VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
APRIL 8, 2025
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA AT 7:00 P.M.

PRESENT

Mayor:	Jason Shewchuk
Deputy Mayor:	Melanie Sera
Councillors:	Adam MacCormack Kasey Quinn Chris Zaplotinsky
Administration:	Emily House, Chief Administrative Officer Janet Zaplotinsky, Administrative Manager
Public Works	Tony Siegel, Public Works Manager

There were four members of the public present.

1. *CALL TO ORDER*

Mayor Shewchuk called the April 8, 2025 Regular Council Meeting to order at 7:00 p.m.

2. *ADOPTION OF AGENDA*

2.1 Regular Council Meeting Agenda – April 8, 2025

Motion 2025-050 **MOVED BY** Councillor Quinn that Council adopts the April 8, 2025, Regular Council Meeting agenda as presented.

CARRIED

3. *ADOPTION OF COUNCIL MINUTES*

3.1 Regular Council Meeting – March 11, 2025

Motion 2025-051 **MOVED BY** Deputy Mayor Sera that Council adopts the March 11, 2025, Regular Council Meeting minutes as presented.

CARRIED

4. *PRESENTATIONS*

None

5. *DELEGATIONS*

5.1 Laura Marcato, Seniuk and Marcato, Re: 2024 Audited Financial Statements

Motion 2025-052 **MOVED BY** Councillor Zaplotinsky that Council accept and approve the 2024 Audited Financial Statements for the Village of Spring Lake.

CARRIED

6. *CORRESPONDENCE*

6.1 Information Correspondence

- Financial Reports including:
  - Payment of Accounts – March 2025
  - Revenue and Expense Summary – as of March 31, 2025
- Enforcement Services Report – February 2025
- Electronic Speed Sign Statistics – March 2025
- Alberta Municipal Affairs, Re: Newsletter Issue 4
- Alberta Municipal Affairs, Re: Provincial Priorities Act Fact Sheet
- Alberta Police Governance, Re: Information sessions Questions and Answers Policing Legislation

6.2 Other Correspondence

None

Motion 2025-053 **MOVED BY** Councillor MacCormack to accept and file the above correspondence and direct Administration to send a response to the resident.

CARRIED

7. *REPORTS*

7.1 Assessment – Councillor Quinn

Councillor Quinn verbally reported the next CRASC Meeting is scheduled for April 24, 2025.

7.2 Yellowhead Regional Library – Mayor Shewchuk

No report.

7.3 Environmental Advisory Committee – Councillor MacCormack

Councillor Zaplotinsky provided a verbal summary of the written report provided.

7.4 Website Advisory Committee – Councillor Zaplotinsky

Written report provided.

7.5 Event Planning Committee – Deputy Mayor Sera

Deputy Mayor Sera reported that the next Event Planning Committee's meeting is schedule for April 23, 2025.

7.6 FireSmart Committee- Councillor Zaplotinsky

Written report provided.

7.7 Administration/Public Works – Emily House/Tony Siegel

Written reports provided.

Motion 2025-054 **MOVED BY** Councillor Quinn that the reports, both written and verbally presented, be accepted as information.

CARRIED

8. *NEW BUSINESS ITEMS*

8.1 Special Council Meeting – Budget 2025

Administration provided some recommended dates to hold a Special Council Meeting to discuss the 2025 Municipal Budget.

Motion 2025-055 **MOVED BY** Deputy Mayor Sera that Council schedule a Special Council Meeting for April 29, 2025 at 7:00pm to review the 2025 Municipal Budget.

CARRIED

8.2 Privacy Management Program Development

Administration provided a brief explanation of the two new privacy acts – Access to Information Act and the Protection of Privacy Act and the requirement to develop a Privacy Management Program. Administration offered a cost-sharing initiative to reduce the expense of developing this program.

Motion 2025-056 **MOVED BY** Councillor Zaplotinsky that the Village of Spring Lake participate in a regional initiative along with other municipalities that choose to join in to proceed with the engagement of legal counsel to investigate and prepare the requirements for compliance with the new privacy legislation, Access to Information Act and Protection of Privacy Act, specifically as it relates to a comprehensive Privacy Management Plan (costs to be shared amongst all participating municipalities, total estimated cost for this project is $3,500.00.

CARRIED

8.3 Substitute Returning Officer

Administration reported that a change in the Local Authority Elections Act may come into conflict with the current appointed Returning Officer.

Motion 2025-057 **MOVED BY** Councillor MacCormack that Council rescind their appointment of Janet Zaplotinsky as Substitute Returning Officer and appoint Tony Siegel as Substitute Returning Officer for the upcoming General Election.

CARRIED

9. *BYLAWS AND POLICIES*

9.1 Bylaw No. 408 - Community Standards Bylaw

Administration provided Council with an update on the Community Standards Bylaw including the need to remove any reference to firearms, etc. as the municipality would need a separate bylaw to deal with firearms which will need to be approved by the Lieutenant Governor of Council.

Motion 2025-058 **MOVED BY** Councillor Quinn that Council gives second reading to Bylaw No. 408 the Community Standards Bylaw.

CARRIED

Motion 2025-059 **MOVED BY** Councillor MacCormack to amend Bylaw No. 408 to remove any reference to firearms and/or similar definitions and clauses and to direct Administration to draft a Firearms Bylaw.

CARRIED

9.2 Bylaw No. 411 – Fortis Francise Agreement Bylaw

Administration reported that the Village of Spring Lake received notification that the Village received approval from the AUC to enter into the Fortis Franchise Agreement, therefore, Council can give 2nd and 3rd Reading to Bylaw No. 411.

Motion 2025-060 **MOVED BY** Councillor Quinn that Council gives second reading to Bylaw No. 411 that authorizes the Mayor and the Chief Administrative Officer to enter into an agreement granting FortisAlberta Inc., the right to provide distribution access services within the Municipality.

CARRIED

Motion 2025-061 **MOVED BY** Councillor Zaplotinsky that Council gives third and final reading to Bylaw No. 411 and that it be declared passed.

CARRIED

10. *UNFINISHED BUSINESS*

10.1 Road Closure and Reserve Land Disposal

Administration reported they have received no further feedback and that a second letter will be sent with the tax notices to the affected landowners.

Motion 2025-062 **MOVED BY** Deputy Mayor Sera that Council accept the discussion for information purposes and to table the Road Closure and Reserve Land Disposal to the May 2025 Regular Council Meeting.

CARRIED

11. *ADDITIONS*

None

12. *PUBLIC QUESTION AND ANSWER*

There were questions regarding tax arrears, enforcement services and the Alberta Police Funding Model.

13. *CLOSED SESSION*

Motion 2025-063 **MOVED BY** Councillor MacCormack that Council close the meeting to the public to discuss Agenda Item No. 13.1 Lands-Enforcement – Plan 982 3268, Block 6, Lot 1 as per FOIP Section

24, Agenda Item No. 13.2 Lands-Proposed Recommendations and Advice as per FOIP Section 22, Agenda Item No. 13.3 Legal – Contract – Administration Services as per FOIP Section 16 at 8:32pm.

CARRIED

Present: Mayor Shewchuk, Deputy Mayor Sera, Councillor MacCormack, Councillor Quinn, Councillor Zaplotinsky, Chief Administrative Officer Emily House, Administrative Manager Janet Zaplotinsky and Public Works Manager Tony Siegel.

13.1 **Lands – Enforcement - Plane 982 3268, Block 6, Lot 1**
As per FOIP Section 24

13.2 **Lands – Proposed Recommendations and Advice**
As per FOIP Section 22

13.3 **Legal – Contract – Administration Services**
As per FOIP Section 16

Motion 2025-064 **MOVED BY** Councillor Quinn to open the meeting to the public at 8:33pm.

CARRIED

No motions arose from the Closed Session.

14. *ADJOURNMENT*

Motion 2025-065 **MOVED BY** Deputy Mayor Sera that the April 8, 2025, Regular Council Meeting be adjourned at 8:34 pm.

CARRIED

Jason

Mayor

Emily House

Administrator