VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
MAY 13, 2025
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA AT 7:00 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councillors:	Adam MacCormack Kasey Quinn Chris Zaplotinsky
Administration:	Emily House, Chief Administrative Officer Janet Zaplotinsky, Administrative Manager
Public Works	Tony Siegel, Public Works Manager

There were five members of the public present.

1. CALL TO ORDER

Mayor Shewchuk called the May 13, 2025 Regular Council Meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Council Meeting Agenda – May 13, 2025

Motion 2025-066 **MOVED BY** Deputy Mayor Sera that Council adopts the May 13, 2025, Regular Council Meeting agenda as presented.

CARRIED

3. ADOPTION OF COUNCIL MINUTES

3.1 Regular Council Meeting – April 8, 2025

Motion 2025-067 **MOVED BY** Councillor Quinn that Council adopts the April 8, 2025, Regular Council Meeting minutes as presented.

CARRIED

3.2 Special Council Meeting – April 29, 2025

Motion 2025-068 **MOVED BY** Councillor Zaplotinsky that Council adopts the April 29, 2025, Special Council Meeting minutes with the following amendments:

Amend
6. Adjournment to 5. Amendment.

CARRIED

4. PRESENTATIONS

None

5. DELEGATIONS

None

6. CORRESPONDENCE

6.1 Information Correspondence

- Financial Reports including:
  - Payment of Accounts – April 2025
  - Revenue and Expense Summary – as of April 30, 2025
- Enforcement Services Report – March 2025
- Electronic Speed Sign Statistics – April 2025
- ABmunis, Re: Analysis of Bill 50
- ASVA, Re: 2025 Conference Save the Date
- ABmuns, Re: Summer 2025 Municipal Leaders' Caucus

6.2 Other Correspondence

None

Motion 2025-069 **MOVED BY** Councillor MacCormack to accept and file the above correspondence and direct Administration to send a response to the resident.

CARRIED

Motion 2025-070 **MOVED BY** Councillor Quinn that to direct Administration to register five members of Council for the 2025 ASVA Conference in October 2025.

CARRIED

7. REPORTS

7.1 Assessment – Councillor Quinn

Councillor Quinn verbally reported that 45 complaints have been received so far, with the majority coming from Fort Saskatchewan and Spruce Grove. Marcel Leblanc has successfully completed provincial training and joins the ARB member pool for 2025. A panelist meeting was held on May 23, and discussions are ongoing regarding the introduction of a decision-writing fee, though concerns have been raised about adding complexity. A new training fee of $300 per person will be implemented starting September 2025. Several municipalities, including the County of Minburn, Town of Smoky Lake, and Town of Devon, have shown interest in joining or learning more about CRASC's joint ARB services.

Planning for the 2025 AGM is underway, with the meeting set for October 2. Coordination is ongoing for municipal and CRASC Board elections. A VPN subscription (NordVPN) was purchased for $280.10 to support remote operations over the next 27 months. Further input is needed from assessors to assess the cost and structure of potential technology investments that could benefit ARB members.

7.2 Yellowhead Regional Library – Mayor Shewchuk

No report. The next meeting is scheduled for June.

7.3 Environmental Advisory Committee – Councillor MacCormack

Written report provided.

7.4 Website Advisory Committee – Councillor Zaplotinsky

Written report provided.

7.5 Event Planning Committee – Deputy Mayor Sera

Written report provided

7.6 FireSmart Committee- Councillor Zaplotinsky

Written report provided.

7.7 Administration/Public Works – Emily House/Tony Siegel

Written reports provided.

Motion 2025-071 **MOVED BY** Deputy Mayor Sera that the reports, both written and verbally presented, be accepted as information.

CARRIED

8. *NEW BUSINESS ITEMS*

8.1 2025 Municipal Budget

Administration presented the updated 2025 budget incorporating amendments from the April 29, 2025 Special Council Meeting. Mayor Shewchuk shared information from Alberta Municipal Affairs on the Municipality Measurement Index (MMI), which enables comparative analysis across municipalities. He also presented graphs illustrating the breakdown of 2025 budget expenses.

Motion 2025-072 **MOVED BY** Deputy Mayor Sera that Council approve the 2025 Municipal Budget for the Village of Spring Lake.

CARRIED

8.2 Long Term Capital Plan and Capital Project Deliverables

Administration provided an updated Long Term Capital Plan with amendments discussed during the April 29, 2025 Special Council Meeting along with project timelines for the Waters Crescent, Spring Lake Drive and Shady Crescent Projects.

Motion 2025-073 **MOVED BY** Councillor Zaplotinsky that Council accept the Long Term Capital and Capital Project Deliverables for information purposes.

CARRIED

9. *BYLAWS AND POLICIES*

9.1 Bylaw No. 408 - Community Standards Bylaw

Administration provided Council with an updated Community Standards Bylaw that was amended to remove any reference to firearms, etc. as the municipality would need a separate bylaw to deal with firearms which will need to be approved by the Lieutenant Governor of Council.

Motion 2025-074 **MOVED BY** Councillor MacCormack that Council table the Community Standards Bylaw to the June 2025 Regular Council Meeting and direct Administration to post the updated draft of Bylaw No. 408 on the website.

CARRIED

9.2 Bylaw No. 415 – Firearms Bylaw

Administration report presented the Firearms Bylaw to Council for consideration. Council reviewed the bylaw and made amendments to it.

Motion 2025-075 **MOVED BY** Deputy Mayor Sera that Council give 1st Reading to Bylaw No. 415 Firearms Bylaw to restrict the discharge of specific guns or firearms with in the Village of Spring Lake with amendments.

CARRIED

9.3 Bylaw No. 416 – 2025 Tax Rate Bylaw

Council was presented with the 2025 Tax Rate Bylaw for the Village of Spring Lake with Administration explaining the components of the bylaw and how the tax rates were calculated.

Motion 2025-076 **MOVED BY** Councillor Quinn that Bylaw No. 416 being a bylaw to authorize the rates of taxation against assessable property Village of Spring Lake in the Province of Alberta for the 2025 Taxation Year be given first reading.

CARRIED

Motion 2025-077 **MOVED BY** Councillor MacCormack that Bylaw No. 416 be given second reading.

CARRIED

Motion 2025-078 **MOVED BY** Councillor Zaplotinsky that Council give unanimous consent to proceed to third and final reading of Bylaw No. 416.

UNANIMOUSLY CARRIED

Motion 2025-079 **MOVED BY** Deputy Mayor Sera that Bylaw No. 416 be given a third and final reading, and that it be declared passed.

CARRIED

9.4 Bylaw No. 417 – 2025 Tax Penalty Bylaw

Council was presented with the 2025 Tax Penalty Bylaw for the Village of Spring Lake. Administration confirmed that the penalty rates and dates when those penalties are applied remain the same as in the previous three years.

Motion 2025-080 **MOVED BY** Councillor MacCormack that Bylaw No. 417 being a bylaw to provide for penalties on unpaid taxes be given first reading.

CARRIED

Motion 2025-081 **MOVED BY** Deputy Mayor Sera that Bylaw No. 417 be given second reading.

CARRIED

Motion 2025-082 **MOVED BY** Councillor Quinn that Council give unanimous consent to proceed to third and final reading of Bylaw No. 417.

UNANIMOUSLY CARRIED

Motion 2025-083 **MOVED BY** Councillor Zaplotinsky that Bylaw No. 417 be given a third and final reading, and that it be declared passed.

CARRIED

10. *UNFINISHED BUSINESS*

10.1 Road Closure and Reserve Land Disposal

Administration reported they have received no further feedback and letters will go out with a deadline of June 30, 2025 to inform the municipality if they are interested in purchasing the lands.

Motion 2025-084 **MOVED BY** Deputy Mayor Sera that Council accept the discussion for information purposes and to table the Road Closure and Reserve Land Disposal to the June 2025 Regular Council Meeting.

CARRIED

11. *ADDITIONS*

None

12. *PUBLIC QUESTION AND ANSWER*

There were questions regarding the loons, firearms bylaw, and the bike parade at the July 1st event.

13. *CLOSED SESSION*

Motion 2025-085 **MOVED BY** Councillor Quinn that Council close the meeting to the public to discuss Agenda Item No. 13.1 Lands-Enforcement – Plan 982 3268, Block 6, Lot 1 as per FOIP Section 24, Agenda Item No. 13.2 Lands-Proposed Recommendations and Advice as per FOIP Section 22, Agenda Item No. 13.3 Legal – Contract – Administration Services as per FOIP Section 16 at 8:32pm.

CARRIED

Present: Mayor Shewchuk, Deputy Mayor Sera, Councillor MacCormack, Councillor Quinn, Councillor Zaplotinsky, Chief Administrative Officer Emily House, Administrative Manager Janet Zaplotinsky and Public Works Manager Tony Siegel.

13.1 **Lands – Enforcement - Plane 982 3268, Block 6, Lot 1**
As per FOIP Section 24

13.2 **Lands – Proposed Recommendations and Advice**
As per FOIP Section 22

13.3 **Legal – Contract – Administration Services**
As per FOIP Section 16

Motion 2025-086 **MOVED BY** Councillor Zaplotinsky to open the meeting to the public at 8:50pm.

CARRIED

No motions arose from the Closed Session.

14. *ADJOURNMENT*

Motion 2025-087 **MOVED BY** Deputy Mayor Sera that the May 13, 2025, Regular Council Meeting be adjourned at 8:52 pm.

CARRIED

Jason S

Mayor

Emily House

Administrator