VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
DECEMBER 10, 2024
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA
AT 7:00 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councillors:	Adam MacCormack Kasey Quinn Chris Zaplotinsky
Administration:	Emily House, Chief Administrative Officer Janet Zaplotinsky, Administrative Manager
Public Works:	Tony Siegel, Public Works Manager

There were four members of the public present.

1. CALL TO ORDER

Mayor Shewchuk called the December 10 2024 Regular Council Meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Council Meeting Agenda – December 10, 2024

Motion 2024-212 **MOVED BY** Councillor Quinn that Council adopts the December 10, 2024, Regular Council Meeting agenda with the following additions:

CARRIED

3. ADOPTION OF COUNCIL MINUTES

3.1 Regular Council Meeting – November 12, 2024

Motion 2024-213 **MOVED BY** Councillor Zaplotinsky that Council adopts the November 12, 2024, Regular Council Meeting minutes as presented.

CARRIED

3.2 Special Council Meeting – November 28, 2024

Motion 2024-214 **MOVED BY** Deputy Mayor Sera that Council adopts the November 28, 2024, Special Council Meeting minutes as presented.

CARRIED

4. PRESENTATIONS

None

5. DELEGATIONS

None

6. CORRESPONDENCE

6.1 Information Correspondence

- Financial Reports including:
  - Payment of Accounts – November 2024
  - Revenue and Expense Summary – as of November 30, 2024
- Enforcement Services Report – October 2024
- Electronic Speed Sign Statistics - November 2024

6.2 Other Correspondence

None

Motion 2024-215 **MOVED BY** Councillor MacCormack to accept and file the above correspondence and direct Administration to send a response to the resident.

CARRIED

7. REPORTS

7.1 Assessment – Councillor Quinn

Councillor Quinn verbally reported that a luncheon is being held on December 12 with a meeting with KCL Consulting being held before.

7.2 Yellowhead Regional Library – Mayor Shewchuk

Mayor Shewchuk verbally reported that he attended the December 2, 2024 YRL Meeting where the 2025 Budget was passed. Mayor Shewchuk also reported that he was appointed an alternative for the Executive Board.

7.3 Environmental Advisory Committee – Councillor MacCormack

Councillor MacCormack reported that the next meeting is scheduled for January 9, 2025, the Winter Newsletter has been completed and that he has advised the Committee that the Village has raised the budget for the EAC to $1,000 for 2025.

7.4 Website Advisory Committee – Councillor Zaplotinsky

Written report provided.

7.5 Event Planning Committee – Deputy Mayor Sera

Written report provided.

7.6 Community League – Councillor MacCormack

Councillor MacCormack verbally reported that the insurance and bank accounts have been closed and the 2024 taxes will be finalized.

7.7 FireSmart Committee- Councillor Zaplotinsky

Written report provided.

7.8 Administration/Public Works – Emily House/Tony Siegel

Written reports provided.

Motion 2024-216 **MOVED BY** Councillor Quinn that the reports, both written and verbally presented, be accepted as information.

CARRIED

8. *NEW BUSINESS ITEMS*

8.1 2025 Preliminary Budget and Five-Year Capital and Operating Plan

Administration provided a finalized copy of the 2024 Preliminary Budget for Council's review based upon the discussions from the October 29th and November 29th Special Council Meetings. Administration also provided a Five-Year Capital and Operating Plan for review.

Motion 2024-217 **MOVED BY** Deputy Mayor Sera that Council approve the 2025 Preliminary Budget and Five-Year Capital and Operating Plan for the Village of Spring Lake.

CARRIED

8.2 Emergency Management Plan Update

Administration provided the revised Community Emergency Management Plan as presented to Council at the 2024 Emergency Advisory Committee Meeting on November 12, 2024.

Motion 2024-218 **MOVED BY** Councillor Zaplotinsky that Council approve the updated Community Emergency Management Plan for the Village of Spring Lake.

CARRIED

8.3 Fortis Franchise Agreement

A comprehensive package relating to the Fortis Franchise Agreement, including the agreement, bylaw and timelines, was presented to Council.

Motion 2024-219 **MOVED BY** Councillor Quinn that Council consents to the Fortis Franchise Agreement and directs Administration to move forward with completing the requirements to enter into a Fortis Franchise Agreement.

CARRIED

8.4 Wildfire and Risk Assessment and Mitigation Strategies

Council was provided a copy of the Wildfire and Risk Assessment and Mitigation Strategies Report that was produced this year.

Motion 2024-220 **MOVED BY** Councillor Zaplotinsky that Council accept the Wildfire Hazard and Risk Assessment and Mitigation Strategies Report as information and direct

Administration to provide the report to Parkland Fire Services and request their input on the mitigation strategies for budgeting purposes.

CARRIED

9. *BYLAWS AND POLICIES*

9.1 Bylaw No. 408 - Community Standards Bylaw

Administration provided Bylaw No. 408 Community Standards Bylaw with the amendments as discussed by Council.

Motion 2024-221 **MOVED BY** Councillor MacCormack to approve the amendments to Bylaw No. 408 Community Standards Bylaw.

CARRIED

Motion 2024-222 **MOVED BY** Deputy Mayor Sera that Council give 2nd Reading to Bylaw No. 408 the Community Standards Bylaw.

CARRIED

9.2 Bylaw No. 411 – Fortis Franchise Agreement Bylaw

Based upon the information provided to Council regarding the Fortis Franchise Agreement, Administration provided Bylaw No. 411 to Council for consideration.

Motion 2024-223 **MOVED BY** Councillor Quinn that Bylaw No. 411 that authorizes the Mayor and the Chief Administrative Officer to enter into an agreement granting FortisAlberta Inc., the right to provide distribution access services within the Municipality.

CARRIED

10. *UNFINISHED BUSINESS*

10.1 Long-Term Capital Plan

Additional information will be updated for review as it is received.

Motion 2024-224 **MOVED BY** Councillor Zaplotinsky accept the updated plan and direct Administration to include the Long-Term Capital Plan in the final Budget 2025 discussions.

CARRIED

10.2 Road Closure and Reserve Land Disposal

Administration reported that they have reached out to Alberta Municipal Affairs to discuss resident payment options for the purchase of the lands. Alberta Municipal Affairs is researching the options and will get back to us.

Motion 2024-225 **MOVED BY** Councillor Quinn table the Road Closure and Reserve Land Disposal to the January 2025 Regular Council Meeting.

CARRIED

11. ADDITIONS

None

12. PUBLIC QUESTION AND ANSWER

There were no questions or comments from the public regarding the 2025 Preliminary Budget.

13. CLOSED SESSION

Motion 2024-226 **MOVED BY** Councillor MacCormack that Council close the meeting to the public to discuss Agenda Item No. 13.1 Lands - Subdivision – Lot 20 Plan 6019 RS, Agenda Item No. 13.2 Lands-Enforcement-Plan 2586CL, Block 2, Lot 5 as per FOIP Section 24, Agenda Item No. 13.3 Lands-Enforcement-Plan 2219 CL, Block 5, Lot 5 as per FOIP Section 24, Agenda Item No. 13.4 Lands-Enforcement – Plan 982 3268, Block 6, Lot 1, Agenda Item No. 13.5 Lands-Proposed Recommendations and Advice and Agenda Item No. 13.6 Human Resources – CAO Review as per FOIP Section 17 at 8:07 pm.

CARRIED

Present: Mayor Shewchuk, Deputy Mayor Sera, Councillor MacCormack, Councillor Quinn, Councillor Zaplotinsky, Chief Administrative Officer Emily House, Administrative Manager Janet Zaplotinsky, Public Works Manager Tony Siegel, Gerald Feschuck and Wendy Feschuck.

Gerald and Wendy Feschuck left the meeting at 8:07 pm.

13.1 Lands - Subdivision – Lot 20 Plan 6019 RS
FOIP Section 24

Motion 2024-227 **MOVED BY** Councillor Zaplotinsky to open the meeting to the public at 8:13 pm.

CARRIED

Gerald and Wendy Feschuck returned to the meeting at 8:14 pm.

Motion 2024-228 **MOVED BY** Councillor Quinn that Council will not receive the information or presentation provided by Gerald and Wendy Feschuk related to matters before another tribunal in accordance with the Bylaw No. 381 section 3(c).

CARRIED

Gerald and Wendy Feschuck left the meeting at 8:18 pm and did not return.

Motion 2024-229 **MOVED BY** Deputy Mayor Sera that Council close the meeting to the public to discuss Agenda Items No. 13.2 to 13.6.

CARRIED

13.2 Lands – Enforcement - Plan 2586CL, Block 2, Lot 5
As per FOIP Section 24

13.3 Lands – Enforcement - Plan 2219 CL, Block 5, Lot 5
As per FOIP Section 24

13.4 Lands – Enforcement - Plane 982 3268, Block 6, Lot 1
As per FOIP Section 24

13.5 Lands – Proposed Recommendations and Advice
As per FOIP Section 22

13.6 Human Resources – CAO Review
As per FOIP Section 17

Motion 2024-230 **MOVED BY** Councillor Zaplotinsky to open the meeting to the public at 8:45pm.

CARRIED

Motion 2024-231 **MOVED BY** Councillor MacCormack to accept the 2024 CAO Review as presented.

CARRIED

14. ADJOURNMENT

Motion 2024-232 **MOVED BY** Deputy Mayor Sera that the December 10, 2024, Regular Council Meeting be adjourned at 8:46 pm.

CARRIED

Jason Sera
Mayor

Emily Howse
Administrator