VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
NOVEMBER 12, 2025
REGULAR COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA AT 7:00 PM

PRESENT

Mayor:	Adam MacCormack
Deputy Mayor:	Chris Zaplotinsky
Councilors:	Bonnie Hall Andrea Kosolofski John Roznicki
Administration:	Emily House, Chief Administrative Officer Janet Zaplotinsky, Administrative Manager Shanna Font, Administrative Assistant

There were four members of the public present.

1. CALL TO ORDER

Mayor MacCormack called the November 12, 2025 Regular Council Meeting to order at 7:00 pm.

2. ADOPTION OF AGENDA

2.1 Regular Council Meeting Agenda – November 12, 2025

Motion 2025-154 **MOVED BY** Deputy Mayor Zaplotinsky that Council adopts the November 12, 2025, Regular Council Meeting agenda as presented.

CARRIED

3. ADOPTION OF COUNCIL MINUTES

3.1 Regular Council Meeting – October 14, 2025

Motion 2025-155 **MOVED BY** Councillor Roznicki that Council adopts the October 14, 2025, Regular Council Meeting minutes as presented.

CARRIED

3.2 Organizational Meeting – October 30, 2025

Motion 2025-156 **MOVED BY** Councillor Kosolofski that Council adopts the October 30, 2025, Organizational Meeting minutes with the following amendments:

6.4 – Amend to Alternate Representative – Councillor Kosolofski
17 – Amend from Randy Denby to Tony Siegel
24 – Amend too to to and as to at
26 – Remove space in 2025

CARRIED

4. PRESENTATIONS

None

5. *DELEGATIONS*

None

6. *CORRESPONDENCE*

6.1 Information Correspondence

- Financial Statements
  - October 2025 Cheque Listing
  - Revenue and Expense Statement as of October 31, 2025
- Enforcement Services Report – September 2025
- Electronic Speed Sign Statistics – October 2025
- Alberta Environment and Protected Areas, Re: EPA Water - Bill 7 Amendment.pdf
- Alberta Municipal Affairs, Re: Provincial Priorities Act Six-Month Follow-Up
- Alberta Municipal Affairs, Re: Congratulatory Letter
- FortisAlberta, Re: Congratulatory Letter

6.2 Other Correspondence

None

Motion 2025-157 **MOVED BY** Councillor Hall to accept and file the above correspondence.

CARRIED

7. *REPORTS*

7.1 Assessment – Councillor Roznicki

Councillor Roznicki reported that he attended the CRASC AGM on November 5, 2025 and was elected as the Villages Representative to the Board of Directors. He also provided a written report.

7.2 Yellowhead Regional Library – Councillor Kosolofski

Councillor Kosolofski noted that a meeting is scheduled for December and advised that she will be reaching out to Jason Shewchuk to get up to date on the YRL.

7.3 Environmental Advisory Committee – Councillor Hall

Written report provided.

7.4 Website Advisory Committee – Councillor Zaplotinsky

Written report provided.

7.5 Event Planning Committee – Councillor Hall

Written report provided.

7.7 Administration/Public Works – Emily House/Tony Siegel

Written reports provided.

Motion 2025-158 **MOVED BY** Deputy Mayor Zapotinsky that the reports, both written and verbally presented, be accepted as information.

CARRIED

8. *NEW BUSINESS ITEMS*

8.1 Scheduling of Special Council Meeting – Budget 2026

Motion 2025-159 **MOVED BY** Councillor Kosolofski that Council schedule a Special Council Meeting for the Village of Spring Lake on December 3, 2025 at 6:30pm.

CARRIED

8.2 TAXervice

Council received information regarding TAXervice who provides full management of municipal property tax recovery at no cost to the municipality, as fees are charged to the tax roll in arrears. Services include all legislative requirements, notifications, searches, registrations, advertising, auction coordination, and title transfer. Most properties are redeemed before auction, and their involvement typically accelerates payment. The Village currently has two properties in arrears, with up to four more anticipated for 2026. Administration recommends Council approve engaging TAXervice for tax recovery services on an ongoing, as-needed basis.

Motion 2025-160 **MOVED BY** Councillor Hall that Council approve the use of TAXervice to conduct property tax recovery services on behalf of the Village of Spring Lake, with all applicable fees and disbursements to be applied to the roll number in arrears.

CARRIED

8.3 Christmas Closure

Administration requested approval to close the municipal office to the public from noon on December 24 to January 5, with staff using holiday time for non-statutory days. Phone and email will be monitored, emergencies will be addressed, and Public Works will remain on call to maintain essential services.

Motion 2025-161 **MOVED BY** Councillor Roznicki that Council approve the closure of the municipal office and Public Works Department to the public beginning at 12:00 p.m. on December 24, with regular office hours resuming on January 5, acknowledging that employees will use holiday time for any days outside statutory holidays, and that Administration will continue to monitor messages and respond to emergencies, with Public Works remaining on call for snow events or urgent matters.

CARRIED

9. *BYLAWS AND POLICIES*

None

10. *UNFINISHED BUSINESS*

10.1 Road Closure and Reserve Land Disposal

Administration reported that they requested an updated survey quote for the Road Closure and Reserve Land Disposal process. Although the surveyor indicated it would be provided the week of November 3 and later confirmed delivery by November 7, the quote had not been received until shortly before the Council Meeting and therefore, was unable to review it.

4. *ADJOURNMENT*

Motion 2025-168 **MOVED BY** Councillor Hall that the December 3, 2025 Special Council Meeting be adjourned at 8:58 pm.

CARRIED

Mayor

Administrator

VILLAGE OF SPRING LAKE
PROVINCE OF ALBERTA
December 3, 2025
SPECIAL COUNCIL MEETING
990 BAUER AVENUE, SPRING LAKE, ALBERTA AT 6:30 PM

PRESENT

Mayor:	Adam MacCormack
Deputy Mayor:	Chris Zaplotinsky
Councilors:	Bonnie Hall Andrea Kosolofski John Roznicki
Administration:	Emily House, Chief Administrative Officer Janet Zaplotinsky, Administrative Manager

There were three members of the public present.

1. CALL TO ORDER

Mayor MacCormack called the December 3, 2025 Special Council Meeting to order at 6:30 pm.

2. ADOPTION OF AGENDA

2.1 Special Council Meeting Agenda – December 3, 2025

Motion 2025-166 **MOVED BY** Councillor Roznicki that Council adopts the December 3, 2025, Special Council Meeting agenda as presented.

CARRIED

3. NEW BUSINESS ITEM

3.1 2026 Preliminary Budget

Administration presented the 2026 Preliminary Budget, and Council conducted a full review of each item. Council provided direction on amendments, which Administration will incorporate and present at the December 9, 2025 Regular Council Meeting.

Motion 2025-167 **MOVED BY** Deputy Mayor Zaplotinsky that Council direct Administration make the amendments as discussed and present the amended 2026 Preliminary Budget to Council at the December 9, 2025 Regular Council Meeting.

CARRIED

3.2 Five Year Capital and Operating Plan

Administration presented a long-term planning document for Council's review. Council discussed the five-year capital and operating plan which Administration will prepare a five-year capital and operating plan for consideration at the December 9, 2025 Regular Council Meeting.

Motion 2025-162 **MOVED BY** Deputy Mayor Zaplotinsky that Council accept the update as verbally presented and table the Road Closure and Reserve Land Disposal to the December 2025 Regular Council Meeting.

CARRIED

10.2 Water Wells – Spring Lake Ranch and Willowpeak Subdivisions

Administration connected with Alberta Environment and Protected Areas at the ASVA Conference and received an updated contact after learning the previous one is on leave. AEP confirmed that water wells may be drilled in Spring Lake Ranch and Willowpeak, but only hand pumps are allowed. They are reviewing whether the same restrictions will apply to the rest of Spring Lake and will provide further guidance once their review is complete.

Motion 2025-163 **MOVED BY** Councillor Kosolofski that Council accept the update as verbally presented and table the Water Wells – Spring Lake Ranch and Willowpeak Subdivisions to the December 2025 Regular Council Meeting.

CARRIED

10.3 Environmental Action Plan and Budget

The Environmental Advisory Committee presented the Environmental Action Plan and 2026 Preliminary Budget in October 2025, however, Council deferred a decision to allow the newly elected Council time for review.

Motion 2025-164 **MOVED BY** Deputy Mayor Zaplotinsky that Council accepts the Environmental Action Plan as presented.

CARRIED

11. ADDITIONS

None

12. PUBLIC QUESTION AND ANSWER

Questions were raised regarding water wells.

13. CLOSED SESSION

None

14. ADJOURNMENT

Motion 2025-165 **MOVED BY** Councillor Hall that the November 12, 2025, Regular Council Meeting be adjourned at 8:15 pm.

CARRIED

Mayor

Administrator