MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF LAKEVIEW, IN THE PROVINCE OF ALBERTA, HELD ON MAY 28, 2026 AT 11:00 AM
HELD AT VILLAGE OF SPRING LAKE COUNCIL CHAMBERS, 990 BAUER AVENUE, SPRING LAKE, AB

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| | PRESENT | Mayor: Earle Robertson<br>Deputy Mayor: Doug Willows<br>Councillor: Tom Woodman<br><br>Administration: Emily House, CAO<br><br>There were no members of the public present. |
| 1. | CALL TO ORDER | Mayor Robertson called May 28, 2026, Regular Council Meeting to order at 11:00 AM. |
| 2. | AGENDA<br><br>2.1 Adoption of Agenda<br>Motion No. 039-26 | MOVED BY Councillor Woodman that the May 28, 2026, Regular Council Meeting Agenda be approved as presented.<br>CARRIED |
| 3. | MINUTES<br><br>3.1 Adoption of Regular Council Meeting Minutes – April 22, 2026<br>Motion No. 040-26 | MOVED by Deputy Mayor Willows that the minutes of April 22, 2026, Regular Council Meeting Minutes are approved as presented.<br>CARRIED |
| 4. | DATE OF NEXT MEETING<br><br>4.1 Next Meeting Date<br>Motion No. 041-26 | MOVED by Mayor Robertson that Council schedule the Regular Council Meeting for June 30, 2026, 10:00 AM.<br>CARRIED |
| 5. | ADMINISTRATION<br><br>5.1 Financial Information<br><br>Motion No. 042-26 | Administration presented the April 2026 Bank Reconciliations and statements along with the Manager's Report.<br><br>MOVED by Deputy Mayor Willows that Council accept and approve the April 2026 Bank Reconciliation and Management Report as presented.<br>CARRIED |
| | 5.2 Meeting Attendance<br>Motion No. 043-26 | MOVED by Councillor Woodman to approve the meeting attendance for Mayor Robertson, Deputy Mayor Willows, and Councillor Woodman for the May 28, 2026, Regular Council Meeting.<br>CARRIED |
| | 5.3 Bylaw No.01-2026 – 2026 Special Tax Bylaw<br><br>Motion No. 044-26 | Administration presented Bylaw No. 01-2026 to authorize the levying of special taxes for the 2026 taxation year in accordance with the *Municipal Government Act*. The bylaw establishes special taxes to recover costs for specific municipal services benefiting designated properties within the Summer Village of Lakeview.<br><br>MOVED by Mayor Robertson that Bylaw No. 01-2026 being a bylaw to establish a Special Tax for the 2026 Taxation Year for the Summer Village of Lakeview be given first reading.<br>CARRIED |

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| | Motion No. 045-26 | MOVED by Councillor Woodman that Bylaw No. 01-2026 be given second reading.<br>CARRIED |
| | Motion No. 046-26 | MOVED by Deputy Mayor Willows that Council gives unanimous consent to proceed to third and final reading of Bylaw No. 01-2026.<br>UNANIMOUSELY CARRIED |
| | Motion No. 047-26 | MOVED by Mayor Robertson that Bylaw No. 01-2026 be given third and final reading, and that it be declared passed.<br>CARRIED |
| | 5.4 Bylaw No.02-2026 – 2026 Tax Rate Bylaw | Administration presented Bylaw No. 02-2026 to establish the 2026 property tax rates in accordance with the *Municipal Government Act*. The bylaw is required to fund municipal operations, approved expenditures, and provincial requisitions, with a portion of the 2026 budget to be raised through general municipal taxation. |
| | Motion No. 048-26 | MOVED by Councillor Woodman that Bylaw No. 02-2026 being a bylaw to establish the tax rates for the 2026 Taxation Year for the Summer Village of Lakeview be given first reading.<br>CARRIED |
| | Motion No. 049-26 | MOVED by Deputy Mayor Willows that Bylaw No. 02-2026 be given second reading.<br>CARRIED |
| | Motion No. 050-26 | MOVED by Mayor Robertson that Council give unanimous consent to proceed to third and final reading of Bylaw No. 02-2026.<br>UNANIMOUSLY CARRIED |
| | Motion No. 051-26 | MOVED by Councillor Woodman that Bylaw No. 02-2026 be given third and final reading, and that it be declared passed.<br>CARRIED |
| | 5.5 Bylaw No.03-2026 – 2026 Tax Penalty Bylaw | Administration presented the 2026 Tax Penalty Bylaw for Council's consideration. The bylaw establishes the due date for property taxes and the penalties to be applied on unpaid taxes in accordance with the *Municipal Government Act*, providing a clear and consistent framework to encourage timely payment and support the municipality's tax collection process.<br><br>All penalties are added to and form part of the unpaid taxes. The bylaw also confirms that it applies to both current year's taxes and any outstanding arrears, and rescinds any previous Tax Penalty Bylaws to ensure a consistent and updated framework moving forward. |
| | Motion No. 052-26 | MOVED by Deputy Mayor Willows that Bylaw No. 03-2026 being a bylaw to provide for penalties on unpaid taxes for the Summer Village of Lakeview be given first reading.<br>CARRIED |
| | Motion No. 053-26 | MOVED by Mayor Robertson that Bylaw No. 03-2026 be given second reading.<br>CARRIED |

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| | Motion No. 054-26 | MOVED by Councillor Woodman that Council gives unanimous consent to proceed to third and final reading of Bylaw No. 03-2026.<br>UNANIMOUSLY CARRIED |
| | Motion No. 055-26 | MOVED by Deputy Mayor Willows that Bylaw No. 03-2026 be given third and final reading, and that it be declared passed.<br>CARRIED |
| | 5.6 CRASC ARB Appointment | Administration presented correspondence from the Capital Region Assessment Services Commission requesting the appointment of an additional certified Assessment Review Board panelist, Braden Lanctot, to serve on Local Assessment Review Board and Composite Assessment Review Board panels for 2026. The appointment would be in addition to the previously approved panel members and is required to meet the annual appointment requirements under the *Municipal Government Act*. |
| | Motion No. 056-26 | MOVED by Deputy Mayor Willows that Council appoint Braden Lanctot as a Certified Panelist for the Assessment Review Board for 2026, as recommended by the Capital Region Assessment Services Commission (CRASC), pursuant to Section 454 of the *Municipal Government Act*.<br>CARRIED |
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| 6. | DEVELOPMENT | |
| | 6.1 Development Officer Report | No report. |
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| 7. | PUBLIC WORKS | |
| | 7.1 Public Works Update Report | Administration reported that Sturcon Services has scheduled the FOB's to be deactivated on June 1, 2026. |
| | Motion No. 057-26 | **MOVED** BY Mayor Robertson to accept the Public Works Update Report as verbally presented.<br>CARRIED |
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| 8. | PARKS AND RECREATION | |
| | 8.1 Parks and Rec Update Report | No report. |
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| 9. | INFO/ CORRESPONDENCE | |
| | 9.1 Correspondence | Administration presented the following correspondence:<br>• Alberta Municipal Affairs, Re: Newsletter<br>• Alberta Municipal Affairs, Re: Municipal Affairs and Housing Statutes Amendment Act, 2026<br>• WWMC, Re: May 2026 Communication |
| | Motion No. 058-26 | **MOVED** BY Councillor Woodman to accept the correspondence as presented.<br>CARRIED |
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| 10. | ADDITIONS | None |
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| 11. | CLOSED MEETING SESSION | None |
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| 12. | ADJOURNMENT<br>Motion No. 059-26 | **MOVED** BY Mayor Robertson to adjourn the May 28, 2026, Regular Council Meeting at 12:14pm.<br>CARRIED |

Mayor

Chief Administrative Officer