VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
June 13, 2023
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA
AT 7:30 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councillors:	Adam MacCormack Kasey Quinn Chris Zaplotinsky
Chief Administrative Officer:	Emily House
Administrative Manager:	Janet Zaplotinsky
Public Works Supervisor:	Randy Denby
Others Present:	R. Williams, Wilcor Homes

There were 11 members of the public present.

1. *CALL TO ORDER*

Mayor Shewchuk called the June 13, 2023, Regular Council Meeting to order at 7:30 p.m.

2. *ADOPTION OF AGENDA*

2.1 Regular Council Meeting Agenda – June 13, 2023

Motion 2023-100 **MOVED BY** Councillor Quinn that Village Council adopt the June 13, 2023, Regular Council Meeting Agenda as presented.

CARRIED

3. *ADOPTION OF COUNCIL MINUTES*

3.1 Regular Council Meeting – May 9, 2023

Motion 2023-101 **MOVED BY** Deputy Mayor Sera that Council adopt the May 9, 2023, Regular Council Meeting minutes as presented.

CARRIED

4. *PRESENTATIONS*

None

5. *DELEGATIONS*

None

6. *CORRESPONDENCE*

6.1 Information Correspondence

- Financial Reports including:
  - Bank Reconciliation April 2023
  - Bank Statement – Servus Credit Union – April 2023
  - Payment of Accounts – May 2023
  - Revenue and Expense Summary – as of May 31, 2023
- May 11, 2023, Parkland County, Re: April 2023 Enforcement Services Activity Report
- May 2023 Traffic Speed Sign Statistics
- Social Media Calendar – June 2023

6.2 Other Correspondence

None

Motion 2023-102 **MOVED BY** Councillor Zaplotinsky to accept and file the above correspondence for information purposes.

CARRIED

7. *REPORTS*

7.1 Assessment – Councillor Quinn

There is a CRASC Meeting scheduled for Thursday, June 15, 2023.

7.2 Yellowhead Regional Library – Mayor Shewchuk

There is a YRL Meeting on Monday, June 19, 2023

7.3 Environmental Advisory Committee – Councillor MacCormack

There is an EAC Meeting scheduled for Jun 20, 2023. Also, two presentations are scheduled; Backyard Bird Feeding on June 27, 2023 and GFL Question and Answer Presentation on June 29, 2023.

7.4 Website Advisory Committee – Councillor Zaplotinsky

Report attached. There is a meeting scheduled for Thursday, June 29, 2023.

7.5 Event Planning Committee – Deputy Mayor Sera

The Community Garage Sale and Vendor Market had a good turnout that was held on June 10, 2023. There is a meeting scheduled for June 22, 2023..

7.6 Community League – Councillor MacCormack

The Community League has submitted an application to gain its Non-Profit Status. They are appointing two additional directors.

7.7 Administration/Public Works – Emily House/Randy Denby

Report attached.

Motion 2023-103 **MOVED BY** Councillor MacCormack that the reports, both written and verbally presented, be accepted as information.

CARRIED

8. *NEW BUSINESS ITEMS*

8.1 Enhanced Video Communications Strategy Proposal

Council reviewed the proposal submitted by Mr. Armstrong for a video communications strategy. As the 2023 Municipal Budget has already been approved, Council discussed the possibility of trying a couple of videos this year, if the funds can be found within the budget.

Motion 2023-104 **MOVED BY** Councillor Quinn to direct Administration to provide suggestions on where the Village can find funding within the 2023 Budget to possibly fund two videos this year and to table Item No. 8.1 Enhanced Video Communications Strategy Proposal until the July 2023 Regular Council Meeting.

CARRIED

8.2 Health and Safety Program

Administration presented the new Health and Safety Program that ensures the Village of Spring Lake is compliant with Occupational Health and Safety legislation and regulations. Council suggested that the Village audit the new program after a year to ensure that we are compliant with it.

Motion 2023-105 **MOVED BY** Councillor MacCormack that Council approve the Health and Safety Program for the Village of Spring Lake and direct Administration to schedule an audit of the program for 2024.

CARRIED

8.3 Alberta Municipalities – Municipal Leaders Caucus

Administration presented to Council an opportunity to attend the Alberta Municipalities Municipal Leaders Caucus to be held in Spruce Grove and virtually on June 22, 2023. The main topic of the event is the future of municipal collaboration.

Motion 2023-106 **MOVED BY** Deputy Mayor Sera that Council approve Councillor MacCormack and Councillor Quinn to virtually attend the Alberta Municipalities Municipal Leaders Caucus on June 22, 2023.

CARRIED

9. *BYLAWS AND POLICIES*

None

10. *UNFINISHED BUSINESS*

10.1 Safety Codes Services

Administration reported that there is no update to this agenda item.

Motion 2023-107 **MOVED BY** Councillor MacCormack to table Agenda Item No. 10.1 Safety Codes Services to the July 2023 Regular Council Meeting.

CARRIED

10.2 Community Sustainability Plan Update

Administration presented the results of the Community Sustainability Survey and Meeting to Council. Council will review the comments and set a date for a Special Council Meeting in July.

Motion 2023-108 **MOVED BY** Councillor Zaplotinsky to table Agenda Item No. 10.2 Community Sustainability Plan Update to the July 2023 Regular Council Meeting.

CARRIED

10.3 Lake Aeration

Administration reported that the Edmonton Trout Fishing Club will be attending the August 2023 Regular Council Meeting.

Motion 2023-109 **MOVED BY** Deputy Mayor Sera to accept the report as verbally presented and to table Agenda Item No. 10.3 Lake Aeration to the August 2023 Regular Council Meeting.

CARRIED

10.4 Smith Crescent Meadow Lane Access

Council discussed the feedback that was received regarding the gate and the decision to stop maintenance of the South Meadow. Council also heard from residents that were present regarding their concerns

Motion 2023-110 **MOVED BY** Councillor Quinn to direct Administration to send a letter to the residents of Smith Crescent explaining that the Village of Spring Lake will resume maintaining the South Meadow if the new gate is locked whenever it is accessed, ask residents to provide feedback or attend the August Council Meeting, and to provide a map showing the location of the old gate and fence and new gate, to get a legal opinion on the removal of the old gate and fence and to table Agenda Item No. 10.4 Smith Crescent Meadow Lane Access to the July 2023 Regular Council Meeting.

CARRIED

10.5 Firesmart Committee

Administration reported that although a quote has been requested for a Forest Hazard Assessment, however, it still has not been received.

Motion 2023-111 **MOVED BY** Councillor Zaplotinsky that Council accept the update as verbally presented and to table Agenda Item No. 10.5 – Firesmart Committee to the June 2023 Regular Council Meeting.

CARRIED

11. ADDITIONS

None

12. PUBLIC QUESTION AND ANSWER

There were questions and comments from the public regarding Alberta Crime Watch, security camera database, the Lightcatch App, speed stats, new aerial photograph, and rink shack door painting.

13. CLOSED SESSION

Motion 2023-112 **MOVED BY** Councillor Quinn to close the meeting to the public to discuss Agenda Item No. 13.1 Lands – Proposed Recommendation and Advice as per FOIP Section 22 and Agenda Item No. 13.2 Lands – Enforcement as per FOIP Section 24 at 9:11 pm.

CARRIED

Present: Mayor Shewchuk, Deputy Mayor Sera, Councillor MacCormack, Councillor Zaplotinsky, Chief Administrative Officer Emily House, Randy Denby, Janet Zaplotinsky and Rainbow Williams, and Ken Megill.

13.1 Land – Proposed Recommendation and Advice
FOIP Section 24

Rainbow Williams left the meeting at 9:26 pm and did not return.

13.2 Lands – Enforcement
FOIP Section 24

Ken Megill joined the meeting at 9:27 pm, left the meeting at 9:36 pm and did not return.

Motion 2023-113 **MOVED BY** Councillor MacCormack to open the meeting to the public at 9:37 pm.

CARRIED

No motions arose from the closed portion of the meeting.

14. ADJOURNMENT

Motion 2023-114 **MOVED BY** Deputy Mayor Sera that the June 13, 2023, Regular Council Meeting be adjourned at 9:38 pm.

CARRIED

Jason

Mayor

Emily House

Administrator