VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
FEBRUARY 11, 2025
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA AT 7:00 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councillors:	Adam MacCormack Kasey Quinn Chris Zaplotinsky
Administration:	Emily House, Chief Administrative Officer Janet Zaplotinsky, Administrative Manager

There were eight members of the public present.

1. *CALL TO ORDER*

Mayor Shewchuk called the February 13, 2025 Regular Council Meeting to order at 7:00 p.m.

2. *ADOPTION OF AGENDA*

2.1 Regular Council Meeting Agenda – February 11, 2025

Motion 2025-015 **MOVED BY** Councillor Quinn that Council adopts the February 11, 2025, Regular Council Meeting agenda with the following additions:

11.1 – Edmonton Trout Fishing Club

CARRIED

3. *ADOPTION OF COUNCIL MINUTES*

3.1 Regular Council Meeting – January 14, 2025

Motion 2025-016 **MOVED BY** Deputy Mayor Sera that Council adopts the January 14, 2025, Regular Council Meeting minutes as presented.

CARRIED

4. *PRESENTATIONS*

None

5. *DELEGATIONS*

None

6. *CORRESPONDENCE*

6.1 Information Correspondence

- Financial Reports including:
  - Payment of Accounts – January 2025

- Revenue and Expense Summary – as of January 31, 2025
- Enforcement Services Report – December 2024
- Electronic Speed Sign Statistics – January 2025
- Alberta Municipal Affairs, Re: Information Bulletin
- ABMunis, Re: 2025 Membership Fees

6.2 Other Correspondence

None

Motion 2025-017 **MOVED BY** Councillor Zaplotinsky to accept and file the above correspondence and direct Administration to send a response to the resident.

CARRIED

7. *REPORTS*

7.1 Assessment – Councillor Quinn

Councillor Quinn verbally reported the next CRASC Meeting is scheduled for March 2025. She will also be investigating why the Assessment Information Brochure was not sent to Administration.

7.2 Yellowhead Regional Library – Mayor Shewchuk

Mayor Shewchuk verbally reported that the next meeting is scheduled for March 10, 2025.

7.3 Environmental Advisory Committee – Councillor MacCormack

Councillor MacCormack reported that the Rain Barrel Sale is scheduled for April 26, 2025. The rain barrels will be sold for $89.99 each. The EAC have already scheduled volunteers to work this event.

7.4 Website Advisory Committee – Councillor Zaplotinsky

Written report provided.

7.5 Event Planning Committee – Deputy Mayor Sera

Written report provided.

7.6 FireSmart Committee- Councillor Zaplotinsky

Written report provided.

7.7 Administration/Public Works – Emily House/Tony Siegel

Written reports provided.

Motion 2025-018 **MOVED BY** Councillor MacCormack that the reports, both written and verbally presented, be accepted as information.

CARRIED

8. *NEW BUSINESS ITEMS*

8.1 Office Hours Change – February 18 to March 10, 2025

Administration requested that Council consider changing the Village Office hours temporarily.

Motion 2025-019 **MOVED BY** Councillor Quinn that Council approve the change in hours for the Village Office from February 18 to March 7, 2025 to 8:30am to 4:30pm Monday to Friday

CARRIED

8.2 Appointment of ARB Officials for 2025

Administration reported that as per Section 454 of the MGA, Council is required to appoint the ARB Officials each year.

Motion 2025-020 **MOVED BY** Deputy Mayor Sera to appoint Raymond Ralph as the ARB Chairman, Gerryl Amorin as the Certified ARB Clerk, Darlene Chartrand, Sheryl Exley, Tina Groszko, Richard Knowles, Marcel LeBlanc, and Raymond Ralph as Certified Panelists to the Assessment Review Board.

CARRIED

9. *BYLAWS AND POLICIES*

9.1 Bylaw No. 408 - Community Standards Bylaw

Administration updated Council that the Public Open House for Bylaw No. 408 has been advertised on the Village's Social Medias and on the website.

Motion 2025-021 **MOVED BY** Councillor Zaplotinsky that Council accept the report as verbally presented and to table Bylaw No. 408 Community Standards Bylaw to the March 2025 Regular Council Meeting.

CARRIED

9.2 Bylaw No. 412 – Electronic Meetings Bylaw

Administration reported that an Electronic Meeting Bylaw is recommended as part of the preparation of our Municipal Accountability Program.

Motion 2025-022 **MOVED BY** Councillor MacCormack that Bylaw No. 412 being a bylaw to for the purpose to provide Council, Chief Administrative Officer, staff, delegations and the public to attend council meetings by electronic means.

CARRIED

Motion 2025-023 **MOVED BY** Councillor Quinn that Bylaw No. 412 be given second reading.

CARRIED

Motion 2025-024 **MOVED BY** Councillor Zaplotinsky t that Council give unanimous consent to proceed to third and final reading of Bylaw No. 412.

CARRIED

Motion 2025-025 **MOVED BY** Deputy Mayor Sera hat Bylaw No. 412 be given third and final reading, and that it be declared passed.

CARRIED

9.3 Bylaw No. 413 – Assessment Classification and Sub-Classes Bylaw

Administration reported that an Assessment Classification and Sub-Classes Bylaw is recommended as part of the preparation of our Municipal Accountability Program.

Motion 2025-026 **MOVED BY** Councillor Quinn that Bylaw No. 413 being a bylaw to for matters related to classification of assessment and establishment of assessment sub-classes.

CARRIED

Motion 2025-027 **MOVED BY** Deputy Mayor Sera that Bylaw No. 413 be given second reading.

CARRIED

Motion 2025-028 **MOVED BY** Councillor Zaplotinsky t that Council give unanimous consent to proceed to third and final reading of Bylaw No. 413.

CARRIED

Motion 2025-029 **MOVED BY** Councillor MacCormack that Bylaw No. 413 be given third and final reading, and that it be declared passed.

CARRIED

10. *UNFINISHED BUSINESS*

10.1 Fortis Franchise Agreement

Administration reported that advertising for the Fortis Franchise Agreement has started as of February 7th and will go until the 18, 2025.

Motion 2025-030 **MOVED BY** Councillor MacCormack to accept the updated, as verbally presented, and table the Fortis Franchise Agreement to the March 2025 Regular Council Meeting.

CARRIED

10.2 Road Closure and Reserve Land Disposal

Administration reported that two residents have expressed interest in purchasing the subject lands. There were three residents that attended the Council Meeting to provide input and get clarification.

Motion 2025-031 **MOVED BY** Councillor Quinn that Council accept the discussion for information purposes and to table the Road Closure and Reserve Land Disposal to the March 2025 Regular Council Meeting.

CARRIED

11. ADDITIONS

10.2 Edmonton Trout Fishing Club

Mayor Shewchuk provided a summary of correspondence that was received about the fish stocking of Spring Lake. He has advised that he has reached out to the Government of Alberta to receive clarification and that he will report on this at the March Regular Council Meeting.

12. PUBLIC QUESTION AND ANSWER

There were questions regarding 2025 Property Assessments.

13. CLOSED SESSION

Motion 2025-032 **MOVED BY** Councillor MacCormack that Council close the meeting to the public to discuss Agenda Item No. 13.1 Lands - Subdivision – Lot 20 Plan 6019 RS, Agenda Item No. 13.2 Lands-Enforcement – Plan 982 3268, Block 6, Lot 1, Agenda Item No. 13.3 Lands-Proposed Recommendations and Advice and Agenda Item No. 13.4 Lands-Enforcement – Plan 2219, Block 5, Lot 5 as per FOIP Section 24 and Agenda Item No. 13.5 Legal – Contract – Administration Services as per FOIP Section 16 at 8:12pm.

CARRIED

Present: Mayor Shewchuk, Deputy Mayor Sera, Councillor MacCormack, Councillor Quinn, Councillor Zaplotinsky, Chief Administrative Officer Emily House, and Administrative Manager Janet Zaplotinsky.

13.1 Lands - Subdivision – Lot 20 Plan 6019 RS
As per FOIP Section 24

13.2 Lands – Enforcement - Plane 982 3268, Block 6, Lot 1
As per FOIP Section 24

13.3 Lands – Proposed Recommendations and Advice
As per FOIP Section 22

13.4 Lands – Enforcement – Plan 2219, Block 5, Lot 5
As per FOIP Section 24

13.5 Legal – Contract – Administration Services
As per FOIP Section 16

Motion 2025-033 **MOVED BY** Councillor Quinn to open the meeting to the public at 8:51pm.

CARRIED

Motion 2025-034 **MOVED BY** Councillor Zaplotinsky that the amount of $5,011.80 be added to the Tax Roll 74900 for lands described as Plan 2219, Block 5, Lot 5 pursuant to Section 549(5)(b) and 553.1(1)(c) of the Municipal Government Act and that notice be given to the landowners as such due to the enforcement needed to be taken by the Village of Spring Lake.

CARRIED

14. ADJOURNMENT

Motion 2025-035 **MOVED BY** Deputy Mayor Sera that the February 11, 2025, Regular Council Meeting be adjourned at 8:52 pm.

CARRIED

Mayor

Administrator