VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
MAY 12, 2026
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA AT 7:00 PM

PRESENT

Mayor:	Adam MacCormack
Deputy Mayor:	Chris Zaplotinsky
Councillors:	Bonnie Hall Andrea Kosolofski John Roznicki
Administration:	Emily House, Chief Administrative Officer Janet Zaplotinsky, Administrative Manager
Public Works:	Tony Siegel, Public Works Manager
Others Present:	Jane Dauphinee, Municipal Planning Services

There were seven members of the public present.

1. *CALL TO ORDER*

Mayor MacCormack called May 12, 2026, Regular Council Meeting to order at 7:12 pm.

2. *ADOPTION OF AGENDA*

2.1 Regular Council Meeting Agenda – May 12, 2026

Motion 2026-050 **MOVED BY** Councillor Roznicki that Council adopts May 12, 2026, Regular Council Meeting agenda with the following amendment.

Move Agenda Item No. 10.1 – Road closure after Agenda Item No. 5.1 - Delegations

CARRIED

3. *ADOPTION OF COUNCIL MINUTES*

3.1 Regular Council Meeting – April 14, 2026

Motion 2026-051 **MOVED BY** Deputy Mayor Zaplotinsky that Council adopts the April 14, 2026, Regular Council Meeting minutes as presented.

CARRIED

3.2 Special Council Meeting – May 5, 2026

Motion 2026-052 **MOVED BY** Councillor Hall that Council adopts May 5, 2026, Special Council Meeting minutes as presented.

CARRIED

4. *PRESENTATIONS*

None

5. *DELEGATIONS*

5.1 Jane Dauphinee, Sr. Planner, Municipal Planning Services, Re: Intermunicipal Development Plan Review

Jane Dauphinee, Principal and Senior Planner with Municipal Planning Services (MPS), attended the meeting to discuss the current Intermunicipal Development Plan (IDP) between the Village of Spring Lake and Parkland County. Ms. Dauphinee provided planning-related feedback and recommendations regarding the existing IDP framework, including opportunities for clarification, modernization, and improvement in preparation for the upcoming review process with Parkland County. Council discussed priorities, concerns, and objectives to be considered during the review to ensure the IDP continues to support the Village's interests, effective intermunicipal collaboration, and positive relations with Parkland County.

Motion 2026-053 **MOVED BY** Councillor Roznicki that Council accept the discussion regarding the Intermunicipal Development Plan and the upcoming review.

CARRIED

Ms. Dauphinee left the meeting at 7:31 pm and did not return.

6. *CORRESPONDENCE*

6.1 Information Correspondence

- Financial Report –April 2026
- Cheque Listing – April 2026
- Revenue and Expense Statement – April 2026
- Parkland Enforcement Services, Re: Enforcement Report – March 2026
- Electronic Speed Sign Statistics – April 2026
- Alberta Municipal Affairs, Re: Newsletter
- TAXervice, Re: Interim Report

6.2 Other Correspondence

Motion 2026-054 **MOVED BY** Councillor Roznicki to accept and file the above correspondence as information.

CARRIED

7. *REPORTS*

7.1 Assessment – Councillor Roznicki
Written report provided.

7.2 Yellowhead Regional Library – Councillor Kosolofski
Written report provided.

7.3 Environmental Advisory Committee – Councillor Hall
Written report provided.

7.4 Website Advisory Committee – Councillor Zaplotinsky
Written report provided.

7.5 Event Planning Committee – Councillor Hall
Written report provided.

7.6 Administration/Public Works – Emily House/Tony Siegel
Written report provided.

Motion 2026-055 **MOVED BY** Councillor Hall that the reports, both written and verbally presented, be accepted as information.

CARRIED

8. *NEW BUSINESS ITEMS*

8.1 2026 Municipal Budget

Administration presented the finalized 2026 Municipal Budget for Council's consideration and approval. The budget incorporates the amendments and direction provided by Council during the May 5, 2026 Special Council Meeting. Administration also advised that Council and Administration will begin the 2027 budget planning process in August 2026, focusing on the development of a service provision-based budgeting framework to better align municipal service levels, operational requirements, long-term sustainability, and financial planning objectives.

Motion 2026-056 **MOVED BY** Councillor Kosolofski that Council approve the 2026 Municipal Budget for the Village of Spring Lake.

CARRIED

9. *BYLAWS AND POLICIES*

9.1 Bylaw No. 420 – 2026 Tax Rate Bylaw

Administration presented Bylaw No. 420 - 2026 Tax Rate Bylaw, for Council's consideration. The bylaw establishes the 2026 municipal residential and non-residential tax rates required to generate revenues approved through the 2026 Operating and Capital Budgets. It also incorporates the Alberta School Foundation Fund (ASFF), Evergreen Catholic Separate Regional Division No. 2, and Designated Industrial Property requisitions, and sets minimum municipal tax amounts of $1,400 for residential properties and $1,650 for non-residential properties. Administration provided a Tax Workbook outlining proposed mill rate calculations, assessment changes, requisition impacts, historical comparisons, and sample tax scenarios to assist Council in understanding the overall taxation impacts for 2026.

Administration is recommending that Council provide all three readings of Bylaw No. 420.

Motion 2026-057 **MOVED BY** Deputy Mayor Zaplotinsky that Bylaw No. 420 being a by-law to authorize the rates of taxation against assessable property within the Village of Spring Lake in the Province of Alberta for the 2026 Taxation Year be given a first reading.

CARRIED

Motion 2026-058 **MOVED BY** Councillor Kosolofski that Bylaw No. 420 be given a second reading.

CARRIED

Motion 2026-059 **MOVED BY** Councillor Roznicki that Council unanimously agrees to consider third readings of Bylaw No. 420 at this meeting pursuant to Section 187(4) of the *Municipal Government Act*.

UNAMOUSILY CARRIED

Motion 2026-060 **MOVED BY** Councillor Hall that Bylaw No. 420 be given a third and final reading, and that it be declared passed.

CARRIED

9.2 Bylaw No. 421 – 2026 Tax Penalty Bylaw

Administration presented Bylaw No. 421 - 2026 Tax Penalty Bylaw, for Council's consideration. The bylaw establishes June 30, 2026, as the due date for property taxes and outlines penalties for unpaid current taxes and tax arrears in accordance with the *Municipal Government Act*. The bylaw is intended to encourage timely tax payments, support municipal cash flow, and ensure consistent administration and collection of municipal taxes.

Administration is recommending that Council provide all three readings of Bylaw No. 421.

Motion 2026-061 **MOVED BY** Deputy Mayor Zaplotinsky that Bylaw No. 421 being a by-law to provide for penalties on unpaid taxes be given a first reading.

CARRIED

Motion 2026-062 **MOVED BY** Councillor Hall that Bylaw No. 421 be given a second reading.

CARRIED

Motion 2026-063 **MOVED BY** Councillor Kosolofski that Council unanimously agrees to consider third readings of Bylaw No. 421 at this meeting pursuant to Section 187(4) of the *Municipal Government Act*.

UNAMOUSILY CARRIED

Motion 2026-064 **MOVED BY** Councillor Roznicki that Bylaw No. 421 be given a third and final reading, and that it be declared passed.

CARRIED

9.3 Policy No. 2009-04A1 – Fire Bans and Advisories

Council reviewed Policy No. 2009-04A1 – Fire Bans and Advisories at the request of Councillor Hall. Administration noted that, given the current wildfire season and recent wildfire activity throughout Alberta, it was an appropriate time to review the policy to ensure the Village's fire ban and advisory procedures remain clear and effective. The policy outlines the process for determining and communicating fire bans and advisories, including coordination with Parkland County and Parkland County Fire Services, and provides guidance on public notification through municipal communication channels. Council discussed the policy and considered whether any amendments or updates were required.

Motion 2026-065 **MOVED BY** Councillor Hall that Council accept the discussion concerning Policy No. 2009-04A1 – Fire Bans and Advisories, as information.

CARRIED

10. *UNFINISHED BUSINESS*

10.1 Road Closure and Reserve Land Disposal

Administration presented a survey identifying the road closure and reserve lands under consideration to assist Council in reviewing the project area, property boundaries, adjacent lands, and potential impacts. The discussion was related to the proposed tree removal project and the long-term management of municipal lands in the area. Affected and adjacent residents were invited to attend the meeting to discuss the proposal. Council reviewed the survey information, heard resident input, and discussed potential next steps regarding the proposed road closure, reserve lands, and tree removal projects.

Motion 2026-066 **MOVED BY** Councillor Kosolofski that Council accept the update and discussion regarding the proposed Road Closure and Reserve Land Disposal for information and table the matter to the June 2026 Regular Council Meeting pending further review and direction to Administration as discussed by Council.

CARRIED

10.2 Water Wells – Spring Lake Ranch and Willowpeak Subdivisions - *Recommendation: Table to the June 2026 Regular Council Meeting*

No additional information has been received from Alberta Environment and Protected Areas.

Motion 2026-067 **MOVED BY** Deputy Mayor Zaplotinsky that Council accept the update as verbally presented and table the Water Wells- Spring Lake Ranch and Willowpeak Subdivisions to the June 2026 Regular Council Meeting.

CARRIED

11. *ADDITIONS*

None

12. *PUBLIC QUESTION AND ANSWER*

Residents asked questions and provided input regarding squirrels and the Intermunicipal Development Plan.

13. *CLOSED SESSION*

Administration is recommending that Council move into Closed Session pursuant to Section 197 of the Municipal Government Act to discuss matters that are protected from disclosure under the Access to Information Act.

In Attendance: Mayor MacCormack, Deputy Mayor Zaplotinsky, Councillor Hall, Councillor Kosolofski, Councillor Roznicki, Chief Administrative Officer Emily House, Administrative Manager Janet Zaplotinsky and Public Works Manager Tony Siegel.

Motion 2026-068 **MOVED BY** Councillor Kosolofski that Council move into a Closed Session to discuss Agenda Item No. 13.1 – Tax Penalty Relief Request as per Access to Information Act Section 21 at 9:02 pm.

CARRIED

13.1 Tax Penalty Relief Request
As per ATIA S. 21

Motion 2026-069 **MOVED BY** Councillor Hall that Council open the meeting to the Public at 9:21 pm.

CARRIED

Motion 2026-070 **MOVED BY** Councillor Kosolofski that Council deny the request for tax penalty forgiveness for Lot 15A Block 13 Plan 395MC.

CARRIED

14. *ADJOURNMENT*

Motion 2026-071 **MOVED BY** Councillor Hall that May 12, 2026, Regular Council Meeting be adjourned at 9:24 pm.
CARRIED

Mayor

Administrator