

**VILLAGE OF SPRING LAKE  
PROVINCE OF ALBERTA  
March 13, 2018  
REGULAR COUNCIL MEETING  
HELD IN THE VILLAGE OF SPRING LAKE  
COUNCIL CHAMBERS  
AT 7:30 P.M.**

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**PRESENT**

Mayor: John Roznicki

Deputy Mayor: Jason Shewchuk

Councillors: Bonnie Hall  
Adam MacCormack  
Melanie Sera

Administrator: Emily House

Administrative Assistant: Janet Zaplotinsky

Public Works Supervisor: Randy Denby

Two members of the public was present

**1. CALL TO ORDER**

Mayor Roznicki called the March 13, 2018 Regular Council meeting to order at 7:30 p.m.

**2. ADOPTION OF AGENDA**

**2.1 Regular Council Meeting Agenda – March 13, 2018**

Motion 2018-022 MOVED BY Councillor Sera that Village Council adopt the March 13, 2018 Regular Council Meeting Agenda with the following addition:

11.1 Tri- Municipal Rain Barrel Program

CARRIED UNANIMOUSLY

**3. ADOPTION OF COUNCIL MINUTES**

**3.1 Regular Council Meeting Minutes – February 13, 2018**

Motion 2018-023 MOVED BY Councillor Hall that Village Council adopt the February 13, 2018 Regular Council Meeting Minutes as presented.

CARRIED UNANIMOUSLY

**4 PRESENTATIONS**

(none)

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**5 DELEGATIONS**

(none)

**6 CORRESPONDENCE**

**6.1 Information Correspondence**

- March 9, 2018, February 2018 Payments of Accounts
- February 20, 2018, Parkland County, Re: January 2018 Enforcement Services Activity Report
- January 31, 2018, Alberta Municipal Affairs, Re: MSI Operating Spending Plan Approval
- February 12, 2018, Yellowhead Regional Library, Re: Board Executive Committee Highlights
- February 27, 2018, Alberta Municipal Affairs, Re: MSI Capital Grant Project Approvals
- March 5, 2018, Yellowhead Regional Library, Re: Get on Board Highlights

**6.2 Other Correspondence**

- March 6, 2018, R & J Morrisette, Residents, Re: Letter of Appreciation

Motion 2018-024 MOVED BY Deputy Mayor Shewchuk to accept and file the above correspondence for information purposes.

CARRIED UNANIMOUSLY

**7. REPORTS**

**7.1 Assessment – Councillor Sera**

No report

**7.2 Yellowhead Regional Library – Mayor John Roznicki**

Meeting held on March 5, 2018. Report attached.

**7.3 Environmental Advisory Committee – Councillor Adam MacCormack**

Next meeting scheduled for April 3, 2018. Waiting for lake signs to come in.

**7.4 Art Advisory Committee – Mayor John Roznicki**

Meeting was held on February 26, 2018. Report attached. Next meeting scheduled for April 2, 2018.

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**7.5     Administration – Emily House**

Administration has finished providing the Auditor documents to complete the 2017 Year End Audit and will be working with them to provide additional information that they will require over the next couple of weeks. The Auditor will be attending the April Council Meeting to present the Year End Audited Financials to Council.

Property Assessments were mailed on February 27, 2018. The assessment appeal deadline is May 4, 2018.

Administration will be working on finishing the new resident's welcome package and 2017 Audit. Also, on the work plan is advertising, interviewing and hiring summer students, beginning the computer upgrade, preparing the tax arrears list and working on the Public Participation Policy.

**7.6     Public Works – Randy Denby**

The repair on the tractor is ongoing with the hydraulic pump having to be replaced. A complaint has been lodged with the filter company as it was discovered that the filter had malfunctioned which could have caused the pump to fail. The cost of the repair is already over \$2,000 with more repairs required.

The annual equipment maintenance will be performed in the next couple of weeks. Camera's have been installed at the rink shack.

**8.     NEW BUSINESS ITEMS**

**8.1     Cannabis Legalization**

Council discussed the impact of legalizing cannabis on the municipality. A report regarding the amendments and creation of bylaws will be presented at the April Council Meeting. A Public Open House will be scheduled to gain input into possible amendments to the Village bylaws.

Motion 2018-025    MOVED BY Councillor Sera to approve scheduling a Cannabis Legalization Public Open House at 6:00pm on Tuesday, June 12, 2018.

CARRIED UNANIMOUSLY

**8.2     West Parkland Gas AGM Invitation**

The Village has been invited again this year to the West Parkland AGM. Council discussed sending a member of council to represent the Village.

Motion 2018-026    MOVED BY Councillor Hall to approve the attendance of Jason Shewchuk and Adam MacCormack to the West Parkland Gas Annual General Meeting scheduled for Wednesday, April 18, 2018.

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CARRIED UNANIMOUSLY

**8.3     Alberta Recycling Grant**

Information was presented to Council regarding the 2018-19 Municipal Electronics and Paint Roundup Grant Program. Council discussed this opportunity and the potential of holding an event. Council requested that Administration to bring some approximate costs for the event to the April 2018 Council Meeting.

**9.     BYLAWS AND POLICIES**

(none)

**10.    UNFINISHED BUSINESS**

**10.1    Community Building Project**

Council was presented with the first draft of the new resident welcome package that is part of the Community Building Project. Council will review the package and offer their input. Administration will bring the package back to the April Council Meeting.

**10.2    Health and Safety Program - SECOR**

Carry forward to September 2018 Council Meeting.

**11.    ADDITIONS**

**11.1    Tri-Municipal Water Barrel Program**

Councillor Shewchuk advised Council that we have been approached to participate in the Tri-Municipal Water Barrel Program scheduled on May 19, 2018.

Motion 2018-027    MOVED BY Deputy Mayor Shewchuk to approve the participation in the Tri-Municipal Water Barrel Program with inclusion of the Village on advertising with us providing two Village volunteers.

CARRIED UNANIMOUSLY

**12.    PUBLIC QUESTION AND ANSWER**

Council was presented with any questions and comments regarding an additional Little Library, additional 30km speed signs, implications on the Village with the RCMP station relocating from Stony Plain to Spruce Grove, and new resident packages.

Motion 2018-028    MOVED BY Councillor Sera to in-camera at 8:25 pm.

CARRIED UNANIMOUSLY

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Attendance of In-Camera: Mayor Roznicki, Deputy Mayor Shewchuk, Councillor Hall, Councillor MacCormack, Councillor Sera, Emily House, Janet Zaplotinsky, and Randy Denby.

**13. IN-CAMERA SESSIONS**

**13.1 Land Matter**

**13.2 Legal Matter**

Motion 2018-029 MOVED BY Councillor MacCormack to come out of in-camera at 8:45 pm.

CARRIED UNANIMOUSLY

No motions arose from the In-Camera Session.

**14. ADJOURNMENT**

Motion 2018-030 MOVED BY Deputy Mayor Shechuk that the Regular Council Meeting be adjourned at 8:45 pm.

CARRIED UNANIMOUSLY

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Mayor

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Administrator

## Yellowhead Regional Library Board Meeting Report – March 5, 2018

- Went over the Draft Audited Financial Statements, Inter-Fund Transfers (as every year), 2017 Annual Library Systems Report to the Province, 2017 Annual Report for Stakeholders (attached). Nothing unusual to report.
- Public Library Services Branch talked about new electronic language resources.
- 2016-2018 Plan of Services Report, in our last year now. Needs assessment coming up this year with Stakeholders.
- Infrastructure Grant update. Finished LED lighting conversion, roof, soffit, hot water tank, landscape and curbs completed. Shipping and receiving renovation/update (\$750,000 limit) still to be done.
- Human Resources/Health and Safety Manual, went over revisions.
- Trustee Orientation for May could be put off until fall due to construction/parking with the renovations to the loading docks.
- Next meeting scheduled for June 11, 2018, it may be at an alternate location, again due to construction and parking.

## Village of Spring Lake Art Advisory Committee Meeting – February 26, 2018

- Meeting was attended by myself, Councillor Melanie Sera along with AAC Chair Lorne Pendleton and AAC member Allen Thompson.
- Discussions took place reviewing the progress and challenges of AAC to date. There had been some successes with good volunteer work done during 2015 and 2016 for some of the initiatives implemented.
- AAC has been stagnant for some time. Discussion took place to explore different ways of communication, volunteer and member recruitment, volunteer recognition and the role AAC might play in the future as an advisory to council. There was consensus that AAC does have a role to play and that the group would like to move forward.
- Another meeting will be taking place on April 2, 2018 to continue the conversation with the possibility of a future presentation to council.