VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
JULY 13, 2021
REGULAR COUNCIL MEETING
VILLAGE OF SPRING LAKE COUNCIL CHAMBERS
AT 7:30 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councillors:	Bonnie Hall Adam MacCormack John Roznicki via teleconference
Chief Administrative Officer:	Emily House
Administrative Assistant:	Janet Zaplotinsky
Public Works Supervisor:	Randy Denby

There were six members of the public present.

1. CALL TO ORDER

Mayor Shewchuk called the July 13, 2021 Regular Council Meeting to order at 7:30 p.m.

2. ADOPTION OF AGENDA

2.1 Regular Council Meeting Agenda – July 13, 2021

Motion 2021-105 MOVED BY Deputy Mayor Sera that Village Council adopt the July 13, 2021 Regular Council Meeting Agenda as presented.

CARRIED

3. ADOPTION OF COUNCIL MINUTES

3.1 Regular Council Meeting Minutes – June 8, 2021

Motion 2021-106 MOVED BY Councillor MacCormack that Village Council adopt the June 8, 2021 Regular Council Meeting Minutes as presented.

CARRIED

4. PRESENTATIONS

None

5. DELEGATIONS

None

6. CORRESPONDENCE

6.1 Information Correspondence

- Financial Reports including:

- Bank Reconciliation May 2021
- Bank Statement – Servus Credit Union – May 2021
- Payment of Accounts – June 2021
- Revenue and Expense Summary – as of June 30, 2021

- June 11, 2021, Parkland County, Re: May 2021 Enforcement Services Activity Report
- July 7, 2021, Alberta Municipal Affairs, Re: Municipal Governance during the COVID Pandemic

6.2 Other Correspondence

None

Motion 2021-107 MOVED BY Councillor Roznicki to accept and file the above correspondence for information purposes.

CARRIED

7. REPORTS

7.1 Assessment – Councillor Roznicki

7.2 Yellowhead Regional Library – Mayor Shewchuk

7.3 Environmental Advisory Committee – Councillor Hall

7.4 Art Advisory Committee – Deputy Mayor Sera

7.5 Website Advisory Committee – Councillor MacCormack

7.6 Event Planning Committee – Deputy Mayor Sera

7.7 Administration/Public Works – Emily House/Randy Denby

Motion 2021-108 MOVED BY Councillor MacCormack that the reports, as verbally presented, be accepted as information.

CARRIED

8. NEW BUSINESS ITEMS

8.1 RFD – Clean Energy Improvement Program (CEIP)

Motion 2021-109 MOVED BY Councillor Hall to accept the information presented as information and to table further discussions for 12 months to be revisited in July 2022.

CARRIED

8.2 RFD – Backyard Chicken and Apiary Bylaw

Motion 2021-110 MOVED BY Deputy Mayor Sera to direct Administration to draft a Backyard Chicken and Apiary Bylaw for presentation to Council at the September or October 2021 Regular Council Meeting.

CARRIED

8.3 RFD – Wildrose Park – Dog Park

Motion 2021-111 MOVED BY Councillor MacCormack to approve the construction of the Wildrose Park Off Leash Area as funded through the Municipal Sustainability Fund and to amend the 2021 Budget to reflect this project.

CARRIED

8.4 RFD – Smith Crescent Meadow Lane Upgrade

Motion 2021-112 MOVED BY Councillor Hall that Council direct Administration to amend and submit the Smith Crescent Meadow Lane Improvement project profile to increase the Gast Tax Funding from $100,000 to $150,000 and to amend the 2021 Budget to reflect the change.

CARRIED

8.5 Land Use Bylaw and Municipal Development Plan Update

Motion 2021-113 MOVED BY Councillor Hall that Council accept the What We Heard Report as information and as uploaded to the Village of Spring Lake website.

CARRIED

9. BYLAWS AND POLICIES

None

10. UNFINISHED BUSINESS

10.1 Office Upgrade

Motion 2021-114 MOVED By Councillor MacCormack that Council table Item 10.1 Office Upgrade until the August 2021 Regular Council Meeting.

CARRIED

10.2 Fortis LED Program

Motion 2021-115 MOVED By Deputy Mayor Sera that Council accept the update as verbally presented, for information purposes.

CARRIED

10.3 Wildrose Park Playground Update and RFD

Motion 2021-116 MOVED By Councillor MacCormack to amend the 2021 Budget to reflect an increase in budget from $125,000 to $130,000 and to present to Council at the August 2021 Council Meeting a cost breakdown of contingency costs for review.

CARRIED

Motion 2021-117 MOVED By Deputy Mayor Sera to accept the Wildrose Park Playground Update Report as information.

CARRIED

10.4 Emergency Management Update and Memorandum of Understanding

Motion 2021-118 MOVED By Councillor Hall to direct Administration to ratify the Memorandum of Understanding with Parkland County to provide Emergency Management Services to the Village of Spring Lake.

CARRIED

11. ADDITIONS

None

12. PUBLIC QUESTION AND ANSWER

There were questions regarding electronic speed limit summary report, speed bumps, Village Office air conditioner, loons and less vegetation in the lake.

13. CLOSED SESSION

Motion 2021-119 MOVED BY Councillor Hall that Council close the meeting to the public for Agenda Item No. 13.1 Legal/Development- Encroachment as per FOIP Section 24, Agenda Item No. 13.2 Legal/Development – Retaining Wall as per FOIP Section 24, Agenda Item No. 13.3 Land – Easement/Access – FOIP Section 24 and 13.4 Legal – Rental Agreement – FOIP Section 16 at 9:09pm.

CARRIED

Attendance of Closed Session: Mayor Shewchuk, Deputy Mayor Sera, Councillor Hall, Councillor MacCormack, Councillor Roznicki, Emily House, Randy Denby and Janet Zaplotinsky.

Janet Zaplotinsky and Randy Denby left the meeting at 9:10pm and did not return.

13.1 Legal Encroachment
FOIP Section 24

Councillor Roznicki left the meeting at 9:45pm and did not return.

13.2 Legal/Development – Retaining Wall
FOIP Section 24

13.3 Land – Easement/Access
FOIP Section 24

13.4 Legal – Rental Agreement
FOIP Section 16

Motion 2021-120 MOVED BY Councillor Hall that Council open the meeting to the public at 11:09pm.

CARRIED

Motion 2021-121 MOVED BY Councillor MacCormack that Council ratify the Commercial Lease Agreement with Milestone Municipal Services Inc. with discussed revisions.

CARRIED

14. *ADJOUNMENT*

Motion 2021-122 MOVED BY Deputy Mayor Sera that the July 13, 2021 Regular Council Meeting be adjourned at 11:10pm.

CARRIED

Mayor

Administrator