Calendar – March and April 2023
- Alberta Municipal Affairs, Re: Budget 2023
- Alberta Municipal Affairs, Re: 2023 MSI and CCBF Allocations

6.2 Other Correspondence

None

Motion 2023-034 **MOVED BY** Councillor Zaplotinsky to accept and file the above correspondence for information purposes.

CARRIED

7. REPORTS

7.1 Assessment – Councillor Quinn

7.2 Yellowhead Regional Library – Mayor Shewchuk

7.3 Environmental Advisory Committee – Councillor MacCormack

7.4 Website Advisory Committee – Councillor Zaplotinsky

7.5 Event Planning Committee – Deputy Mayor Sera

7.6 Administration/Public Works – Emily House/Randy Denby

Motion 2023-035 **MOVED BY** Councillor MacCormack that the reports, as verbally presented, be accepted as information.

CARRIED

8. NEW BUSINESS ITEMS

8.1 Community League Support

Motion 2023-036 **MOVED BY** Councillor Quinn to add a budgetary cost to support the Community League and to table Agenda Item No. 8.1 Community League Support to the April 2023 Regular Council Meeting.

CARRIED

8.2 Smith Crescent Meadow Lane Access

Motion 2023-037 **MOVED BY** Councillor MacCormack to direct Administration to send correspondence to residents of Smith Crescent regarding their input on the installation of the gate on the Smith Crescent Lane and to table Agenda Item 8.2 Smith Crescent Meadow Lane Access to the April 2023 Regular Council Meeting.

CARRIED

9. BYLAWS AND POLICIES

9.1 Bylaw No. 398 – Municipal Development Plan Amendment

Motion 2023-038 **MOVED BY** Councillor Zaplotinsky to direct Administration to use the map that shows lots adjacent to designated wetlands and environmental reserves, provide an amending motion using the criteria above and provide clarification to Council if an environmental reserve is established on Aspen Way adjacent to the lake.

CARRIED

10. UNFINISHED BUSINESS

10.1 Safety Codes Services

Motion 2023-039 **MOVED BY** Councillor Zaplotinsky to accept the update as verbally presented and to table Agenda Item No. 10.1 Safety Codes Services to the April 2023 Regular Council Meeting.

CARRIED

10.2 Community Sustainability Plan Update

Motion 2023-040 **MOVED BY** Councillor Quinn to accept the update as verbally presented and to table Agenda Item No. 10.2 – Community Sustainability Plan Update to the April 2023 Regular Council Meeting.

CARRIED

10.3 Lake Aeration

Motion 2023-041 **MOVED BY** Councillor MacCormack to accept the update, as verbally presented, and to table Agenda Item No. 10.4 – Lake Aeration to the April 2023 Regular Council Meeting

CARRIED

10.4 Parkland County Enforcement Services Contract

Motion 2023-042 **MOVED BY** Councillor Zaplotinsky that Council accept and ratify the Enforcement Services Agreement between Parkland County and the Village of Spring Lake.

CARRIED

10.5 Rink Shack Vandalism

Motion 2023-043 **MOVED BY** Councillor MacCormack that Council accept the update, as verbally presented, and acknowledge and thank the volunteers for the improvement seen with the number of incidences at the Rink Shack.

CARRIED

11. ADDITIONS

None

12. PUBLIC QUESTION AND ANSWER

There were questions and comments from the public regarding the potential adoption of Bylaw No. 398, the Community Sustainability Meeting and ideas on how to draw more residents to the meeting, digital speed signs, and the process for the construction of a community centre and upgrade of the Village Office.

13. CLOSED SESSION

Councillor Kasey Quinn, Janet Zaplotinsky and Randy Denby left the meeting at 10:35 pm and did not return.

Motion 2023-044 **MOVED BY** Councillor Zaplotinsky to close the meeting to the public to discuss Agenda Item No. 13.1 Lands – Enforcement as per FOIP Section 24 and Agenda Item No. 13.2 Employment – Personnel as per FOIP Section 17 at 10:36 pm.

CARRIED

Present: Mayor Shewchuk, Deputy Mayor Sera, Councillor MacCormack, Councillor Zaplotinsky and Chief Administrative Officer Emily House.

13.1 Lands – Enforcement
FOIP Section 24

13.1 Employment – Personnel
FOIP Section 17

Motion 2023-045 **MOVED BY** Councillor MacCormack to open the meeting to the public at 10:59 pm.

CARRIED

No motions arose from the Closed Session.

14. ADJOURNMENT

Motion 2023-046 **MOVED BY** Deputy Mayor Sera that the March 14, 2023, Regular Council Meeting be adjourned at 11:00 pm.

CARRIED

Jason Shewchuk
Mayor

Emily House
Administrator